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PRINCIPAL

PRINCIPAL

SREE VIDYANIKETHAN ENGINEERING COLLEGE
(AUTONOMOUS)

Sree Sainath Nagar, A. RANGAMPET
Chittoor (Dist.) - 517 102, A.P., INDIA.

Date:02-04-2019

Appointment Reference Number: **SVEC - APPT. LETTER - Apr / 2019 - SVEC - 9581470351**

OFFER OF APPOINTMENT

Dear Mr. K. Nagarjuna,

We are pleased to appoint you in **Sree Vidyanikethan Engineering College ("SVEC")** as **Assistant Professor** You are requested to report for duty on or before **02-04-2019.**

1. Attached are the details of your salary package (refer **Annexure A**) which shall be subject to appropriate deductions under the Income Tax Act, 1961.
2. With regards to this new job you are required to submit the following and join on or before **02-04-2019.**
 - a. Two passport size photographs.
 - b. An original copy of your educational qualification(s)and other certificates.
 - c. Your service certificates and relieving letter from last organization.
3. You will be on probation for a period of **12** months from your date of employment. Or such extended period as may be decided by Sree Vidyanikethan Engineering College based on your performance during the probation period.
4. On Satisfactory Completion of your probation period, including that of extended period if any, you will be confirmed in the services of Sree Vidyanikethan Engineering College in writing.
5. The period of notice or salary in lieu of notice in event of resignation or termination of this employment agreement by either party shall be:
 - a. One (1) month during the period of probation; and
 - b. Three (3) months after confirmation of employment.
6. On confirmation of your services, you will be entitled to benefits as applicable to permanent employees.
7. Any absence from work without permission will be deemed to be unauthorized absenteeism and will be dealt with seriously.
8. You shall retire from the services of Sree Vidyanikethan Engineering College on the attainment of 58years of age.
9. The annual increment in your salary will be based on your performance, during the previous year of service in terms of efficiency, regularity, punctuality and discipline. If your performance is found unsatisfactory, the increments may, at the sole discretion of the management, be withheld.

10. The Sree Vidyanikethan Engineering College shall not, and the employee agrees and acknowledges that the Sree Vidyanikethan Engineering College shall not be liable for any claim for past wages, dues, benefits, etc., made by the employee against its past employer(s), arising on or before the date of this agreement, nor shall the employee be entitled to any continuity in the benefits given by its past employer (s) on or before the date of this Agreement.
11. Notwithstanding anything contained in this agreement, the Sree Vidyanikethan Engineering College may terminate this employment summarily and without notice at any time if the employee:
- a. Is found guilty of any grave misconduct or willful neglect in the discharge of his/her duties hereunder;
 - b. Materially misleads the Board or the Sree Vidyanikethan Engineering College senior management about the progress being made on projects or assignments to which the employee has been assigned;
 - c. Fails to immediately account to the Sree Vidyanikethan Engineering College for any remuneration, monies or other benefits received as an employee of the Trust; or
 - d. Becomes of unsound mind.
 - e. Any breach of the conditions mentioned in this letter of appointment.
 - f. Any incorrect information furnished by you like:
 - (i) Mismatch in your previous employment data.
 - (ii) Mismatch in your previous Pay-Slip.
 - (iii) Fake qualification certificate
 - g. Suppression of any material information by you.
12. During the term of employment, you shall be governed by the following provisions:
- a. **Confidentiality :**

The employee shall not disclose any Confidential Information in whole or in part to any other person or enterprise for any reason or purpose whatsoever, during the later of (a) the period of his/her employment; and (b) as long as such information continues to be confidential. For the purpose of this Clause "**Confidential Information**" shall include any and all information including, without limitation, any and all information that is exchanged between the Trust and the employee, any analysis, business or strategic plans, compilations, studies, data, reports, interpretations, projections, forecasts, records, notes, copies, excerpts, memoranda documents, or other material (in whatever form maintained, whether documentary, computerized or otherwise), that contain or otherwise reflect information concerning the Sree Vidyanikethan Engineering College and/or its business disclosed to the employee by Sree Vidyanikethan Engineering College, its directors, officers, employees, agents or advisers (including, without limitation, any attorney,

accountant, consultant, banker, financial adviser, professional, or any representatives of such advisers collectively "**Representatives**" of the Sree Vidyanikethan Engineering College, as the context requires that contain or otherwise reflect such information or any conversations between the Representatives of the Sree Vidyanikethan Engineering College describing or relating thereto.

i. Grant of access and limitation on use

The employee agrees and undertakes to hold the disclosed Confidential Information in confidence and not to copy, reproduce, sell, assign, license, market, transfer or otherwise dispose of, give or disclose such information to any third party or to use such information for any purpose whatsoever. The employee further agrees that (a) the Confidential Information is the proprietary information of the Sree Vidyanikethan Engineering College;(b) the disclosed Confidential Information provided by the Sree Vidyanikethan Engineering College will only be used for internal business purposes; and (c) the employee shall not in any manner or at any time disclose, disseminate, publish or otherwise provide, either orally or in writing, to any employee, agent, contractor, firm, corporation, organization, third party or entity and disclosed Confidential Information.

ii. Ownership of Confidential Information

All disclosed Confidential Information remains the property of the Sree Vidyanikethan Engineering College.

iii. Breach

Any disclosure by you in contravention to Clause 11 shall be regarded as a material breach of this contract and/or a grave misconduct on the employee's part.

iv. Time Period

*The employee shall not use or disclose in contravention to Clause 11 for a period of **Fifteen years** from the date of execution of the agreement.*

b. **Exclusivity :**

You shall be an exclusive and full time employee of the Sree Vidyanikethan Engineering College and shall not take up any employment or render any services (as a consultant, advisor etc) with or to any other person. You shall use all your efforts, time, skills and expertise to perform your services and all duties and responsibilities connected therewith for the benefit of the Sree Vidyanikethan Engineering College.

c. **Proprietary Information of the Sree Vidyanikethan Engineering College:**

It is understood that the Sree Vidyanikethan Engineering College solely holds the copyright, trademark or any other proprietary right to all the work created by you, either alone or in conjunction with any other person during your employment ("**Intellectual Property**"). You shall promptly disclose all Intellectual Property to the Sree Vidyanikethan Engineering College and shall, at the Sree Vidyanikethan Engineering College's cost, do

all things that may be necessary and appropriate to vest, perfect or establish the Sree Vidyanikethan Engineering College's ownership of such Intellectual Property.

d. *Transfer :*

Your services are liable to be transferred from one place, department, division, branch, or establishment to another place, department, division, branch, or establishment of the Trust or its group of Institutions, which are in existence today or which may come into existence in future anywhere in India or abroad. Your services shall also be liable to be transferred to any of the Institution of the Trust or to any of its venture partner anywhere in India or abroad.

13. The employee shall work with all due care and diligence, to the best of his ability and shall abide by and conform to the Employee Policy of the Sree Vidyanikethan Engineering College and all the rules and regulations and conditions governing the work place and shall ensure that harmony and team effort exists at such work site. The employee hereby acknowledges having read the Employee Policy of the Sree Vidyanikethan Engineering College and agrees to abide by its terms and conditions. The Employee Policy of the Trust, as amended from time to time shall be deemed to be a part of this agreement.
14. You will not pledge the credit of the Sree Vidyanikethan Engineering College for any purpose, whatsoever.
15. You will not remove from the Sree Vidyanikethan Engineering College's premises, any property, document, letters, technical information, files, books, Confidential Information etc., belonging to the Sree Vidyanikethan Engineering College, unless specifically permitted by the Management.
16. The employee shall not share any information, interact or discuss any matter with the press including print media, electronic media and radio unless they have been granted prior written permission by the Management of the Trust.
17. The Employee shall keep us informed of any change in his residential address.
18. The employee before ceasing to be in the employment of the Sree Vidyanikethan Engineering College shall return to the Sree Vidyanikethan Engineering College all documents, materials, equipment, machines and all properties of the Sree Vidyanikethan Engineering College, which were handed over to the employee during the course of this employment with the Sree Vidyanikethan Engineering College.
19. In the event of any dispute or disagreement or interpretation of any of the terms herein or any claim of liability, the same shall be referred to a person to be nominated by the Sree Vidyanikethan Engineering College as an arbitrator whose decision shall be final and binding upon the parties hereto. Such reference shall be deemed to be a submission to arbitration under the Indian Arbitration and Conciliation Act, 1996 or of any modifications or re-enactment thereof. The venue of arbitration shall be at Hyderabad.

Please return to us the duplicate copy of this letter, duly signed, as a token of your acceptance of the terms and conditions of your appointment.

We are confident you will find your association with Sree Vidyanikethan Engineering College, an enriching experience.

Sree Vidyanikethan Engineering College



(Dr. P.C. Krishnamachary)
Principal



Name : **Mr. K. Nagarjuna,**

Designation : **Assistant Professor**

I have read and accept the Terms and Conditions:

Date of Joining : 2/4/19

Signature : 


To


Mr. K. Nagarjuna
8-124, Ravindra Nagar, Ponnutipallem (v), Madanapalli (M), Chittoor - 517325

ANNEXURE - A

Name : **Mr. K. Nagarjuna**
Designation : **Assistant Professor**
Salary Package :

Details	Per Month	Per Annum
Basic Salary	₹15600	₹187200.00
Grade Pay	₹ 6000	₹ 72000.00
Dearness Allowance @ 45.000 %	₹ 9720	₹ 116640.00
House Rent Allowance @ 5 %	₹ 1080	₹ 12960.00
Other Allowances	₹ 0	₹ 0.00
Gross Salary	₹ 32400	₹388800.00
Less: Deductions		
Professional Tax	₹200	₹2400.00
Applicable TDS will be deducted as per IT Act 1961		


(Dr. P.C. Krishnamachary)
Principal



Date of Joining: 2/9/19
Accepted : yes
Name : Nagarjuna.K
Signature : Nagarjuna.K

Date:08-04-2019

Appointment Reference Number: **SVEC - APPT. LETTER - Apr / 2019 - SVEC - 8374402184**

OFFER OF APPOINTMENT

Dear Mr. Podagalla Abdul Mohammad,

We are pleased to appoint you in **Sree Vidyanikethan Engineering College ("SVEC")** as **Assistant Professor** You are requested to report for duty on or before **08-04-2019**.

1. Attached are the details of your salary package (refer **Annexure A**) which shall be subject to appropriate deductions under the Income Tax Act, 1961.
2. With regards to this new job you are required to submit the following and join on or before **08-04-2019**.
 - a. Two passport size photographs.
 - b. An original copy of your educational qualification(s)and other certificates.
 - c. Your service certificates and relieving letter from last organization.
3. You will be on probation for a period of **12** months from your date of employment. Or such extended period as may be decided by Sree Vidyanikethan Engineering College based on your performance during the probation period.
4. On Satisfactory Completion of your probation period, including that of extended period if any, you will be confirmed in the services of Sree Vidyanikethan Engineering College in writing.
5. The period of notice or salary in lieu of notice in event of resignation or termination of this employment agreement by either party shall be:
 - a. One (1) month during the period of probation; and
 - b. Three (3) months after confirmation of employment.
6. On confirmation of your services, you will be entitled to benefits as applicable to permanent employees.
7. Any absence from work without permission will be deemed to be unauthorized absenteeism and will be dealt with seriously.
8. You shall retire from the services of Sree Vidyanikethan Engineering College on the attainment of 58years of age.
9. The annual increment in your salary will be based on your performance, during the previous year of service in terms of efficiency, regularity, punctuality and discipline. If your performance is found unsatisfactory, the increments may, at the sole discretion of the management, be withheld.

10. The Sree Vidyanikethan Engineering College shall not, and the employee agrees and acknowledges that the Sree Vidyanikethan Engineering College shall not be liable for any claim for past wages, dues, benefits, etc., made by the employee against its past employer(s), arising on or before the date of this agreement, nor shall the employee be entitled to any continuity in the benefits given by its past employer (s) on or before the date of this Agreement.
11. Notwithstanding anything contained in this agreement, the Sree Vidyanikethan Engineering College may terminate this employment summarily and without notice at any time if the employee:
- a. Is found guilty of any grave misconduct or willful neglect in the discharge of his/her duties hereunder;
 - b. Materially misleads the Board or the Sree Vidyanikethan Engineering College senior management about the progress being made on projects or assignments to which the employee has been assigned;
 - c. Fails to immediately account to the Sree Vidyanikethan Engineering College for any remuneration, monies or other benefits received as an employee of the Trust; or
 - d. Becomes of unsound mind.
 - e. Any breach of the conditions mentioned in this letter of appointment.
 - f. Any incorrect information furnished by you like:
 - (i) Mismatch in your previous employment data.
 - (ii) Mismatch in your previous Pay-Slip.
 - (iii) Fake qualification certificate
 - g. Suppression of any material information by you.
12. During the term of employment, you shall be governed by the following provisions:
- a. Confidentiality :**
- The employee shall not disclose any Confidential Information in whole or in part to any other person or enterprise for any reason or purpose whatsoever, during the later of (a) the period of his/her employment; and (b) as long as such information continues to be confidential. For the purpose of this Clause "**Confidential Information**" shall include any and all information including, without limitation, any and all information that is exchanged between the Trust and the employee, any analysis, business or strategic plans, compilations, studies, data, reports, interpretations, projections, forecasts, records, notes, copies, excerpts, memoranda documents, or other material (in whatever form maintained, whether documentary, computerized or otherwise), that contain or otherwise reflect information concerning the Sree Vidyanikethan Engineering College and/or its business disclosed to the employee by Sree Vidyanikethan Engineering College, its directors, officers, employees, agents or advisers (including, without limitation, any attorney,

accountant, consultant, banker, financial adviser, professional, or any representatives of such advisers collectively "**Representatives**" of the Sree Vidyanikethan Engineering College, as the context requires that contain or otherwise reflect such information or any conversations between the Representatives of the Sree Vidyanikethan Engineering College describing or relating thereto.

i. Grant of access and limitation on use

The employee agrees and undertakes to hold the disclosed Confidential Information in confidence and not to copy, reproduce, sell, assign, license, market, transfer or otherwise dispose of, give or disclose such information to any third party or to use such information for any purpose whatsoever. The employee further agrees that (a) the Confidential Information is the proprietary information of the Sree Vidyanikethan Engineering College;(b) the disclosed Confidential Information provided by the Sree Vidyanikethan Engineering College will only be used for internal business purposes; and (c) the employee shall not in any manner or at any time disclose, disseminate, publish or otherwise provide, either orally or in writing, to any employee, agent, contractor, firm, corporation, organization, third party or entity and disclosed Confidential Information.

ii. Ownership of Confidential Information

All disclosed Confidential Information remains the property of the Sree Vidyanikethan Engineering College.

iii. Breach

Any disclosure by you in contravention to Clause 11 shall be regarded as a material breach of this contract and/or a grave misconduct on the employee's part.

iv. Time Period

*The employee shall not use or disclose in contravention to Clause 11 for a period of **Fifteen years** from the date of execution of the agreement.*

b. **Exclusivity :**

You shall be an exclusive and full time employee of the Sree Vidyanikethan Engineering College and shall not take up any employment or render any services (as a consultant, advisor etc) with or to any other person. You shall use all your efforts, time, skills and expertise to perform your services and all duties and responsibilities connected therewith for the benefit of the Sree Vidyanikethan Engineering College.

c. **Proprietary Information of the** Sree Vidyanikethan Engineering College:

It is understood that the Sree Vidyanikethan Engineering College solely holds the copyright, trademark or any other proprietary right to all the work created by you, either alone or in conjunction with any other person during your employment ("**Intellectual Property**"). You shall promptly disclose all Intellectual Property to the Sree Vidyanikethan Engineering College and shall, at the Sree Vidyanikethan Engineering College's cost, do

all things that may be necessary and appropriate to vest, perfect or establish the Sree Vidyanikethan Engineering College's ownership of such Intellectual Property.

d. Transfer :

Your services are liable to be transferred from one place, department, division, branch, or establishment to another place, department, division, branch, or establishment of the Trust or its group of Institutions, which are in existence today or which may come into existence in future anywhere in India or abroad. Your services shall also be liable to be transferred to any of the Institution of the Trust or to any of its venture partner anywhere in India or abroad.

13. The employee shall work with all due care and diligence, to the best of his ability and shall abide by and conform to the Employee Policy of the Sree Vidyanikethan Engineering College and all the rules and regulations and conditions governing the work place and shall ensure that harmony and team effort exists at such work site. The employee hereby acknowledges having read the Employee Policy of the Sree Vidyanikethan Engineering College and agrees to abide by its terms and conditions. The Employee Policy of the Trust, as amended from time to time shall be deemed to be a part of this agreement.
14. You will not pledge the credit of the Sree Vidyanikethan Engineering College for any purpose, whatsoever.
15. You will not remove from the Sree Vidyanikethan Engineering College's premises, any property, document, letters, technical information, files, books, Confidential Information etc., belonging to the Sree Vidyanikethan Engineering College, unless specifically permitted by the Management.
16. The employee shall not share any information, interact or discuss any matter with the press including print media, electronic media and radio unless they have been granted prior written permission by the Management of the Trust.
17. The Employee shall keep us informed of any change in his residential address.
18. The employee before ceasing to be in the employment of the Sree Vidyanikethan Engineering College shall return to the Sree Vidyanikethan Engineering College all documents, materials, equipment, machines and all properties of the Sree Vidyanikethan Engineering College, which were handed over to the employee during the course of this employment with the Sree Vidyanikethan Engineering College.
19. In the event of any dispute or disagreement or interpretation of any of the terms herein or any claim of liability, the same shall be referred to a person to be nominated by the Sree Vidyanikethan Engineering College as an arbitrator whose decision shall be final and binding upon the parties hereto. Such reference shall be deemed to be a submission to arbitration under the Indian Arbitration and Conciliation Act, 1996 or of any modifications or re-enactment thereof. The venue of arbitration shall be at Hyderabad.

Please return to us the duplicate copy of this letter, duly signed, as a token of your acceptance of the terms and conditions of your appointment.

We are confident you will find your association with Sree Vidyanikethan Engineering College, an enriching experience.

Sree Vidyanikethan Engineering College



(Dr. P.C. Krishnamachary)
Principal



Name : **Mr. Podagalla Abdul Mohammad,**

Designation : **Assistant Professor**

I have read and accept the Terms and Conditions:

Date of Joining : 08/04/2019

Signature : P. Abdul Mohammad

To

**Mr. Podagalla Abdul Mohammad
16/8457-5, Tadpatri (M), Anantapur (dist), Tadpatri - 515414**

ANNEXURE - A

Name : **Mr. Podagalla Abdul Mohammad**

Designation : **Assistant Professor**

Salary Package :

Details	Per Month	Per Annum
Basic Salary	₹15600	₹187200.00
Grade Pay	₹ 6000	₹ 72000.00
Dearness Allowance @ 45.000 %	₹ 9720	₹ 116640.00
House Rent Allowance @ 5 %	₹ 1080	₹ 12960.00
Other Allowances	₹ 0	₹ 0.00
Gross Salary	₹ 32400	₹388800.00
Less: Deductions		
Professional Tax	₹200	₹2400.00
Applicable TDS will be deducted as per IT Act 1961		

(Dr. P.C. Krishnamachary)
Principal

Date of Joining: 08/04/2019

Accepted : Yes

Name : PODAGALLA ABDUL MOHAMMAD

Signature : P. Abdul Mohammad



76366.
76466
Fax : 78134

SREE VIDYANIKETHAN EDUCATIONAL TRUST

Sree Sainath Nagar, A. Rangampet, Chandragiri Mandal, Chittoor Dist. Pin:517 102. A.P

Ref: F.No. 144/SVET/98-99

Date: 28-10-98

PROCEEDINGS OF THE SPECIAL OFFICER : SREE VIDYANIKETHAN EDUCATIONAL TRUST
PRESENT : SRI T.GOPALA RAO, M.COM.

Sub:- Establishment-Appointment of Assistant Administrative Officer
Sree Vidyanikethan Engineering College-Appointment Orders-
Issued.

Ref:- Application of Sri K.Saradhi, dated 28-10-98.

* * * * *

Sri Kamineni Saradhi, S/O Sri K.Lakshmaiah is hereby appointed as Assistant Administrative Officer in Sree Vidyanikethan Engineering College on a consolidated saalary of Rs.3,000/- (Rupees Three thousand only) per month.

The appointment is purely temporary and his services can be terminated at any time without notice.

He is further informed that he is governed by the rules and regulations of the Management that are in force from time to time. He has to give three months notice or pay three months salary in case he wants to resign.

He is further informed to report to the Principal, Sree Vidyanikethan Engineering College immediately.

(T.GOPALA RAO)
SPECIAL OFFICER

To
Sri Kamineni Saradhi,
S/O Sri K.Lakshmaiah.

S/S
28/10/98

- Copy to:
1. The Chairman, Sree Vidyanikethan Educational Trust for favour of information.
 2. The Principal, Sree Vidyanikethan Engineering College for information and with a request to ~~Submit~~ joining report of the incumbent to this office.
 3. The Accounts Officer, Sree Vidyanikethan Educational Trust.
 4. The Cashier, SVRS for information.
 5. File.



SREE VIDYANIKETHAN ENGINEERING COLLEGE

No.006/SVEC/AP/Appt - GEBH/2007/01

18 September 2007

PROCEEDINGS

Sub: SVEC-Teaching Establishment-Mr. G. Subramanyam - Appointment as Assistant Professor of Commerce, Dept. of GEBH - Orders issued.

ORDER:

Sree Vidyanikethan Educational Trust is pleased to appoint **Mr. G. Subramanyam** as **Assistant Professor** of Commerce in the Department of General Engineering, Basic Sciences and Humanities of Sree Vidyanikethan Engineering College, A. Rangampet on a basic pay of Rs.8000/- per month in the Pay Scale of Rs.8000-275-13500. In addition, he is eligible for D.A., HRA and such other allowances that may be extended by the Management from time to time.

He will be governed by the rules and regulations that are in force in the college and that may be amended from time to time.

He should submit all the original certificates of his educational qualifications and experience at the time of reporting for duty for verification and retention in the office.

These orders shall come into force with effect from 10.09.2007.


PRINCIPAL

To: Mr. G. Subramanyam
H. No. 1-66-2A, Parvathi Nilayam
Swarnamukhi Colony
Pudi Road
Tiruchanur.
CHITTOOR - Dt.

Copy to: The Special Officer, SVET
The Head, Dept. of GEBH
The Library, SVEC
Personal File

Draft

SREE VIDYANIKETHAN ENGINEERING COLLEGE

SREE SAINATH NAGAR, A. RANGAMPET – 517 102

No.006/SVEC/AP/Appt - GEBH/2012/98

31st December 2012

PROCEEDINGS

Sub:- SVEC – Teaching Establishment – Dept. of GEBH – Ms. A. Sumera -
Appointment as Assistant Professor of Commerce - Orders issued.

ORDER:

The Management of Sree Vidyanikethan Engineering College is pleased to appoint **Ms. A. Sumera** as **Assistant Professor** of Commerce in the Department of General Engineering, Basic Sciences and Humanities. Her Basic Pay is fixed at Rs. **15600** per month in the VI pay revised Pay band of Rs. 15600 – 39100. In addition, she is eligible for 45% D. A. and 5% HRA on the basic pay.

She will be governed by the rules and regulations that are in force in the College and that may be amended from time to time.

She should submit all the Original certificates of her educational qualifications and experience at the time of reporting for duty for verification and retention in the Office.

She is required to report for duty to the undersigned within One Week.

To:
Ms. A. Sumera
D. No. 5-111/9
Dhanalakshmi Nagar
TIRUPATI

Copy to:
The Special Officer, SVET
The Head, Dept. of GEBH
Personal File


PRINCIPAL


No.006/SVEC/Appt-AP/GEBH/2016/92

18th October 2016

PROCEEDINGS

Sub:- S. V. E. C. - Teaching Establishment – Dept. of GEBH – Dr. N. Venkatarathnam
- Appointment as Assistant Professor of Commerce – Orders issued.

ORDER:

The Management of Sree Vidyanikethan Engineering College is pleased to appoint **Dr. N. Venkatarathnam** as **Assistant Professor** of Commerce in the Department of General Engineering, Basic Sciences and Humanities. His Basic Pay is fixed at **Rs.15,600/-** per month in the VI Pay Scale of Rs.15600 – 39100 plus AGP of Rs.6000/-. In addition, he is eligible for D.A @ 35%; HRA @ 5% and such other allowances that may be extended by the Management from time to time.

He will be governed by the rules and regulations that are in force in the College and that may be amended from time to time.

He should submit all the Original certificates of his educational qualifications and experience at the time of reporting for duty for verification and retention in the Office.

He is required to report for duty to the undersigned within one week.



PRINCIPAL

To:
Dr. N. Venkatarathnam
Rambatlapalli Village
Gottipudi Post
Thotambedu Mandal
Chittoor Dist – Dt. 517536

Copy to:
The Special Officer, SVET
The Director, Finance & Admin., SVET
The Head, Dept. of GEBH
Personal File

PROCEEDINGS

Sub:- S. V. E. C. - Teaching Establishment - Dept. of GEBH - Mr. K. Muneendra -
Appointment as Assistant Professor of Commerce - Orders issued.

ORDER:

The Management of Sree Vidyanikethan Engineering College is pleased to appoint **Mr. K. Muneendra** as **Assistant Professor** of Commerce in the Department of General Engineering, Basic Sciences and Humanities. His Basic Pay is fixed at **Rs.15,600/-** per month in the VI Pay Scale of Rs.15600 - 39100 plus AGP of Rs.3000/-. In addition, he is eligible for D.A @ 45%; HRA @ 5% and such other allowances that may be extended by the Management from time to time.

He will be governed by the rules and regulations that are in force in the College and that may be amended from time to time.

He should submit all the Original certificates of his educational qualifications and experience at the time of reporting for duty for verification and retention in the Office.

He is required to report for duty to the undersigned within one week.


PRINCIPAL

To:
Mr. K. Muneendra
East Street
Gajulamandyam Village & Post
Renigunta Mandal
CHITTOOR - Dt.

Copy to:
The Special Officer, SVET
The Director, Finance & Admin., SVET
The Head, Dept. of GEBH
Personal File



Date:01-07-2019

Appointment Reference Number: **SVEC - APPT. LETTER - Jul / 2019 - SVEC - 8374834926**

OFFER OF APPOINTMENT

Dear Ms. Kusuma Thimma Puram,

We are pleased to appoint you in **Sree Vidyanikethan Engineering College ("SVEC")** as **Assistant Professor** You are requested to report for duty on or before **01-07-2019.**

1. Attached are the details of your salary package (refer **Annexure A**) which shall be subject to appropriate deductions under the Income Tax Act, 1961.
2. With regards to this new job you are required to submit the following and join on or before **01-07-2019.**
 - a. Two passport size photographs.
 - b. An original copy of your educational qualification(s) and other certificates.
 - c. Your service certificates and relieving letter from last organization.
3. You will be on probation for a period of **12** months from your date of employment. Or such extended period as may be decided by Sree Vidyanikethan Engineering College based on your performance during the probation period.
4. On Satisfactory Completion of your probation period, including that of extended period if any, you will be confirmed in the services of Sree Vidyanikethan Engineering College in writing.
5. The period of notice or salary in lieu of notice in event of resignation or termination of this employment agreement by either party shall be:
 - a. One (1) month during the period of probation; and
 - b. Three (3) months after confirmation of employment.
6. On confirmation of your services, you will be entitled to benefits as applicable to permanent employees.
7. Any absence from work without permission will be deemed to be unauthorized absenteeism and will be dealt with seriously.
8. You shall retire from the services of Sree Vidyanikethan Engineering College on the attainment of 58 years of age.
9. The annual increment in your salary will be based on your performance, during the previous year of service in terms of efficiency, regularity, punctuality and discipline. If your performance is found unsatisfactory, the increments may, at the sole discretion of the management, be withheld.

10. The Sree Vidyanikethan Engineering College shall not, and the employee agrees and acknowledges that the Sree Vidyanikethan Engineering College shall not be liable for any claim for past wages, dues, benefits, etc., made by the employee against its past employer(s), arising on or before the date of this agreement, nor shall the employee be entitled to any continuity in the benefits given by its past employer (s) on or before the date of this Agreement.

11. Notwithstanding anything contained in this agreement, the Sree Vidyanikethan Engineering College may terminate this employment summarily and without notice at any time if the employee:
 - a. Is found guilty of any grave misconduct or willful neglect in the discharge of his/her duties hereunder;
 - b. Materially misleads the Board or the Sree Vidyanikethan Engineering College senior management about the progress being made on projects or assignments to which the employee has been assigned;
 - c. Fails to immediately account to the Sree Vidyanikethan Engineering College for any remuneration, monies or other benefits received as an employee of the Trust; or
 - d. Becomes of unsound mind.
 - e. Any breach of the conditions mentioned in this letter of appointment.
 - f. Any incorrect information furnished by you like:
 - (i) Mismatch in your previous employment data.
 - (ii) Mismatch in your previous Pay-Slip.
 - (iii) Fake qualification certificate
 - g. Suppression of any material information by you.

12. During the term of employment, you shall be governed by the following provisions:
 - a. **Confidentiality :**

The employee shall not disclose any Confidential Information in whole or in part to any other person or enterprise for any reason or purpose whatsoever, during the later of (a) the period of his/her employment; and (b) as long as such information continues to be confidential. For the purpose of this Clause "**Confidential Information**" shall include any and all information including, without limitation, any and all information that is exchanged between the Trust and the employee, any analysis, business or strategic plans, compilations, studies, data, reports, interpretations, projections, forecasts, records, notes, copies, excerpts, memoranda documents, or other material (in whatever form maintained, whether documentary, computerized or otherwise), that contain or otherwise reflect information concerning the Sree Vidyanikethan Engineering College and/or its business disclosed to the employee by Sree Vidyanikethan Engineering College, its directors, officers, employees, agents or advisers (including, without limitation, any attorney,

accountant, consultant, banker, financial adviser, professional, or any representatives of such advisers collectively "**Representatives**" of the Sree Vidyanikethan Engineering College, as the context requires that contain or otherwise reflect such information or any conversations between the Representatives of the Sree Vidyanikethan Engineering College describing or relating thereto.

i. Grant of access and limitation on use

The employee agrees and undertakes to hold the disclosed Confidential Information in confidence and not to copy, reproduce, sell, assign, license, market, transfer or otherwise dispose of, give or disclose such information to any third party or to use such information for any purpose whatsoever. The employee further agrees that (a) the Confidential Information is the proprietary information of the Sree Vidyanikethan Engineering College;(b) the disclosed Confidential Information provided by the Sree Vidyanikethan Engineering College will only be used for internal business purposes; and (c) the employee shall not in any manner or at any time disclose, disseminate, publish or otherwise provide, either orally or in writing, to any employee, agent, contractor, firm, corporation, organization, third party or entity and disclosed Confidential Information.

ii. Ownership of Confidential Information

All disclosed Confidential Information remains the property of the Sree Vidyanikethan Engineering College.

iii. Breach

Any disclosure by you in contravention to Clause 11 shall be regarded as a material breach of this contract and/or a grave misconduct on the employee's part.

iv. Time Period

*The employee shall not use or disclose in contravention to Clause 11 for a period of **Fifteen years** from the date of execution of the agreement.*

b. **Exclusivity :**

You shall be an exclusive and full time employee of the Sree Vidyanikethan Engineering College and shall not take up any employment or render any services (as a consultant, advisor etc) with or to any other person. You shall use all your efforts, time, skills and expertise to perform your services and all duties and responsibilities connected therewith for the benefit of the Sree Vidyanikethan Engineering College.

c. **Proprietary Information of the Sree Vidyanikethan Engineering College:**

It is understood that the Sree Vidyanikethan Engineering College solely holds the copyright, trademark or any other proprietary right to all the work created by you, either alone or in conjunction with any other person during your employment ("**Intellectual Property**"). You shall promptly disclose all Intellectual Property to the Sree Vidyanikethan Engineering College and shall, at the Sree Vidyanikethan Engineering College's cost, do

all things that may be necessary and appropriate to vest, perfect or establish the Sree Vidyanikethan Engineering College's ownership of such Intellectual Property.

d. Transfer :

Your services are liable to be transferred from one place, department, division, branch, or establishment to another place, department, division, branch, or establishment of the Trust or its group of Institutions, which are in existence today or which may come into existence in future anywhere in India or abroad. Your services shall also be liable to be transferred to any of the Institution of the Trust or to any of its venture partner anywhere in India or abroad.

13. The employee shall work with all due care and diligence, to the best of his ability and shall abide by and conform to the Employee Policy of the Sree Vidyanikethan Engineering College and all the rules and regulations and conditions governing the work place and shall ensure that harmony and team effort exists at such work site. The employee hereby acknowledges having read the Employee Policy of the Sree Vidyanikethan Engineering College and agrees to abide by its terms and conditions. The Employee Policy of the Trust, as amended from time to time shall be deemed to be a part of this agreement.
14. You will not pledge the credit of the Sree Vidyanikethan Engineering College for any purpose, whatsoever.
15. You will not remove from the Sree Vidyanikethan Engineering College's premises, any property, document, letters, technical information, files, books, Confidential Information etc., belonging to the Sree Vidyanikethan Engineering College, unless specifically permitted by the Management.
16. The employee shall not share any information, interact or discuss any matter with the press including print media, electronic media and radio unless they have been granted prior written permission by the Management of the Trust.
17. The Employee shall keep us informed of any change in his residential address.
18. The employee before ceasing to be in the employment of the Sree Vidyanikethan Engineering College shall return to the Sree Vidyanikethan Engineering College all documents, materials, equipment, machines and all properties of the Sree Vidyanikethan Engineering College, which were handed over to the employee during the course of this employment with the Sree Vidyanikethan Engineering College.
19. In the event of any dispute or disagreement or interpretation of any of the terms herein or any claim of liability, the same shall be referred to a person to be nominated by the Sree Vidyanikethan Engineering College as an arbitrator whose decision shall be final and binding upon the parties hereto. Such reference shall be deemed to be a submission to arbitration under the Indian Arbitration and Conciliation Act, 1996 or of any modifications or re-enactment thereof. The venue of arbitration shall be at Hyderabad.

Please return to us the duplicate copy of this letter, duly signed, as a token of your acceptance of the terms and conditions of your appointment.

We are confident you will find your association with Sree Vidyanikethan Engineering College, an enriching experience.

Sree Vidyanikethan Engineering College



(Dr. P.C. Krishnamachary)
Principal

Name : **Ms. Kusuma Thimma Puram,**

Designation : **Assistant Professor**

I have read and accept the Terms and Conditions:

Date of Joining : 01-07-2019

Signature : P. Kusuma.....

To

Ms. Kusuma Thimma Puram
Sathambakam (V&P), Penumur (M), Chittoor

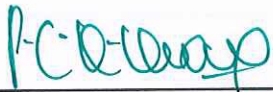
ANNEXURE - A

Name : **Ms. Kusuma Thimma Puram**

Designation : **Assistant Professor**

Salary Package :

Details	Per Month	Per Annum
Basic Salary	₹15600	₹187200.00
Grade Pay	₹ 6000	₹ 72000.00
Dearness Allowance @ 35.000 %	₹ 7560	₹ 90720.00
House Rent Allowance @ 0 %	₹ 0	₹ 0.00
Other Allowances	₹ 0	₹ 0.00
Gross Salary	₹ 29160	₹349920.00
Less: Deductions		
Professional Tax	₹200	₹2400.00
Applicable TDS will be deducted as per IT Act 1961		



(Dr. P.C. Krishnamachary)
Principal

Date of Joining: 01-07-2019

Accepted : Yes

Name : T. KUSUMA

Signature : P. Kusuma

Date:01.02.2020

Appointment Reference Number: **SVEC - APPT. LETTER - Feb / 2020 - SVEC - 9618149687**

APPOINTMENT ORDER

Dear Ms. V. Santhakumari,

We are pleased to appoint you in **Sree Vidyanikethan Engineering College ("SVEC")** as **Assistant Professor, Dept. of BS & H** You are requested to report for duty on or before **11.02.2020.**

1. Attached are the details of your salary package (refer **Annexure A**) which shall be subject to appropriate deductions under the Income Tax Act, 1961.
2. With regards to this new job you are required to submit the following and join on or before **11.02.2020.**
 - a. Two passport size photographs.
 - b. An original copy of your educational qualification(s) and other certificates.
 - c. Your service certificates and relieving letter from last organization.
3. You will be on probation for a period of **12** months from your date of employment. Or such extended period as may be decided by Sree Vidyanikethan Engineering College based on your performance during the probation period.
4. On Satisfactory Completion of your probation period, including that of extended period if any, you will be confirmed in the services of Sree Vidyanikethan Engineering College in writing.
5. The period of notice or salary in lieu of notice in event of resignation or termination of this employment agreement by either party shall be:
 - a. One (1) month during the period of probation; and
 - b. Three (3) months after confirmation of employment.However, you will be relieved only at the end of Academic Year either during probation or after confirmation of service.
6. On confirmation of your services, you will be entitled to benefits as applicable to permanent employees.
7. Any absence from work without permission will be deemed to be unauthorized absenteeism and will be dealt seriously.
8. You shall retire from the services of Sree Vidyanikethan Engineering College on the attainment of 58 years of age.
9. The annual increment in your salary will be based on your performance, during the previous year of service in terms of efficiency, regularity, punctuality and discipline. If your performance is found unsatisfactory, the increments may, at the sole discretion of the management, be withheld.

📍 Sree Sainath Nagar, Tirupati,
Andhra Pradesh - 517 102.
☎ +91-877-2504888
☎ +91 9160999977
🌐 ¹
www.vidyanikethan.edu

10. The Sree Vidyanikethan Engineering College shall not, and the employee agrees and acknowledges that the Sree Vidyanikethan Engineering College shall not be liable for any claim for past wages, dues, benefits, etc., made by the employee against its past employer(s), arising on or before the date of this agreement, nor shall the employee be entitled to any continuity in the benefits given by its past employer (s) on or before the date of this Agreement.
11. Notwithstanding anything contained in this agreement, the Sree Vidyanikethan Engineering College may terminate this employment summarily and without notice at any time if the employee:
 - a. Is found guilty of any grave misconduct or willful neglect in the discharge of his/her duties hereunder;
 - b. Materially misleads the Board or the Sree Vidyanikethan Engineering College senior management about the progress being made on projects or assignments to which the employee has been assigned;
 - c. Fails to immediately account to the Sree Vidyanikethan Engineering College for any remuneration, monies or other benefits received as an employee of the Trust; or
 - d. Becomes of unsound mind.
 - e. Any breach of the conditions mentioned in this letter of appointment.
 - f. Any incorrect information furnished by you like:
 - (i) Mismatch in your previous employment data.
 - (ii) Mismatch in your previous Pay-Slip.
 - (iii) Fake qualification certificate
 - g. Suppression of any material information by you.
12. During the term of employment, you shall be governed by the following provisions:
 - a. **Confidentiality :**

The employee shall not disclose any Confidential Information in whole or in part to any other person or enterprise for any reason or purpose whatsoever, during the later of (a) the period of his/her employment; and (b) as long as such information continues to be confidential. For the purpose of this Clause "**Confidential Information**" shall include any and all information including, without limitation, any and all information that is exchanged between the Trust and the employee, any analysis, business or strategic plans, compilations, studies, data, reports, interpretations, projections, forecasts, records, notes, copies, excerpts, memoranda documents, or other material (in whatever form maintained, whether documentary, computerized or otherwise), that contain or otherwise reflect information concerning the Sree Vidyanikethan Engineering College and/or its business disclosed to the employee by Sree Vidyanikethan Engineering College, its directors, officers, employees, agents or advisers (including, without limitation, any attorney, accountant, consultant, banker, financial adviser, professional, or any representatives of such advisers

collectively "**Representatives**" of the Sree Vidyanikethan Engineering College, as the context requires that contain or otherwise reflect such information or any conversations between the Representatives of the Sree Vidyanikethan Engineering College describing or relating thereto.

- i. Grant of access and limitation on use
The employee agrees and undertakes to hold the disclosed Confidential Information in confidence and not to copy, reproduce, sell, assign, license, market, transfer or otherwise dispose of, give or disclose such information to any third party or to use such information for any purpose whatsoever. The employee further agrees that (a) the Confidential Information is the proprietary information of the Sree Vidyanikethan Engineering College;(b) the disclosed Confidential Information provided by the Sree Vidyanikethan Engineering College will only be used for internal business purposes; and (c) the employee shall not in any manner or at any time disclose, disseminate, publish or otherwise provide, either orally or in writing, to any employee, agent, contractor, firm, corporation, organization, third party or entity and disclosed Confidential Information.
- ii. Ownership of Confidential Information
All disclosed Confidential Information remains the property of the Sree Vidyanikethan Engineering College.
- iii. Breach
Any disclosure by you in contravention to Clause 11 shall be regarded as a material breach of this contract and/or a grave misconduct on the employee's part.
- iv. Time Period
*The employee shall not use or disclose in contravention to Clause 11 for a period of **Fifteen years** from the date of execution of the agreement.*

b. Exclusivity :

You shall be an exclusive and full time employee of the Sree Vidyanikethan Engineering College and shall not take up any employment or render any services (as a consultant, advisor etc.) with or to any other person. You shall use all your efforts, time, skills and expertise to perform your services and all duties and responsibilities connected therewith for the benefit of the Sree Vidyanikethan Engineering College.

c. Proprietary Information of the Sree Vidyanikethan Engineering College:

It is understood that the Sree Vidyanikethan Engineering College solely holds the copyright, trademark or any other proprietary right to all the work created by you, either alone or in conjunction with any other person during your employment ("**Intellectual Property**"). You shall promptly disclose all Intellectual Property to the Sree Vidyanikethan Engineering College and shall, at the Sree Vidyanikethan Engineering College's cost, do all things that may be necessary and appropriate to vest, perfect or establish the Sree Vidyanikethan Engineering College's ownership of such Intellectual Property.

d. Transfer :

Your services are liable to be transferred from one place, department, division, branch, or establishment to another place, department, division, branch, or establishment of the Trust or its group of Institutions, which are in existence today or which may come into existence in future anywhere in India or abroad. Your services shall also be liable to be transferred to any of the Institution of the Trust or to any of its venture partner anywhere in India or abroad.

13. The employee shall work with all due care and diligence, to the best of his ability and shall abide by and conform to the Employee Policy of the Sree Vidyanikethan Engineering College and all the rules and regulations and conditions governing the work place and shall ensure that harmony and team effort exists at such work site. The employee hereby acknowledges having read the Employee Policy of the Sree Vidyanikethan Engineering College and agrees to abide by its terms and conditions. The Employee Policy of the Trust, as amended from time to time shall be deemed to be a part of this agreement.
14. You will not pledge the credit of the Sree Vidyanikethan Engineering College for any purpose, whatsoever.
15. You will not remove from the Sree Vidyanikethan Engineering College's premises, any property, document, letters, technical information, files, books, Confidential Information etc., belonging to the Sree Vidyanikethan Engineering College, unless specifically permitted by the Management.
16. The employee shall not share any information, interact or discuss any matter with the press including print media, electronic media and radio unless they have been granted prior written permission by the Management of the Trust.
17. The Employee shall keep us informed of any change in his residential address.
18. The employee before ceasing to be in the employment of the Sree Vidyanikethan Engineering College shall return to the Sree Vidyanikethan Engineering College all documents, materials, equipment, machines and all properties of the Sree Vidyanikethan Engineering College, which were handed over to the employee during the course of this employment with the Sree Vidyanikethan Engineering College.
19. In the event of any dispute or disagreement or interpretation of any of the terms herein or any claim of liability, the same shall be referred to a person to be nominated by the Sree Vidyanikethan Engineering College as an arbitrator whose decision shall be final and binding upon the parties hereto. Such reference shall be deemed to be a submission to arbitration under the Indian Arbitration and Conciliation Act, 1996 or of any modifications or re-enactment thereof. The venue of arbitration shall be at Hyderabad.

Please return to us the duplicate copy of this letter, duly signed, as a token of your acceptance of the terms and conditions of your appointment.

We are confident you will find your association with Sree Vidyanikethan Engineering College, an enriching experience.

Sree Vidyanikethan Engineering College



(Dr. P.C. Krishnainachary)



Principal

Name : **Ms. V. Santhakumari,**

Designation : **Assistant Professor**

I have read and accept the Terms and Conditions:

Date of Joining : 01/02/2020.

Signature : 

To

Ms. V. Santhakumari
New Cherlopalli, Opp Anjaneya Swammy Temple, Chnadragiri Road, Tirupati-
517102

ANNEXURE - A

Name : **Ms. V. Santhakumari**

Designation : **Assistant Professor**

Salary Package :

Details	Per Month	Per Annum
Basic Salary	₹15600	₹187200.00
Grade Pay	₹ 6000	₹ 72000.00
Dearness Allowance @ 45.000 %	₹ 9720	₹ 116640.00
House Rent Allowance @ 5 %	₹ 1080	₹ 12960.00
Other Allowances	₹ 0	₹ 0.00
Gross Salary	₹ 32400	₹388800.00
Less: Deductions		
Professional Tax	₹200	₹2400.00
Applicable TDS will be deducted as per IT Act 1961		

(Dr. P.C. Krishnamachary)

Principal

Date of Joining: 01/02/2020

Accepted : Yes

Name : V. Santha Kumari

Signature : V. Santha

Date:08-04-2019

Appointment Reference Number: **SVEC - APPT. LETTER - Apr / 2019 - SVEC - 8985544967**

OFFER OF APPOINTMENT

Dear Mr. Pendekanti Narendra,

We are pleased to appoint you in **Sree Vidyanikethan Engineering College ("SVEC")** as **Placement Officer** You are requested to report for duty on or before **08-04-2019.**

1. Attached are the details of your salary package (refer **Annexure A**) which shall be subject to appropriate deductions under the Income Tax Act, 1961.
2. With regards to this new job you are required to submit the following and join on or before **08-04-2019.**
 - a. Two passport size photographs.
 - b. An original copy of your educational qualification(s) and other certificates.
 - c. Your service certificates and relieving letter from last organization.
3. You will be on probation for a period of **12** months from your date of employment. Or such extended period as may be decided by Sree Vidyanikethan Engineering College based on your performance during the probation period.
4. On Satisfactory Completion of your probation period, including that of extended period if any, you will be confirmed in the services of Sree Vidyanikethan Engineering College in writing.
5. The period of notice or salary in lieu of notice in event of resignation or termination of this employment agreement by either party shall be:
 - a. One (1) month during the period of probation; and
 - b. Three (3) months after confirmation of employment.
6. On confirmation of your services, you will be entitled to benefits as applicable to permanent employees.
7. Any absence from work without permission will be deemed to be unauthorized absenteeism and will be dealt with seriously.
8. You shall retire from the services of Sree Vidyanikethan Engineering College on the attainment of 58 years of age.
9. The annual increment in your salary will be based on your performance, during the previous year of service in terms of efficiency, regularity, punctuality and discipline. If your performance is found unsatisfactory, the increments may, at the sole discretion of the management, be withheld.

10. The Sree Vidyanikethan Engineering College shall not, and the employee agrees and acknowledges that the Sree Vidyanikethan Engineering College shall not be liable for any claim for past wages, dues, benefits, etc., made by the employee against its past employer(s), arising on or before the date of this agreement, nor shall the employee be entitled to any continuity in the benefits given by its past employer (s) on or before the date of this Agreement.
11. Notwithstanding anything contained in this agreement, the Sree Vidyanikethan Engineering College may terminate this employment summarily and without notice at any time if the employee:
 - a. Is found guilty of any grave misconduct or willful neglect in the discharge of his/her duties hereunder;
 - b. Materially misleads the Board or the Sree Vidyanikethan Engineering College senior management about the progress being made on projects or assignments to which the employee has been assigned;
 - c. Fails to immediately account to the Sree Vidyanikethan Engineering College for any remuneration, monies or other benefits received as an employee of the Trust; or
 - d. Becomes of unsound mind.
 - e. Any breach of the conditions mentioned in this letter of appointment.
 - f. Any incorrect information furnished by you like:
 - (i) Mismatch in your previous employment data.
 - (ii) Mismatch in your previous Pay-Slip.
 - (iii) Fake qualification certificate
 - g. Suppression of any material information by you.
12. During the term of employment, you shall be governed by the following provisions:
 - a. **Confidentiality :**

The employee shall not disclose any Confidential Information in whole or in part to any other person or enterprise for any reason or purpose whatsoever, during the later of (a) the period of his/her employment; and (b) as long as such information continues to be confidential. For the purpose of this Clause **"Confidential Information"** shall include any and all information including, without limitation, any and all information that is exchanged between the Trust and the employee, any analysis, business or strategic plans, compilations, studies, data, reports, interpretations, projections, forecasts, records, notes, copies, excerpts, memoranda documents, or other material (in whatever form maintained, whether documentary, computerized or otherwise), that contain or otherwise reflect information concerning the Sree Vidyanikethan Engineering College and/or its business disclosed to the employee by Sree Vidyanikethan Engineering College, its directors, officers, employees, agents or advisers (including, without limitation, any attorney,

accountant, consultant, banker, financial adviser, professional, or any representatives of such advisers collectively "**Representatives**" of the Sree Vidyanikethan Engineering College, as the context requires that contain or otherwise reflect such information or any conversations between the Representatives of the Sree Vidyanikethan Engineering College describing or relating thereto.

i. Grant of access and limitation on use

The employee agrees and undertakes to hold the disclosed Confidential Information in confidence and not to copy, reproduce, sell, assign, license, market, transfer or otherwise dispose of, give or disclose such information to any third party or to use such information for any purpose whatsoever. The employee further agrees that (a) the Confidential Information is the proprietary information of the Sree Vidyanikethan Engineering College;(b) the disclosed Confidential Information provided by the Sree Vidyanikethan Engineering College will only be used for internal business purposes; and (c) the employee shall not in any manner or at any time disclose, disseminate, publish or otherwise provide, either orally or in writing, to any employee, agent, contractor, firm, corporation, organization, third party or entity and disclosed Confidential Information.

ii. Ownership of Confidential Information

All disclosed Confidential Information remains the property of the Sree Vidyanikethan Engineering College.

iii. Breach

Any disclosure by you in contravention to Clause 11 shall be regarded as a material breach of this contract and/or a grave misconduct on the employee's part.

iv. Time Period

*The employee shall not use or disclose in contravention to Clause 11 for a period of **Fifteen years** from the date of execution of the agreement.*

b. **Exclusivity :**

You shall be an exclusive and full time employee of the Sree Vidyanikethan Engineering College and shall not take up any employment or render any services (as a consultant, advisor etc) with or to any other person. You shall use all your efforts, time, skills and expertise to perform your services and all duties and responsibilities connected therewith for the benefit of the Sree Vidyanikethan Engineering College.

c. **Proprietary Information of the** Sree Vidyanikethan Engineering College:

It is understood that the Sree Vidyanikethan Engineering College solely holds the copyright, trademark or any other proprietary right to all the work created by you, either alone or in conjunction with any other person during your employment ("**Intellectual Property**"). You shall promptly disclose all Intellectual Property to the Sree Vidyanikethan Engineering College and shall, at the Sree Vidyanikethan Engineering College's cost, do

all things that may be necessary and appropriate to vest, perfect or establish the Sree Vidyanikethan Engineering College's ownership of such Intellectual Property.

d. Transfer :

Your services are liable to be transferred from one place, department, division, branch, or establishment to another place, department, division, branch, or establishment of the Trust or its group of Institutions, which are in existence today or which may come into existence in future anywhere in India or abroad. Your services shall also be liable to be transferred to any of the Institution of the Trust or to any of its venture partner anywhere in India or abroad.

13. The employee shall work with all due care and diligence, to the best of his ability and shall abide by and conform to the Employee Policy of the Sree Vidyanikethan Engineering College and all the rules and regulations and conditions governing the work place and shall ensure that harmony and team effort exists at such work site. The employee hereby acknowledges having read the Employee Policy of the Sree Vidyanikethan Engineering College and agrees to abide by its terms and conditions. The Employee Policy of the Trust, as amended from time to time shall be deemed to be a part of this agreement.
14. You will not pledge the credit of the Sree Vidyanikethan Engineering College for any purpose, whatsoever.
15. You will not remove from the Sree Vidyanikethan Engineering College's premises, any property, document, letters, technical information, files, books, Confidential Information etc., belonging to the Sree Vidyanikethan Engineering College, unless specifically permitted by the Management.
16. The employee shall not share any information, interact or discuss any matter with the press including print media, electronic media and radio unless they have been granted prior written permission by the Management of the Trust.
17. The Employee shall keep us informed of any change in his residential address.
18. The employee before ceasing to be in the employment of the Sree Vidyanikethan Engineering College shall return to the Sree Vidyanikethan Engineering College all documents, materials, equipment, machines and all properties of the Sree Vidyanikethan Engineering College, which were handed over to the employee during the course of this employment with the Sree Vidyanikethan Engineering College.
19. In the event of any dispute or disagreement or interpretation of any of the terms herein or any claim of liability, the same shall be referred to a person to be nominated by the Sree Vidyanikethan Engineering College as an arbitrator whose decision shall be final and binding upon the parties hereto. Such reference shall be deemed to be a submission to arbitration under the Indian Arbitration and Conciliation Act, 1996 or of any modifications or re-enactment thereof. The venue of arbitration shall be at Hyderabad.

Please return to us the duplicate copy of this letter, duly signed, as a token of your acceptance of the terms and conditions of your appointment.

We are confident you will find your association with Sree Vidyanikethan Engineering College, an enriching experience.

Sree Vidyanikethan Engineering College

(Dr. P.C. Krishnamachary)
Principal

Name : **Mr. Pendekanti Narendra,**

Designation : **Placement Officer**

I have read and accept the Terms and Conditions:

Date of Joining : 8/04/19

Signature : 

To

Mr. Pendekanti Narendra
19/349, Balobi Gari Street, Proddatur, Kadapa (Dt)


ANNEXURE – A

Name : **Mr. Pendekanti Narendra**

Designation : **Placement Officer**

Salary Package :

Details	Per Month	Per Annum
Basic Salary	₹19680	₹236160.00
Grade Pay	₹ 0	₹ 0.00
Dearness Allowance @ 63.344 %	₹ 12466	₹ 149592.00
House Rent Allowance @ 14.5 %	₹ 2854	₹ 34248.00
Other Allowances	₹ 0	₹ 0.00
Gross Salary	₹ 35000	₹420000.00
Less: Deductions		
Professional Tax	₹200	₹2400.00
Applicable TDS will be deducted as per IT Act 1961		


(Dr. P.C. Krishnamachary)
Principal



Date of Joining: 8/04/19

Accepted : yes

Name : P. Narendra

Signature : 



SREE VIDYANIKETHAN ENGINEERING COLLEGE (Autonomous)

(Affiliated to JNTU Anantapur, Approved by AICTE, New Delhi & Accredited by NBA)

No.006/SVEC/ASP/Appt - BIO/2012/45

18th June 2012

PROCEEDINGS

Sub:- S V E C - Teaching Establishment - Dept. of Biotechnology -
Dr. M. M. Kesavulu - Appointment as Professor - Orders issued.


ORDER:

The Management of Sree Vidyanikethan Engineering College is pleased to appoint **Dr. M.M. Kesavulu** as **Professor** in the Department of Biotechnology on a Basic Pay of **Rs. 16,400/-** per month in the regular Pay Scale of Rs. 16400 - 450 - 20900 - 500-22400. In addition, he is eligible for D.A., HRA and such other allowances that may be extended by the Management from time to time.

He will be governed by the rules and regulations that are in force in the college and that may be amended from time to time.

He should submit all the Original certificates of his educational qualifications and experience at the time of reporting for duty for verification and retention in the Office.

He is required to report for duty to the undersigned immediately.


PRINCIPAL

To:
Dr. M.M. Kesavulu
10-3-206 G
K.K. Layout
Tirupati
Chittoor (Dt) - 517501

Copy to: The Special Officer, SVET
The Head, Dept. of Biotechnology
Personal File

Sree Sainath Nagar, Tirupati - 517 102, Andhra Pradesh, INDIA.

Ph: +(91) 877 - 2236711 to 14 Fax : 0877 - 2236717 Mobile: +(91) 9160999961
www.vidyanikethan.edu svec_principal2005@yahoo.com svecp@vidyanikethan.edu

Date:16/12/2019

Appointment Reference Number: **SVEC - APPT. LETTER - Dec / 2019 - SVEC - 9663050428**

OFFER OF APPOINTMENT

Dear Dr. S. Hemanth Phani Kumar,

We are pleased to appoint you in **Sree Vidyanikethan Engineering College ("SVEC")** as **Assistant Professor** You are requested to report for duty on or before **16/12/2019.**

1. Attached are the details of your salary package (refer **Annexure A**) which shall be subject to appropriate deductions under the Income Tax Act, 1961.
2. With regards to this new job you are required to submit the following and join on or before **16/12/2019.**
 - a. Two passport size photographs.
 - b. An original copy of your educational qualification(s) and other certificates.
 - c. Your service certificates and relieving letter from last organization.
3. You will be on probation for a period of **12** months from your date of employment. Or such extended period as may be decided by Sree Vidyanikethan Engineering College based on your performance during the probation period.
4. On Satisfactory Completion of your probation period, including that of extended period if any, you will be confirmed in the services of Sree Vidyanikethan Engineering College in writing.
5. The period of notice or salary in lieu of notice in event of resignation or termination of this employment agreement by either party shall be:
 - a. One (1) month during the period of probation; and
 - b. Three (3) months after confirmation of employment.
6. On confirmation of your services, you will be entitled to benefits as applicable to permanent employees.
7. Any absence from work without permission will be deemed to be unauthorized absenteeism and will be dealt with seriously.
8. You shall retire from the services of Sree Vidyanikethan Engineering College on the attainment of 58 years of age.
9. The annual increment in your salary will be based on your performance, during the previous year of service in terms of efficiency, regularity, punctuality and discipline. If your performance is found unsatisfactory, the increments may, at the sole discretion of the management, be withheld.

10. The Sree Vidyanikethan Engineering College shall not, and the employee agrees and acknowledges that the Sree Vidyanikethan Engineering College shall not be liable for any claim for past wages, dues, benefits, etc., made by the employee against its past employer(s), arising on or before the date of this agreement, nor shall the employee be entitled to any continuity in the benefits given by its past employer (s) on or before the date of this Agreement.
11. Notwithstanding anything contained in this agreement, the Sree Vidyanikethan Engineering College may terminate this employment summarily and without notice at any time if the employee:
- a. Is found guilty of any grave misconduct or willful neglect in the discharge of his/her duties hereunder;
 - b. Materially misleads the Board or the Sree Vidyanikethan Engineering College senior management about the progress being made on projects or assignments to which the employee has been assigned;
 - c. Fails to immediately account to the Sree Vidyanikethan Engineering College for any remuneration, monies or other benefits received as an employee of the Trust; or
 - d. Becomes of unsound mind.
 - e. Any breach of the conditions mentioned in this letter of appointment.
 - f. Any incorrect information furnished by you like:
 - (i) Mismatch in your previous employment data.
 - (ii) Mismatch in your previous Pay-Slip.
 - (iii) Fake qualification certificate
 - g. Suppression of any material information by you.
12. During the term of employment, you shall be governed by the following provisions:
- a. **Confidentiality :**
The employee shall not disclose any Confidential Information in whole or in part to any other person or enterprise for any reason or purpose whatsoever, during the later of (a) the period of his/her employment; and (b) as long as such information continues to be confidential. For the purpose of this Clause "**Confidential Information**" shall include any and all information including, without limitation, any and all information that is exchanged between the Trust and the employee, any analysis, business or strategic plans, compilations, studies, data, reports, interpretations, projections, forecasts, records, notes, copies, excerpts, memoranda documents, or other material (in whatever form maintained, whether documentary, computerized or otherwise), that contain or otherwise reflect information concerning the Sree Vidyanikethan Engineering College and/or its business disclosed to the employee by Sree Vidyanikethan Engineering College, its directors, officers, employees, agents or advisers (including, without limitation, any attorney, accountant, consultant, banker, financial adviser, professional, or any representatives of such advisers

collectively "**Representatives**" of the Sree Vidyanikethan Engineering College, as the context requires that contain or otherwise reflect such information or any conversations between the Representatives of the Sree Vidyanikethan Engineering College describing or relating thereto.

- i. Grant of access and limitation on use
The employee agrees and undertakes to hold the disclosed Confidential Information in confidence and not to copy, reproduce, sell, assign, license, market, transfer or otherwise dispose of, give or disclose such information to any third party or to use such information for any purpose whatsoever. The employee further agrees that (a) the Confidential Information is the proprietary information of the Sree Vidyanikethan Engineering College; (b) the disclosed Confidential Information provided by the Sree Vidyanikethan Engineering College will only be used for internal business purposes; and (c) the employee shall not in any manner or at any time disclose, disseminate, publish or otherwise provide, either orally or in writing, to any employee, agent, contractor, firm, corporation, organization, third party or entity and disclosed Confidential Information.
 - ii. Ownership of Confidential Information
All disclosed Confidential Information remains the property of the Sree Vidyanikethan Engineering College.
 - iii. Breach
Any disclosure by you in contravention to Clause 11 shall be regarded as a material breach of this contract and/or a grave misconduct on the employee's part.
 - iv. Time Period
*The employee shall not use or disclose in contravention to Clause 11 for a period of **Fifteen years** from the date of execution of the agreement.*
- b. Exclusivity :**
You shall be an exclusive and full time employee of the Sree Vidyanikethan Engineering College and shall not take up any employment or render any services (as a consultant, advisor etc) with or to any other person. You shall use all your efforts, time, skills and expertise to perform your services and all duties and responsibilities connected therewith for the benefit of the Sree Vidyanikethan Engineering College.
- c. Proprietary Information of the Sree Vidyanikethan Engineering College:**
It is understood that the Sree Vidyanikethan Engineering College solely holds the copyright, trademark or any other proprietary right to all the work created by you, either alone or in conjunction with any other person during your employment ("**Intellectual Property**"). You shall promptly disclose all Intellectual Property to the Sree Vidyanikethan Engineering College and shall, at the Sree Vidyanikethan Engineering College's cost, do all things that may be necessary and appropriate to vest, perfect or establish the Sree Vidyanikethan Engineering College's ownership of such Intellectual Property.

d. Transfer :

Your services are liable to be transferred from one place, department, division, branch, or establishment to another place, department, division, branch, or establishment of the Trust or its group of Institutions, which are in existence today or which may come into existence in future anywhere in India or abroad. Your services shall also be liable to be transferred to any of the Institution of the Trust or to any of its venture partner anywhere in India or abroad.

13. The employee shall work with all due care and diligence, to the best of his ability and shall abide by and conform to the Employee Policy of the Sree Vidyanikethan Engineering College and all the rules and regulations and conditions governing the work place and shall ensure that harmony and team effort exists at such work site. The employee hereby acknowledges having read the Employee Policy of the Sree Vidyanikethan Engineering College and agrees to abide by its terms and conditions. The Employee Policy of the Trust, as amended from time to time shall be deemed to be a part of this agreement.
14. You will not pledge the credit of the Sree Vidyanikethan Engineering College for any purpose, whatsoever.
15. You will not remove from the Sree Vidyanikethan Engineering College's premises, any property, document, letters, technical information, files, books, Confidential Information etc., belonging to the Sree Vidyanikethan Engineering College, unless specifically permitted by the Management.
16. The employee shall not share any information, interact or discuss any matter with the press including print media, electronic media and radio unless they have been granted prior written permission by the Management of the Trust.
17. The Employee shall keep us informed of any change in his residential address.
18. The employee before ceasing to be in the employment of the Sree Vidyanikethan Engineering College shall return to the Sree Vidyanikethan Engineering College all documents, materials, equipment, machines and all properties of the Sree Vidyanikethan Engineering College, which were handed over to the employee during the course of this employment with the Sree Vidyanikethan Engineering College.
19. In the event of any dispute or disagreement or interpretation of any of the terms herein or any claim of liability, the same shall be referred to a person to be nominated by the Sree Vidyanikethan Engineering College as an arbitrator whose decision shall be final and binding upon the parties hereto. Such reference shall be deemed to be a submission to arbitration under the Indian Arbitration and Conciliation Act, 1996 or of any modifications or re-enactment thereof. The venue of arbitration shall be at Hyderabad.

Please return to us the duplicate copy of this letter, duly signed, as a token of your acceptance of the terms and conditions of your appointment.

We are confident you will find your association with Sree Vidyanikethan Engineering College, an enriching experience.

Sree Vidyanikethan Engineering College


(Dr. P.C. Krishnamachary)
Principal



Name : Dr. S. Hemanth Phani Kumar,

Designation : Assistant Professor

I have read and accept the Terms and Conditions:

Date of Joining : 16/12/2019

Signature : 

To

Dr. S. Hemanth Phani Kumar
203 Ramskoneru Enclave, NSM School Road, Patamata, Vijaywada - 520010


ANNEXURE - A

Name : **Dr. S. Hemanth Phani Kumar**

Designation : **Assistant Professor**

Salary Package :

Details	Per Month	Per Annum
Basic Salary	₹16857	₹202284.00
Grade Pay	₹ 6000	₹ 72000.00
Dearness Allowance @ 65.000 %	₹ 14857	₹ 178284.00
House Rent Allowance @ 10 %	₹ 2286	₹ 27432.00
Other Allowances	₹ 0	₹ 0.00
Gross Salary	₹ 40000	₹480000.00
Less: Deductions		
Professional Tax	₹200	₹2400.00
Applicable TDS will be deducted as per IT Act 1961		


(Dr. P.C. Krishnamachary)
Principal



Date of Joining: 16/12/2019

Accepted : 

Name : S. Hemanth Phani Kumar.

Signature : 

SREE VIDYANIKETHAN ENGINEERING COLLEGE
Sree Sainath Nagar, A.Rangampet, Chittoor-517 102.

The Principal,
Sree Vidyanikethan Residential School,
Sree Sainath Nagar,
A.Rangampet,
CHITTOOR.

18.01.97

Sir,

Sub : Establishment - Appointment of Assistant Librarian
for Engineering College - Regarding.

Ref : Order No.006/SVEC/96 dtd.19.01.97. (Joining Report)

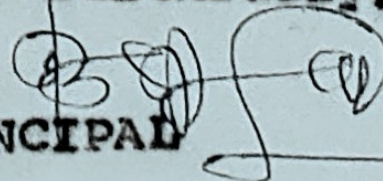
2. Appointment Order No.006/SVEC/96 dtd.06.12.96

I wish to state that Mrs.K.V.Padmaja an employee working
in the Stores of Sree Vidyanikethan Residential School has been
appointed as "Assistant Librarian" at Sree Vidyanikethan Engg.
College as per the reference second cited by the Management.

I request you to kindly relieve her on the After-noon
of 19.01.97 to enable her to join in this College immediately.

etc

Yours faithfully,


PRINCIPAL

Date:01.07.2020

Appointment Reference Number: **SVEC - APPT. LETTER - Jul / 2020 - SVEC -**

APPOINTMENT ORDER

Dear Ms. Kakanuru vanithamm,

We are pleased to appoint you in **Sree Vidyanikethan Engineering College ("SVEC")** as **Assistant Professor, BS & H** You are requested to report for duty on or before **08.07.2020.**

1. Attached are the details of your salary package (refer **Annexure A**) which shall be subject to appropriate deductions under the Income Tax Act, 1961.
2. With regards to this new job you are required to submit the following and join on or before **08.07.2020.**
 - a. Two passport size photographs.
 - b. An original copy of your educational qualification(s) and other certificates.
 - c. Your service certificates and relieving letter from last organization.
3. You will be on probation for a period of **12** months from your date of employment. Or such extended period as may be decided by Sree Vidyanikethan Engineering College based on your performance during the probation period.
4. On Satisfactory Completion of your probation period, including that of extended period if any, you will be confirmed in the services of Sree Vidyanikethan Engineering College in writing.
5. The period of notice or salary in lieu of notice in event of resignation or termination of this employment agreement by either party shall be:
 - a. One (1) month during the period of probation; and
 - b. Three (3) months after confirmation of employment.
6. On confirmation of your services, you will be entitled to benefits as applicable to permanent employees.
7. Any absence from work without permission will be deemed to be unauthorized absenteeism and will be dealt with seriously.
8. You shall retire from the services of Sree Vidyanikethan Engineering College on the attainment of 58 years of age.
9. The annual increment in your salary will be based on your performance, during the previous year of service in terms of efficiency, regularity, punctuality and discipline. If your performance is found unsatisfactory, the increments may, at the sole discretion of the management, be withheld.

📍 Sree Sainath Nagar, Tirupati,
Andhra Pradesh - 517 102.

📞 +91-877-2504888 / 9160999977

🌐 www.vidyanikethan.edu

10. The Sree Vidyanikethan Engineering College shall not, and the employee agrees and acknowledges that the Sree Vidyanikethan Engineering College shall not be liable for any claim for past wages, dues, benefits, etc., made by the employee against its past employer(s), arising on or before the date of this agreement, nor shall the employee be entitled to any continuity in the benefits given by its past employer (s) on or before the date of this Agreement.
11. Notwithstanding anything contained in this agreement, the Sree Vidyanikethan Engineering College may terminate this employment summarily and without notice at any time if the employee:
 - a. Is found guilty of any grave misconduct or willful neglect in the discharge of his/her duties hereunder;
 - b. Materially misleads the Board or the Sree Vidyanikethan Engineering College senior management about the progress being made on projects or assignments to which the employee has been assigned;
 - c. Fails to immediately account to the Sree Vidyanikethan Engineering College for any remuneration, monies or other benefits received as an employee of the Trust; or
 - d. Becomes of unsound mind.
 - e. Any breach of the conditions mentioned in this letter of appointment.
 - f. Any incorrect information furnished by you like:
 - (i) Mismatch in your previous employment data.
 - (ii) Mismatch in your previous Pay-Slip.
 - (iii) Fake qualification certificate
 - g. Suppression of any material information by you.
12. During the term of employment, you shall be governed by the following provisions:
 - a. **Confidentiality :**

The employee shall not disclose any Confidential Information in whole or in part to any other person or enterprise for any reason or purpose whatsoever, during the later of (a) the period of his/her employment; and (b) as long as such information continues to be confidential. For the purpose of this Clause "**Confidential Information**" shall include any and all information including, without limitation, any and all information that is exchanged between the Trust and the employee, any analysis, business or strategic plans, compilations, studies, data, reports, interpretations, projections, forecasts, records, notes, copies, excerpts, memoranda documents, or other material (in whatever form maintained, whether documentary, computerized or otherwise), that contain or otherwise reflect information concerning the Sree Vidyanikethan Engineering College and/or its business disclosed to the employee by Sree Vidyanikethan Engineering College, its directors, officers, employees, agents or advisers (including, without limitation, any attorney, accountant, consultant, banker, financial adviser, professional, or any representatives of such advisers

collectively "**Representatives**" of the Sree Vidyanikethan Engineering College, as the context requires that contain or otherwise reflect such information or any conversations between the Representatives of the Sree Vidyanikethan Engineering College describing or relating thereto.

i. Grant of access and limitation on use

The employee agrees and undertakes to hold the disclosed Confidential Information in confidence and not to copy, reproduce, sell, assign, license, market, transfer or otherwise dispose of, give or disclose such information to any third party or to use such information for any purpose whatsoever. The employee further agrees that (a) the Confidential Information is the proprietary information of the Sree Vidyanikethan Engineering College; (b) the disclosed Confidential Information provided by the Sree Vidyanikethan Engineering College will only be used for internal business purposes; and (c) the employee shall not in any manner or at any time disclose, disseminate, publish or otherwise provide, either orally or in writing, to any employee, agent, contractor, firm, corporation, organization, third party or entity and disclosed Confidential Information.

ii. Ownership of Confidential Information

All disclosed Confidential Information remains the property of the Sree Vidyanikethan Engineering College.

iii. Breach

Any disclosure by you in contravention to Clause 11 shall be regarded as a material breach of this contract and/or a grave misconduct on the employee's part.

iv. Time Period

*The employee shall not use or disclose in contravention to Clause 11 for a period of **Fifteen years** from the date of execution of the agreement.*

b. **Exclusivity :**

You shall be an exclusive and full time employee of the Sree Vidyanikethan Engineering College and shall not take up any employment or render any services (as a consultant, advisor etc) with or to any other person. You shall use all your efforts, time, skills and expertise to perform your services and all duties and responsibilities connected therewith for the benefit of the Sree Vidyanikethan Engineering College.

c. **Proprietary Information of the** Sree Vidyanikethan Engineering College:

It is understood that the Sree Vidyanikethan Engineering College solely holds the copyright, trademark or any other proprietary right to all the work created by you, either alone or in conjunction with any other person during your employment ("**Intellectual Property**"). You shall promptly disclose all Intellectual Property to the Sree Vidyanikethan Engineering College and shall, at the Sree Vidyanikethan Engineering College's cost, do all things that may be necessary and appropriate to vest, perfect or establish the Sree Vidyanikethan Engineering College's ownership of such Intellectual Property.

d. *Transfer :*


Your services are liable to be transferred from one place, department, division, branch, or establishment to another place, department, division, branch, or establishment of the Trust or its group of Institutions, which are in existence today or which may come into existence in future anywhere in India or abroad. Your services shall also be liable to be transferred to any of the Institution of the Trust or to any of its venture partner anywhere in India or abroad.

13. The employee shall work with all due care and diligence, to the best of his ability and shall abide by and conform to the Employee Policy of the Sree Vidyanikethan Engineering College and all the rules and regulations and conditions governing the work place and shall ensure that harmony and team effort exists at such work site. The employee hereby acknowledges having read the Employee Policy of the Sree Vidyanikethan Engineering College and agrees to abide by its terms and conditions. The Employee Policy of the Trust, as amended from time to time shall be deemed to be a part of this agreement.
14. You will not pledge the credit of the Sree Vidyanikethan Engineering College for any purpose, whatsoever.
15. You will not remove from the Sree Vidyanikethan Engineering College's premises, any property, document, letters, technical information, files, books, Confidential Information etc., belonging to the Sree Vidyanikethan Engineering College, unless specifically permitted by the Management.
16. The employee shall not share any information, interact or discuss any matter with the press including print media, electronic media and radio unless they have been granted prior written permission by the Management of the Trust.
17. The Employee shall keep us informed of any change in his residential address.
18. The employee before ceasing to be in the employment of the Sree Vidyanikethan Engineering College shall return to the Sree Vidyanikethan Engineering College all documents, materials, equipment, machines and all properties of the Sree Vidyanikethan Engineering College, which were handed over to the employee during the course of this employment with the Sree Vidyanikethan Engineering College.
19. In the event of any dispute or disagreement or interpretation of any of the terms herein or any claim of liability, the same shall be referred to a person to be nominated by the Sree Vidyanikethan Engineering College as an arbitrator whose decision shall be final and binding upon the parties hereto. Such reference shall be deemed to be a submission to arbitration under the Indian Arbitration and Conciliation Act, 1996 or of any modifications or re-enactment thereof. The venue of arbitration shall be at Hyderabad.

Please return to us the duplicate copy of this letter, duly signed, as a token of your acceptance of the terms and conditions of your appointment.

We are confident you will find your association with Sree Vidyanikethan Engineering College, an enriching experience.

Sree Vidyanikethan Engineering College


(Dr. P.C. Krishnamachary)
Principal

Name : Ms. Kakanuru vanithamm,

Designation : Assistant Professor

I have read and accept the Terms and Conditions:

Date of Joining : _____

Signature :

To

Ms. Kakanuru vanithamm

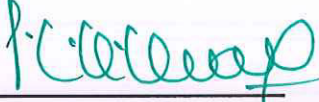
ANNEXURE - A

Name : **Ms. Kakanuru vanithamm**

Designation : **Assistant Professor**

Salary Package :

Details	Per Month	Per Annum
Basic Salary	₹10857	₹130284.00
Grade Pay	₹ 2000	₹ 24000.00
Dearness Allowance @ 35.000 %	₹ 4500	₹ 54000.00
House Rent Allowance @ 5 %	₹ 643	₹ 7716.00
Other Allowances	₹ 0	₹ 0.00
Gross Salary	₹ 18000	₹216000.00
Less: Deductions		
Professional Tax	₹150	₹1800.00
Applicable TDS will be deducted as per IT Act 1961		


(Dr. P.C. Krishnamachary)
Principal

Date of Joining: _____

Accepted : _____

Name : _____

Signature : _____

Date:01.07.2020

Appointment Reference Number: **SVEC - APPT. LETTER - Jul / 2020 - SVEC -****APPOINTMENT ORDER****Dear Ms. M Moksheswari,**

We are pleased to appoint you in **Sree Vidyanikethan Engineering College ("SVEC")** as **Assistant Professor, BS & H** You are requested to report for duty on or before **08.07.2020.**

1. Attached are the details of your salary package (refer **Annexure A**) which shall be subject to appropriate deductions under the Income Tax Act, 1961.
2. With regards to this new job you are required to submit the following and join on or before **08.07.2020.**
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8. You shall retire from the services of Sree Vidyanikethan Engineering College on the attainment of 58 years of age.
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📍 Sree Sainath Nagar, Tirupati,
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collectively "**Representatives**" of the Sree Vidyanikethan Engineering College, as the context requires that contain or otherwise reflect such information or any conversations between the Representatives of the Sree Vidyanikethan Engineering College describing or relating thereto.

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ii. Ownership of Confidential Information

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iii. Breach

Any disclosure by you in contravention to Clause 11 shall be regarded as a material breach of this contract and/or a grave misconduct on the employee's part.

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You shall be an exclusive and full time employee of the Sree Vidyanikethan Engineering College and shall not take up any employment or render any services (as a consultant, advisor etc) with or to any other person. You shall use all your efforts, time, skills and expertise to perform your services and all duties and responsibilities connected therewith for the benefit of the Sree Vidyanikethan Engineering College.

c. Proprietary Information of the Sree Vidyanikethan Engineering College:

It is understood that the Sree Vidyanikethan Engineering College solely holds the copyright, trademark or any other proprietary right to all the work created by you, either alone or in conjunction with any other person during your employment ("**Intellectual Property**"). You shall promptly disclose all Intellectual Property to the Sree Vidyanikethan Engineering College and shall, at the Sree Vidyanikethan Engineering College's cost, do all things that may be necessary and appropriate to vest, perfect or establish the Sree Vidyanikethan Engineering College's ownership of such Intellectual Property.

d. Transfer :


Your services are liable to be transferred from one place, department, division, branch, or establishment to another place, department, division, branch, or establishment of the Trust or its group of Institutions, which are in existence today or which may come into existence in future anywhere in India or abroad. Your services shall also be liable to be transferred to any of the Institution of the Trust or to any of its venture partner anywhere in India or abroad.

13. The employee shall work with all due care and diligence, to the best of his ability and shall abide by and conform to the Employee Policy of the Sree Vidyanikethan Engineering College and all the rules and regulations and conditions governing the work place and shall ensure that harmony and team effort exists at such work site. The employee hereby acknowledges having read the Employee Policy of the Sree Vidyanikethan Engineering College and agrees to abide by its terms and conditions. The Employee Policy of the Trust, as amended from time to time shall be deemed to be a part of this agreement.
14. You will not pledge the credit of the Sree Vidyanikethan Engineering College for any purpose, whatsoever.
15. You will not remove from the Sree Vidyanikethan Engineering College's premises, any property, document, letters, technical information, files, books, Confidential Information etc., belonging to the Sree Vidyanikethan Engineering College, unless specifically permitted by the Management.
16. The employee shall not share any information, interact or discuss any matter with the press including print media, electronic media and radio unless they have been granted prior written permission by the Management of the Trust.
17. The Employee shall keep us informed of any change in his residential address.
18. The employee before ceasing to be in the employment of the Sree Vidyanikethan Engineering College shall return to the Sree Vidyanikethan Engineering College all documents, materials, equipment, machines and all properties of the Sree Vidyanikethan Engineering College, which were handed over to the employee during the course of this employment with the Sree Vidyanikethan Engineering College.
19. In the event of any dispute or disagreement or interpretation of any of the terms herein or any claim of liability, the same shall be referred to a person to be nominated by the Sree Vidyanikethan Engineering College as an arbitrator whose decision shall be final and binding upon the parties hereto. Such reference shall be deemed to be a submission to arbitration under the Indian Arbitration and Conciliation Act, 1996 or of any modifications or re-enactment thereof. The venue of arbitration shall be at Hyderabad.

Please return to us the duplicate copy of this letter, duly signed, as a token of your acceptance of the terms and conditions of your appointment.

We are confident you will find your association with Sree Vidyanikethan Engineering College, an enriching experience.

Sree Vidyanikethan Engineering College


(Dr. P.C. Krishnamachary)
Principal

Name : **Ms. M Moksheswari,**

Designation : **Assistant Professor**

I have read and accept the Terms and Conditions:

Date of Joining : _____

Signature :

To

Ms. M Moksheswari


ANNEXURE – A

Name : **Ms. M Moksheswari**

Designation : **Assistant Professor**

Salary Package :

Details	Per Month	Per Annum
Basic Salary	₹10857	₹130284.00
Grade Pay	₹ 2000	₹ 24000.00
Dearness Allowance @ 35.000 %	₹ 4500	₹ 54000.00
House Rent Allowance @ 5 %	₹ 643	₹ 7716.00
Other Allowances	₹ 0	₹ 0.00
Gross Salary	₹ 18000	₹216000.00
Less: Deductions		
Professional Tax	₹150	₹1800.00
Applicable TDS will be deducted as per IT Act 1961		


(Dr. P.C. Krishnamachary)
Principal

Date of Joining: _____

Accepted : _____

Name : _____

Signature : _____

Date:01.07.2020

Appointment Reference Number: **SVEC - APPT. LETTER - Jul / 2020 - SVEC - 9440365001****APPOINTMENT ORDER****Dear Mr. N. Karnakar Reddy,**

We are pleased to appoint you in **Sree Vidyanikethan Engineering College ("SVEC")** as **Assistant Professor, BS & H** You are requested to report for duty on or before **08.07.2020.**

1. Attached are the details of your salary package (refer **Annexure A**) which shall be subject to appropriate deductions under the Income Tax Act, 1961.
2. With regards to this new job you are required to submit the following and join on or before **08.07.2020.**
 - a. Two passport size photographs.
 - b. An original copy of your educational qualification(s) and other certificates.
 - c. Your service certificates and relieving letter from last organization.
3. You will be on probation for a period of **12** months from your date of employment. Or such extended period as may be decided by Sree Vidyanikethan Engineering College based on your performance during the probation period.
4. On Satisfactory Completion of your probation period, including that of extended period if any, you will be confirmed in the services of Sree Vidyanikethan Engineering College in writing.
5. The period of notice or salary in lieu of notice in event of resignation or termination of this employment agreement by either party shall be:
 - a. One (1) month during the period of probation; and
 - b. Three (3) months after confirmation of employment.
6. On confirmation of your services, you will be entitled to benefits as applicable to permanent employees.
7. Any absence from work without permission will be deemed to be unauthorized absenteeism and will be dealt with seriously.
8. You shall retire from the services of Sree Vidyanikethan Engineering College on the attainment of 58 years of age.
9. The annual increment in your salary will be based on your performance, during the previous year of service in terms of efficiency, regularity, punctuality and discipline. If your performance is found unsatisfactory, the increments may, at the sole discretion of the management, be withheld.

10. The Sree Vidyanikethan Engineering College shall not, and the employee agrees and acknowledges that the Sree Vidyanikethan Engineering College shall not be liable for any claim for past wages, dues, benefits, etc., made by the employee against its past employer(s), arising on or before the date of this agreement, nor shall the employee be entitled to any continuity in the benefits given by its past employer (s) on or before the date of this Agreement.
11. Notwithstanding anything contained in this agreement, the Sree Vidyanikethan Engineering College may terminate this employment summarily and without notice at any time if the employee:
 - a. Is found guilty of any grave misconduct or willful neglect in the discharge of his/her duties hereunder;
 - b. Materially misleads the Board or the Sree Vidyanikethan Engineering College senior management about the progress being made on projects or assignments to which the employee has been assigned;
 - c. Fails to immediately account to the Sree Vidyanikethan Engineering College for any remuneration, monies or other benefits received as an employee of the Trust; or
 - d. Becomes of unsound mind.
 - e. Any breach of the conditions mentioned in this letter of appointment.
 - f. Any incorrect information furnished by you like:
 - (i) Mismatch in your previous employment data.
 - (ii) Mismatch in your previous Pay-Slip.
 - (iii) Fake qualification certificate
 - g. Suppression of any material information by you.
12. During the term of employment, you shall be governed by the following provisions:
 - a. **Confidentiality :**

The employee shall not disclose any Confidential Information in whole or in part to any other person or enterprise for any reason or purpose whatsoever, during the later of (a) the period of his/her employment; and (b) as long as such information continues to be confidential. For the purpose of this Clause "**Confidential Information**" shall include any and all information including, without limitation, any and all information that is exchanged between the Trust and the employee, any analysis, business or strategic plans, compilations, studies, data, reports, interpretations, projections, forecasts, records, notes, copies, excerpts, memoranda documents, or other material (in whatever form maintained, whether documentary, computerized or otherwise), that contain or otherwise reflect information concerning the Sree Vidyanikethan Engineering College and/or its business disclosed to the employee by Sree Vidyanikethan Engineering College, its directors, officers, employees, agents or advisers (including, without limitation, any attorney, accountant, consultant, banker, financial adviser, professional, or any representatives of such advisers

collectively "**Representatives**" of the Sree Vidyanikethan Engineering College, as the context requires that contain or otherwise reflect such information or any conversations between the Representatives of the Sree Vidyanikethan Engineering College describing or relating thereto.

i. Grant of access and limitation on use

The employee agrees and undertakes to hold the disclosed Confidential Information in confidence and not to copy, reproduce, sell, assign, license, market, transfer or otherwise dispose of, give or disclose such information to any third party or to use such information for any purpose whatsoever. The employee further agrees that (a) the Confidential Information is the proprietary information of the Sree Vidyanikethan Engineering College; (b) the disclosed Confidential Information provided by the Sree Vidyanikethan Engineering College will only be used for internal business purposes; and (c) the employee shall not in any manner or at any time disclose, disseminate, publish or otherwise provide, either orally or in writing, to any employee, agent, contractor, firm, corporation, organization, third party or entity and disclosed Confidential Information.

ii. Ownership of Confidential Information

All disclosed Confidential Information remains the property of the Sree Vidyanikethan Engineering College.

iii. Breach

Any disclosure by you in contravention to Clause 11 shall be regarded as a material breach of this contract and/or a grave misconduct on the employee's part.

iv. Time Period

*The employee shall not use or disclose in contravention to Clause 11 for a period of **Fifteen years** from the date of execution of the agreement.*

b. Exclusivity :

You shall be an exclusive and full time employee of the Sree Vidyanikethan Engineering College and shall not take up any employment or render any services (as a consultant, advisor etc) with or to any other person. You shall use all your efforts, time, skills and expertise to perform your services and all duties and responsibilities connected therewith for the benefit of the Sree Vidyanikethan Engineering College.

c. Proprietary Information of the Sree Vidyanikethan Engineering College:

It is understood that the Sree Vidyanikethan Engineering College solely holds the copyright, trademark or any other proprietary right to all the work created by you, either alone or in conjunction with any other person during your employment ("**Intellectual Property**"). You shall promptly disclose all Intellectual Property to the Sree Vidyanikethan Engineering College and shall, at the Sree Vidyanikethan Engineering College's cost, do all things that may be necessary and appropriate to vest, perfect or establish the Sree Vidyanikethan Engineering College's ownership of such Intellectual Property.

d. Transfer :

Your services are liable to be transferred from one place, department, division, branch, or establishment to another place, department, division, branch, or establishment of the Trust or its group of Institutions, which are in existence today or which may come into existence in future anywhere in India or abroad. Your services shall also be liable to be transferred to any of the Institution of the Trust or to any of its venture partner anywhere in India or abroad.

13. The employee shall work with all due care and diligence, to the best of his ability and shall abide by and conform to the Employee Policy of the Sree Vidyanikethan Engineering College and all the rules and regulations and conditions governing the work place and shall ensure that harmony and team effort exists at such work site. The employee hereby acknowledges having read the Employee Policy of the Sree Vidyanikethan Engineering College and agrees to abide by its terms and conditions. The Employee Policy of the Trust, as amended from time to time shall be deemed to be a part of this agreement.
14. You will not pledge the credit of the Sree Vidyanikethan Engineering College for any purpose, whatsoever.
15. You will not remove from the Sree Vidyanikethan Engineering College's premises, any property, document, letters, technical information, files, books, Confidential Information etc., belonging to the Sree Vidyanikethan Engineering College, unless specifically permitted by the Management.
16. The employee shall not share any information, interact or discuss any matter with the press including print media, electronic media and radio unless they have been granted prior written permission by the Management of the Trust.
17. The Employee shall keep us informed of any change in his residential address.
18. The employee before ceasing to be in the employment of the Sree Vidyanikethan Engineering College shall return to the Sree Vidyanikethan Engineering College all documents, materials, equipment, machines and all properties of the Sree Vidyanikethan Engineering College, which were handed over to the employee during the course of this employment with the Sree Vidyanikethan Engineering College.
19. In the event of any dispute or disagreement or interpretation of any of the terms herein or any claim of liability, the same shall be referred to a person to be nominated by the Sree Vidyanikethan Engineering College as an arbitrator whose decision shall be final and binding upon the parties hereto. Such reference shall be deemed to be a submission to arbitration under the Indian Arbitration and Conciliation Act, 1996 or of any modifications or re-enactment thereof. The venue of arbitration shall be at Hyderabad.

Please return to us the duplicate copy of this letter, duly signed, as a token of your acceptance of the terms and conditions of your appointment.

We are confident you will find your association with Sree Vidyanikethan Engineering College, an enriching experience.

Sree Vidyanikethan Engineering College



(Dr. P.C. Krishnamachary)

 **Principal**

Name : **Mr. N. Karnakar Reddy,**

Designation : **Assistant Professor**

I have read and accept the Terms and Conditions:

Date of Joining : _____

Signature :

To

Mr. N. Karnakar Reddy

ANNEXURE – A

Name : **Mr. N. Karnakar Reddy**

Designation : **Assistant Professor**

Salary Package :

Details	Per Month	Per Annum
Basic Salary	₹10857	₹130284.00
Grade Pay	₹ 2000	₹ 24000.00
Dearness Allowance @ 35.000 %	₹ 4500	₹ 54000.00
House Rent Allowance @ 5 %	₹ 643	₹ 7716.00
Other Allowances	₹ 0	₹ 0.00
Gross Salary	₹ 18000	₹216000.00
Less: Deductions		
Professional Tax	₹150	₹1800.00
Applicable TDS will be deducted as per IT Act 1961		


(Dr. P.C. Krishnamachary)
Principal

Date of Joining: _____

Accepted : _____

Name : _____

Signature : _____

Date:24.12.2020

Appointment Reference Number: **SVEC - APPT. LETTER - Dec / 2020 - SVEC - 9441754416**

APPOINTMENT ORDER

Dear Ms. Hemabala kalla,

We are pleased to appoint you in **Sree Vidyanikethan Engineering College ("SVEC")** as **Assistant Professor, BS&H** You are requested to report for duty on or before **30.12.2020.**

1. Attached are the details of your salary package (refer **Annexure A**) which shall be subject to appropriate deductions under the Income Tax Act, 1961.
2. With regards to this new job you are required to submit the following and join on or before **30.12.2020.**
 - a. Two passport size photographs.
 - b. An original copy of your educational qualification(s)and other certificates.
 - c. Your service certificates and relieving letter from last organization.
3. You will be on probation for a period of **6** months from your date of employment. Or such extended period as may be decided by Sree Vidyanikethan Engineering College based on your performance during the probation period.
4. On Satisfactory Completion of your probation period, including that of extended period if any, you will be confirmed in the services of Sree Vidyanikethan Engineering College in writing.
5. The period of notice or salary in lieu of notice in event of resignation or termination of this employment agreement by either party shall be:
 - a. One (1) month during the period of probation; and
 - b. Three (3) months after confirmation of employment.
6. On confirmation of your services, you will be entitled to benefits as applicable to permanent employees.
7. Any absence from work without permission will be deemed to be unauthorized absenteeism and will be dealt with seriously.
8. You shall retire from the services of Sree Vidyanikethan Engineering College on the attainment of 58years of age.
9. The annual increment in your salary will be based on your performance, during the previous year of service in terms of efficiency, regularity, punctuality and discipline. If your performance is found unsatisfactory, the increments may, at the sole discretion of the management, be withheld.

📍 Sree Sainath Nagar, Tirupati,
Andhra Pradesh - 517 102.

☎ +91-877-2504888 / 9160999977

🌐 www.vidyanikethan.edu

10. The Sree Vidyanikethan Engineering College shall not, and the employee agrees and acknowledges that the Sree Vidyanikethan Engineering College shall not be liable for any claim for past wages, dues, benefits, etc., made by the employee against its past employer(s), arising on or before the date of this agreement, nor shall the employee be entitled to any continuity in the benefits given by its past employer (s) on or before the date of this Agreement.
11. Notwithstanding anything contained in this agreement, the Sree Vidyanikethan Engineering College may terminate this employment summarily and without notice at any time if the employee:
 - a. Is found guilty of any grave misconduct or willful neglect in the discharge of his/her duties hereunder;
 - b. Materially misleads the Board or the Sree Vidyanikethan Engineering College senior management about the progress being made on projects or assignments to which the employee has been assigned;
 - c. Fails to immediately account to the Sree Vidyanikethan Engineering College for any remuneration, monies or other benefits received as an employee of the Trust; or
 - d. Becomes of unsound mind.
 - e. Any breach of the conditions mentioned in this letter of appointment.
 - f. Any incorrect information furnished by you like:
 - (i) Mismatch in your previous employment data.
 - (ii) Mismatch in your previous Pay-Slip.
 - (iii) Fake qualification certificate
 - g. Suppression of any material information by you.
12. During the term of employment, you shall be governed by the following provisions:
 - a. **Confidentiality :**

The employee shall not disclose any Confidential Information in whole or in part to any other person or enterprise for any reason or purpose whatsoever, during the later of (a) the period of his/her employment; and (b) as long as such information continues to be confidential. For the purpose of this Clause "**Confidential Information**" shall include any and all information including, without limitation, any and all information that is exchanged between the Trust and the employee, any analysis, business or strategic plans, compilations, studies, data, reports, interpretations, projections, forecasts, records, notes, copies, excerpts, memoranda documents, or other material (in whatever form maintained, whether documentary, computerized or otherwise), that contain or otherwise reflect information concerning the Sree Vidyanikethan Engineering College and/or its business disclosed to the employee by Sree Vidyanikethan Engineering College, its directors, officers, employees, agents or advisers (including, without limitation, any attorney, accountant, consultant, banker, financial adviser, professional, or any representatives of such advisers

collectively "**Representatives**" of the Sree Vidyanikethan Engineering College, as the context requires that contain or otherwise reflect such information or any conversations between the Representatives of the Sree Vidyanikethan Engineering College describing or relating thereto.

- i. Grant of access and limitation on use
The employee agrees and undertakes to hold the disclosed Confidential Information in confidence and not to copy, reproduce, sell, assign, license, market, transfer or otherwise dispose of, give or disclose such information to any third party or to use such information for any purpose whatsoever. The employee further agrees that (a) the Confidential Information is the proprietary information of the Sree Vidyanikethan Engineering College; (b) the disclosed Confidential Information provided by the Sree Vidyanikethan Engineering College will only be used for internal business purposes; and (c) the employee shall not in any manner or at any time disclose, disseminate, publish or otherwise provide, either orally or in writing, to any employee, agent, contractor, firm, corporation, organization, third party or entity and disclosed Confidential Information.
 - ii. Ownership of Confidential Information
All disclosed Confidential Information remains the property of the Sree Vidyanikethan Engineering College.
 - iii. Breach
Any disclosure by you in contravention to Clause 11 shall be regarded as a material breach of this contract and/or a grave misconduct on the employee's part.
 - iv. Time Period
*The employee shall not use or disclose in contravention to Clause 11 for a period of **Fifteen years** from the date of execution of the agreement.*
- b. Exclusivity :**
You shall be an exclusive and full time employee of the Sree Vidyanikethan Engineering College and shall not take up any employment or render any services (as a consultant, advisor etc) with or to any other person. You shall use all your efforts, time, skills and expertise to perform your services and all duties and responsibilities connected therewith for the benefit of the Sree Vidyanikethan Engineering College.
- c. Proprietary Information of the Sree Vidyanikethan Engineering College:**
It is understood that the Sree Vidyanikethan Engineering College solely holds the copyright, trademark or any other proprietary right to all the work created by you, either alone or in conjunction with any other person during your employment ("**Intellectual Property**"). You shall promptly disclose all Intellectual Property to the Sree Vidyanikethan Engineering College and shall, at the Sree Vidyanikethan Engineering College's cost, do all things that may be necessary and appropriate to vest, perfect or establish the Sree Vidyanikethan Engineering College's ownership of such Intellectual Property.

d. Transfer :


Your services are liable to be transferred from one place, department, division, branch, or establishment to another place, department, division, branch, or establishment of the Trust or its group of Institutions, which are in existence today or which may come into existence in future anywhere in India or abroad. Your services shall also be liable to be transferred to any of the Institution of the Trust or to any of its venture partner anywhere in India or abroad.

13. The employee shall work with all due care and diligence, to the best of his ability and shall abide by and conform to the Employee Policy of the Sree Vidyanikethan Engineering College and all the rules and regulations and conditions governing the work place and shall ensure that harmony and team effort exists at such work site. The employee hereby acknowledges having read the Employee Policy of the Sree Vidyanikethan Engineering College and agrees to abide by its terms and conditions. The Employee Policy of the Trust, as amended from time to time shall be deemed to be a part of this agreement.
14. You will not pledge the credit of the Sree Vidyanikethan Engineering College for any purpose, whatsoever.
15. You will not remove from the Sree Vidyanikethan Engineering College's premises, any property, document, letters, technical information, files, books, Confidential Information etc., belonging to the Sree Vidyanikethan Engineering College, unless specifically permitted by the Management.
16. The employee shall not share any information, interact or discuss any matter with the press including print media, electronic media and radio unless they have been granted prior written permission by the Management of the Trust.
17. The Employee shall keep us informed of any change in his residential address.
18. The employee before ceasing to be in the employment of the Sree Vidyanikethan Engineering College shall return to the Sree Vidyanikethan Engineering College all documents, materials, equipment, machines and all properties of the Sree Vidyanikethan Engineering College, which were handed over to the employee during the course of this employment with the Sree Vidyanikethan Engineering College.
19. In the event of any dispute or disagreement or interpretation of any of the terms herein or any claim of liability, the same shall be referred to a person to be nominated by the Sree Vidyanikethan Engineering College as an arbitrator whose decision shall be final and binding upon the parties hereto. Such reference shall be deemed to be a submission to arbitration under the Indian Arbitration and Conciliation Act, 1996 or of any modifications or re-enactment thereof. The venue of arbitration shall be at Hyderabad.

Please return to us the duplicate copy of this letter, duly signed, as a token of your acceptance of the terms and conditions of your appointment.

We are confident you will find your association with Sree Vidyanikethan Engineering College, an enriching experience.

Sree Vidyanikethan Engineering College



(Dr. P.C. Krishnamachary)
Principal
A

Name : **Ms. Hemabala kalla,**

Designation : **Assistant Professor**

I have read and accept the Terms and Conditions:

Date of Joining : 24.12.2020

Signature : .....

To

Ms. Hemabala kalla
19-10-99F, New Indira Nagar, Tirupati

ANNEXURE - A

Name : **Ms. Hemabala kalla**

Designation : **Assistant Professor**

Salary Package :

Details	Per Month	Per Annum
Basic Salary	₹15600	₹187200.00
Grade Pay	₹ 6000	₹ 72000.00
Dearness Allowance @ 45.000 %	₹ 9720	₹ 116640.00
House Rent Allowance @ 5 %	₹ 1080	₹ 12960.00
Other Allowances	₹ 0	₹ 0.00
Gross Salary	₹ 32400	₹388800.00
Less: Deductions		
Professional Tax	₹200	₹2400.00
Applicable TDS will be deducted as per IT Act 1961		



(Dr. P.C. Krishnamachary)
Principal



Date of Joining: 24.12.2020

Accepted : Yes

Name : Kalla Hemabala

Signature : 

Date: 28.12.2020

Appointment Reference Number: **SVEC - APPT. LETTER - Dec / 2020 - SVEC - 8978587907**

APPOINTMENT ORDER

Dear Ms. Chalichalamala Ramya,

We are pleased to appoint you in **Sree Vidyanikethan Engineering College ("SVEC")** as **Assistant Professor, BS & H** You are requested to report for duty on or before **31.12.2020.**

1. Attached are the details of your salary package (refer **Annexure A**) which shall be subject to appropriate deductions under the Income Tax Act, 1961.
2. With regards to this new job you are required to submit the following and join on or before **31.12.2020.**
 - a. Two passport size photographs.
 - b. An original copy of your educational qualification(s) and other certificates.
 - c. Your service certificates and relieving letter from last organization.
3. You will be on probation for a period of **12** months from your date of employment. Or such extended period as may be decided by Sree Vidyanikethan Engineering College based on your performance during the probation period.
4. On Satisfactory Completion of your probation period, including that of extended period if any, you will be confirmed in the services of Sree Vidyanikethan Engineering College in writing.
5. The period of notice or salary in lieu of notice in event of resignation or termination of this employment agreement by either party shall be:
 - a. One (1) month during the period of probation; and
 - b. Three (3) months after confirmation of employment.
6. On confirmation of your services, you will be entitled to benefits as applicable to permanent employees.
7. Any absence from work without permission will be deemed to be unauthorized absenteeism and will be dealt with seriously.
8. You shall retire from the services of Sree Vidyanikethan Engineering College on the attainment of 58 years of age.
9. The annual increment in your salary will be based on your performance, during the previous year of service in terms of efficiency, regularity, punctuality and discipline. If your performance is found unsatisfactory, the increments may, at the sole discretion of the management, be withheld.

10. The Sree Vidyanikethan Engineering College shall not, and the employee agrees and acknowledges that the Sree Vidyanikethan Engineering College shall not be liable for any claim for past wages, dues, benefits, etc., made by the employee against its past employer(s), arising on or before the date of this agreement, nor shall the employee be entitled to any continuity in the benefits given by its past employer (s) on or before the date of this Agreement.
11. Notwithstanding anything contained in this agreement, the Sree Vidyanikethan Engineering College may terminate this employment summarily and without notice at any time if the employee:
 - a. Is found guilty of any grave misconduct or willful neglect in the discharge of his/her duties hereunder;
 - b. Materially misleads the Board or the Sree Vidyanikethan Engineering College senior management about the progress being made on projects or assignments to which the employee has been assigned;
 - c. Fails to immediately account to the Sree Vidyanikethan Engineering College for any remuneration, monies or other benefits received as an employee of the Trust; or
 - d. Becomes of unsound mind.
 - e. Any breach of the conditions mentioned in this letter of appointment.
 - f. Any incorrect information furnished by you like:
 - (i) Mismatch in your previous employment data.
 - (ii) Mismatch in your previous Pay-Slip.
 - (iii) Fake qualification certificate
 - g. Suppression of any material information by you.
12. During the term of employment, you shall be governed by the following provisions:
 - a. **Confidentiality :**

The employee shall not disclose any Confidential Information in whole or in part to any other person or enterprise for any reason or purpose whatsoever, during the later of (a) the period of his/her employment; and (b) as long as such information continues to be confidential. For the purpose of this Clause "**Confidential Information**" shall include any and all information including, without limitation, any and all information that is exchanged between the Trust and the employee, any analysis, business or strategic plans, compilations, studies, data, reports, interpretations, projections, forecasts, records, notes, copies, excerpts, memoranda documents, or other material (in whatever form maintained, whether documentary, computerized or otherwise), that contain or otherwise reflect information concerning the Sree Vidyanikethan Engineering College and/or its business disclosed to the employee by Sree Vidyanikethan Engineering College, its directors, officers, employees, agents or advisers (including, without limitation, any attorney, accountant, consultant, banker, financial adviser, professional, or any representatives of such advisers

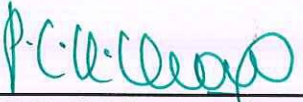
ANNEXURE - A

Name : **Ms. Chalichalamala Ramya**

Designation : **Assistant Professor**

Salary Package :

Details	Per Month	Per Annum
Basic Salary	₹10857	₹130284.00
Grade Pay	₹ 2000	₹ 24000.00
Dearness Allowance @ 35.000 %	₹ 4500	₹ 54000.00
House Rent Allowance @ 5 %	₹ 643	₹ 7716.00
Other Allowances	₹ 0	₹ 0.00
Gross Salary	₹ 18000	₹216000.00
Less: Deductions		
Professional Tax	₹150	₹1800.00
Applicable TDS will be deducted as per IT Act 1961		
ESI Applicable as per Eligibility		


(Dr. P.C. Krishnamachary)
Principal

Date of Joining: 28/12/2020

Accepted : Yes

Name : C. Ramya

Signature : C. Ramya

Date:01.02.2021

Appointment Reference Number: **SVEC - APPT. LETTER - Feb / 2021 - SVEC - 7708548443**

APPOINTMENT ORDER

Dear Dr. Abba Reddy Srikanth,

We are pleased to appoint you in **Sree Vidyanikethan Engineering College ("SVEC")** as **Assistant Professor, BS & H** You are requested to report for duty on or before **06.02.2021.**

1. Attached are the details of your salary package (refer **Annexure A**) which shall be subject to appropriate deductions under the Income Tax Act, 1961.
2. With regards to this new job you are required to submit the following and join on or before **06.02.2021.**
 - a. Two passport size photographs.
 - b. An original copy of your educational qualification(s)and other certificates.
 - c. Your service certificates and relieving letter from last organization.
3. You will be on probation for a period of **12** months from your date of employment. Or such extended period as may be decided by Sree Vidyanikethan Engineering College based on your performance during the probation period.
4. On Satisfactory Completion of your probation period, including that of extended period if any, you will be confirmed in the services of Sree Vidyanikethan Engineering College in writing.
5. The period of notice or salary in lieu of notice in event of resignation or termination of this employment agreement by either party shall be:
 - a. One (1) month during the period of probation; and
 - b. Three (3) months after confirmation of employment.
6. On confirmation of your services, you will be entitled to benefits as applicable to permanent employees.
7. Any absence from work without permission will be deemed to be unauthorized absenteeism and will be dealt with seriously.
8. You shall retire from the services of Sree Vidyanikethan Engineering College on the attainment of 58years of age.
9. The annual increment in your salary will be based on your performance, during the previous year of service in terms of efficiency, regularity, punctuality and discipline. If your performance is found unsatisfactory, the increments may, at the sole discretion of the management, be withheld.

📍 Sree Sainath Nagar, Tirupati,
Andhra Pradesh - 517 102.
☎ +91-877-2504888
☎ +91 9160999977
🌐 www.vidyanikethan1.edu

10. The Sree Vidyanikethan Engineering College shall not, and the employee agrees and acknowledges that the Sree Vidyanikethan Engineering College shall not be liable for any claim for past wages, dues, benefits, etc., made by the employee against its past employer(s), arising on or before the date of this agreement, nor shall the employee be entitled to any continuity in the benefits given by its past employer (s) on or before the date of this Agreement.
11. Notwithstanding anything contained in this agreement, the Sree Vidyanikethan Engineering College may terminate this employment summarily and without notice at any time if the employee:
 - a. Is found guilty of any grave misconduct or willful neglect in the discharge of his/her duties hereunder;
 - b. Materially misleads the Board or the Sree Vidyanikethan Engineering College senior management about the progress being made on projects or assignments to which the employee has been assigned;
 - c. Fails to immediately account to the Sree Vidyanikethan Engineering College for any remuneration, monies or other benefits received as an employee of the Trust; or
 - d. Becomes of unsound mind.
 - e. Any breach of the conditions mentioned in this letter of appointment.
 - f. Any incorrect information furnished by you like:
 - (i) Mismatch in your previous employment data.
 - (ii) Mismatch in your previous Pay-Slip.
 - (iii) Fake qualification certificate
 - g. Suppression of any material information by you.
12. During the term of employment, you shall be governed by the following provisions:
 - a. **Confidentiality :**

The employee shall not disclose any Confidential Information in whole or in part to any other person or enterprise for any reason or purpose whatsoever, during the later of (a) the period of his/her employment; and (b) as long as such information continues to be confidential. For the purpose of this Clause "**Confidential Information**" shall include any and all information including, without limitation, any and all information that is exchanged between the Trust and the employee, any analysis, business or strategic plans, compilations, studies, data, reports, interpretations, projections, forecasts, records, notes, copies, excerpts, memoranda documents, or other material (in whatever form maintained, whether documentary, computerized or otherwise), that contain or otherwise reflect information concerning the Sree Vidyanikethan Engineering College and/or its business disclosed to the employee by Sree Vidyanikethan Engineering College, its directors, officers, employees, agents or advisers (including, without limitation, any attorney, accountant, consultant, banker, financial adviser, professional, or any representatives of such advisers

collectively "**Representatives**" of the Sree Vidyanikethan Engineering College, as the context requires that contain or otherwise reflect such information or any conversations between the Representatives of the Sree Vidyanikethan Engineering College describing or relating thereto.

- i. Grant of access and limitation on use
The employee agrees and undertakes to hold the disclosed Confidential Information in confidence and not to copy, reproduce, sell, assign, license, market, transfer or otherwise dispose of, give or disclose such information to any third party or to use such information for any purpose whatsoever. The employee further agrees that (a) the Confidential Information is the proprietary information of the Sree Vidyanikethan Engineering College;(b) the disclosed Confidential Information provided by the Sree Vidyanikethan Engineering College will only be used for internal business purposes; and (c) the employee shall not in any manner or at any time disclose, disseminate, publish or otherwise provide, either orally or in writing, to any employee, agent, contractor, firm, corporation, organization, third party or entity and disclosed Confidential Information.
 - ii. Ownership of Confidential Information
All disclosed Confidential Information remains the property of the Sree Vidyanikethan Engineering College.
 - iii. Breach
Any disclosure by you in contravention to Clause 11 shall be regarded as a material breach of this contract and/or a grave misconduct on the employee's part.
 - iv. Time Period
*The employee shall not use or disclose in contravention to Clause 11 for a period of **Fifteen years** from the date of execution of the agreement.*
- b. Exclusivity :**
You shall be an exclusive and full time employee of the Sree Vidyanikethan Engineering College and shall not take up any employment or render any services (as a consultant, advisor etc) with or to any other person. You shall use all your efforts, time, skills and expertise to perform your services and all duties and responsibilities connected therewith for the benefit of the Sree Vidyanikethan Engineering College.
- c. Proprietary Information of the Sree Vidyanikethan Engineering College:**
It is understood that the Sree Vidyanikethan Engineering College solely holds the copyright, trademark or any other proprietary right to all the work created by you, either alone or in conjunction with any other person during your employment ("**Intellectual Property**"). You shall promptly disclose all Intellectual Property to the Sree Vidyanikethan Engineering College and shall, at the Sree Vidyanikethan Engineering College's cost, do all things that may be necessary and appropriate to vest, perfect or establish the Sree Vidyanikethan Engineering College's ownership of such Intellectual Property.

d. *Transfer :*



Your services are liable to be transferred from one place, department, division, branch, or establishment to another place, department, division, branch, or establishment of the Trust or its group of Institutions, which are in existence today or which may come into existence in future anywhere in India or abroad. Your services shall also be liable to be transferred to any of the Institution of the Trust or to any of its venture partner anywhere in India or abroad.

13. The employee shall work with all due care and diligence, to the best of his ability and shall abide by and conform to the Employee Policy of the Sree Vidyanikethan Engineering College and all the rules and regulations and conditions governing the work place and shall ensure that harmony and team effort exists at such work site. The employee hereby acknowledges having read the Employee Policy of the Sree Vidyanikethan Engineering College and agrees to abide by its terms and conditions. The Employee Policy of the Trust, as amended from time to time shall be deemed to be a part of this agreement.
14. You will not pledge the credit of the Sree Vidyanikethan Engineering College for any purpose, whatsoever.
15. You will not remove from the Sree Vidyanikethan Engineering College's premises, any property, document, letters, technical information, files, books, Confidential Information etc., belonging to the Sree Vidyanikethan Engineering College, unless specifically permitted by the Management.
16. The employee shall not share any information, interact or discuss any matter with the press including print media, electronic media and radio unless they have been granted prior written permission by the Management of the Trust.
17. The Employee shall keep us informed of any change in his residential address.
18. The employee before ceasing to be in the employment of the Sree Vidyanikethan Engineering College shall return to the Sree Vidyanikethan Engineering College all documents, materials, equipment, machines and all properties of the Sree Vidyanikethan Engineering College, which were handed over to the employee during the course of this employment with the Sree Vidyanikethan Engineering College.
19. In the event of any dispute or disagreement or interpretation of any of the terms herein or any claim of liability, the same shall be referred to a person to be nominated by the Sree Vidyanikethan Engineering College as an arbitrator whose decision shall be final and binding upon the parties hereto. Such reference shall be deemed to be a submission to arbitration under the Indian Arbitration and Conciliation Act, 1996 or of any modifications or re-enactment thereof. The venue of arbitration shall be at Hyderabad.

Please return to us the duplicate copy of this letter, duly signed, as a token of your acceptance of the terms and conditions of your appointment.

We are confident you will find your association with Sree Vidyanikethan Engineering College, an enriching experience.

Sree Vidyanikethan Engineering College

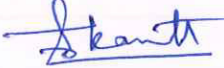

(Dr. P.C. Krishnamachary)
Principal


Name : **Dr. Abba Reddy Srikanth,**

Designation : **Assistant Professor**

I have read and accept the Terms and Conditions:

Date of Joining : 01.02.2021

Signature : 

To

Dr. Abba Reddy Srikanth
1-184, S.V. Nagar, Piler - 517214

ANNEXURE - A

Name : **Dr. Abba Reddy Srikanth**

Designation : **Assistant Professor**

Salary Package :

Details	Per Month	Per Annum
Basic Salary	₹15600	₹187200.00
Grade Pay	₹ 6000	₹ 72000.00
Dearness Allowance @ 45.000 %	₹ 9720	₹ 116640.00
House Rent Allowance @ 5 %	₹ 1080	₹ 12960.00
Other Allowances	₹ 0	₹ 0.00
Gross Salary	₹ 32400	₹388800.00
Less: Deductions		
Professional Tax	₹200	₹2400.00
Applicable TDS will be deducted as per IT Act 1961		


(Dr. P.C. Krishnamachary)
Principal

Date of Joining: 01.02.2021

Accepted : Yes

Name : Dr. A. Srikanth

Signature : 

Date:10-Feb-20

Appointment Reference Number: **SVEC - APPT. LETTER - Feb / 2020 - SVEC - 9441319889**

OFFER OF APPOINTMENT

Dear Mr. U. Sesadri,

We are pleased to appoint you in **Sree Vidyanikethan Engineering College ("SVEC")** as **Assistant Professor, MCA Department** You are requested to report for duty on or before **10-Feb-20.**

1. Attached are the details of your salary package (refer **Annexure A**) which shall be subject to appropriate deductions under the Income Tax Act, 1961.
2. With regards to this new job you are required to submit the following and join on or before **10-Feb-20.**
 - a. Two passport size photographs.
 - b. An original copy of your educational qualification(s)and other certificates.
 - c. Your service certificates and relieving letter from last organization.
3. You will be on probation for a period of **12** months from your date of employment. Or such extended period as may be decided by Sree Vidyanikethan Engineering College based on your performance during the probation period.
4. On Satisfactory Completion of your probation period, including that of extended period if any, you will be confirmed in the services of Sree Vidyanikethan Engineering College in writing.
5. The period of notice or salary in lieu of notice in event of resignation or termination of this employment agreement by either party shall be:
 - a. One (1) month during the period of probation; and
 - b. Three (3) months after confirmation of employment.
6. On confirmation of your services, you will be entitled to benefits as applicable to permanent employees.
7. Any absence from work without permission will be deemed to be unauthorized absenteeism and will be dealt with seriously.
8. You shall retire from the services of Sree Vidyanikethan Engineering College on the attainment of 58years of age.
9. The annual increment in your salary will be based on your performance, during the previous year of service in terms of efficiency, regularity, punctuality and discipline. If your performance is found unsatisfactory, the increments may, at the sole discretion of the management, be withheld.

10. The Sree Vidyanikethan Engineering College shall not, and the employee agrees and acknowledges that the Sree Vidyanikethan Engineering College shall not be liable for any claim for past wages, dues, benefits, etc., made by the employee against its past employer(s), arising on or before the date of this agreement, nor shall the employee be entitled to any continuity in the benefits given by its past employer (s) on or before the date of this Agreement.
11. Notwithstanding anything contained in this agreement, the Sree Vidyanikethan Engineering College may terminate this employment summarily and without notice at any time if the employee:
- a. Is found guilty of any grave misconduct or willful neglect in the discharge of his/her duties hereunder;
 - b. Materially misleads the Board or the Sree Vidyanikethan Engineering College senior management about the progress being made on projects or assignments to which the employee has been assigned;
 - c. Fails to immediately account to the Sree Vidyanikethan Engineering College for any remuneration, monies or other benefits received as an employee of the Trust; or
 - d. Becomes of unsound mind.
 - e. Any breach of the conditions mentioned in this letter of appointment.
 - f. Any incorrect information furnished by you like:
 - (i) Mismatch in your previous employment data.
 - (ii) Mismatch in your previous Pay-Slip.
 - (iii) Fake qualification certificate
 - g. Suppression of any material information by you.
12. During the term of employment, you shall be governed by the following provisions:
- a. **Confidentiality :**
The employee shall not disclose any Confidential Information in whole or in part to any other person or enterprise for any reason or purpose whatsoever, during the later of (a) the period of his/her employment; and (b) as long as such information continues to be confidential. For the purpose of this Clause "**Confidential Information**" shall include any and all information including, without limitation, any and all information that is exchanged between the Trust and the employee, any analysis, business or strategic plans, compilations, studies, data, reports, interpretations, projections, forecasts, records, notes, copies, excerpts, memoranda documents, or other material (in whatever form maintained, whether documentary, computerized or otherwise), that contain or otherwise reflect information concerning the Sree Vidyanikethan Engineering College and/or its business disclosed to the employee by Sree Vidyanikethan Engineering College, its directors, officers, employees, agents or advisers (including, without limitation, any attorney, accountant, consultant, banker, financial adviser, professional, or any representatives of such advisers

collectively "**Representatives**" of the Sree Vidyanikethan Engineering College, as the context requires that contain or otherwise reflect such information or any conversations between the Representatives of the Sree Vidyanikethan Engineering College describing or relating thereto.

- i. Grant of access and limitation on use
The employee agrees and undertakes to hold the disclosed Confidential Information in confidence and not to copy, reproduce, sell, assign, license, market, transfer or otherwise dispose of, give or disclose such information to any third party or to use such information for any purpose whatsoever. The employee further agrees that (a) the Confidential Information is the proprietary information of the Sree Vidyanikethan Engineering College; (b) the disclosed Confidential Information provided by the Sree Vidyanikethan Engineering College will only be used for internal business purposes; and (c) the employee shall not in any manner or at any time disclose, disseminate, publish or otherwise provide, either orally or in writing, to any employee, agent, contractor, firm, corporation, organization, third party or entity and disclosed Confidential Information.
 - ii. Ownership of Confidential Information
All disclosed Confidential Information remains the property of the Sree Vidyanikethan Engineering College.
 - iii. Breach
Any disclosure by you in contravention to Clause 11 shall be regarded as a material breach of this contract and/or a grave misconduct on the employee's part.
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*The employee shall not use or disclose in contravention to Clause 11 for a period of **Fifteen years** from the date of execution of the agreement.*
- b. Exclusivity :**
You shall be an exclusive and full time employee of the Sree Vidyanikethan Engineering College and shall not take up any employment or render any services (as a consultant, advisor etc) with or to any other person. You shall use all your efforts, time, skills and expertise to perform your services and all duties and responsibilities connected therewith for the benefit of the Sree Vidyanikethan Engineering College.
- c. Proprietary Information of the Sree Vidyanikethan Engineering College:**
It is understood that the Sree Vidyanikethan Engineering College solely holds the copyright, trademark or any other proprietary right to all the work created by you, either alone or in conjunction with any other person during your employment ("**Intellectual Property**"). You shall promptly disclose all Intellectual Property to the Sree Vidyanikethan Engineering College and shall, at the Sree Vidyanikethan Engineering College's cost, do all things that may be necessary and appropriate to vest, perfect or establish the Sree Vidyanikethan Engineering College's ownership of such Intellectual Property.

d. Transfer :

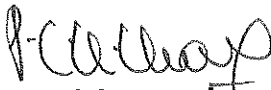
Your services are liable to be transferred from one place, department, division, branch, or establishment to another place, department, division, branch, or establishment of the Trust or its group of Institutions, which are in existence today or which may come into existence in future anywhere in India or abroad. Your services shall also be liable to be transferred to any of the Institution of the Trust or to any of its venture partner anywhere in India or abroad.

13. The employee shall work with all due care and diligence, to the best of his ability and shall abide by and conform to the Employee Policy of the Sree Vidyanikethan Engineering College and all the rules and regulations and conditions governing the work place and shall ensure that harmony and team effort exists at such work site. The employee hereby acknowledges having read the Employee Policy of the Sree Vidyanikethan Engineering College and agrees to abide by its terms and conditions. The Employee Policy of the Trust, as amended from time to time shall be deemed to be a part of this agreement.
14. You will not pledge the credit of the Sree Vidyanikethan Engineering College for any purpose, whatsoever.
15. You will not remove from the Sree Vidyanikethan Engineering College's premises, any property, document, letters, technical information, files, books, Confidential Information etc., belonging to the Sree Vidyanikethan Engineering College, unless specifically permitted by the Management.
16. The employee shall not share any information, interact or discuss any matter with the press including print media, electronic media and radio unless they have been granted prior written permission by the Management of the Trust.
17. The Employee shall keep us informed of any change in his residential address.
18. The employee before ceasing to be in the employment of the Sree Vidyanikethan Engineering College shall return to the Sree Vidyanikethan Engineering College all documents, materials, equipment, machines and all properties of the Sree Vidyanikethan Engineering College, which were handed over to the employee during the course of this employment with the Sree Vidyanikethan Engineering College.
19. In the event of any dispute or disagreement or interpretation of any of the terms herein or any claim of liability, the same shall be referred to a person to be nominated by the Sree Vidyanikethan Engineering College as an arbitrator whose decision shall be final and binding upon the parties hereto. Such reference shall be deemed to be a submission to arbitration under the Indian Arbitration and Conciliation Act, 1996 or of any modifications or re-enactment thereof. The venue of arbitration shall be at Hyderabad.

Please return to us the duplicate copy of this letter, duly signed, as a token of your acceptance of the terms and conditions of your appointment.

We are confident you will find your association with Sree Vidyanikethan Engineering College, an enriching experience.

Sree Vidyanikethan Engineering College


(Dr. P.C. Krishnamachary)
Principal




Name : Mr. U. Sesadri,

Designation : Assistant Professor

I have read and accept the Terms and Conditions:

Date of Joining : 10-02-2020

Signature : 

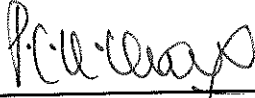
To


Mr. U. Sesadri
Pallavolu Village, Chapadu mandal. YSR

ANNEXURE - A

Name : **Mr. U. Sesadri**
Designation : **Assistant Professor**
Salary Package :

Details	Per Month	Per Annum
Basic Salary	₹17000	₹204000.00
Grade Pay	₹ 3000	₹ 36000.00
Dearness Allowance @ 35.000 %	₹ 7000	₹ 84000.00
House Rent Allowance @ 5 %	₹ 1000	₹ 12000.00
Other Allowances	₹ 0	₹ 0.00
Gross Salary	₹ 28000	₹336000.00
Less: Deductions		
Professional Tax	₹200	₹2400.00
Applicable TDS will be deducted as per IT Act 1961		


(Dr. P.C. Krishnamachary)
Principal



Date of Joining: 10-02-2020
Accepted : yes
Name : U. Sesadri
Signature : Sesadri

ofc

SREE VIDYANIKETHAN ENGINEERING COLLEGE

SREE SAINATH NAGAR, TIRUPATI - 517 102

No.006/SVEC/MCA-Appt./C3/2007/14

29 October 2007

PROCEEDINGS

Sub:- SVEC - Teaching Establishment - Dept. of MCA - Ms. M. Sowmya Vani,
Assistant Professor - Placing in the regular Scale of Pay - Orders issued.

ORDER:

Sree Vidyanikethan Educational Trust is pleased to place **Ms. M. Sowmya Vani**, Assistant Professor in the Department of Master of Computer Applications, Sree Vidyanikethan Engineering College on a Basic pay of Rs. 8,275/- per month in the regular Scale of Pay of Rs. 8000-275-13500. In addition, she is eligible for D. A., H. R. A. and such other allowances that may be extended by the Management from time to time.

She will be governed by the rules and regulations of the college that are in force and that may be amended from time to time.

These orders shall come into force with effect from 01.09.2007.


PRINCIPAL


To: Ms. M. Sowmya Vani
Asst. Professor
Dept. of MCA

Copy to: The Special Officer, SVET
The Head, Dept. of MCA
Personal File
File



SREE VIDYANIKETHAN ENGINEERING COLLEGE

(Affiliated to J N T University, Anantapur & approved by AICTE, New Delhi)

No.006/SVEC/AP/Appt - MCA/2010/01

02nd August 2010

PROCEEDINGS

Sub:- SVEC – Teaching Establishment – Dept. of MCA – Mr. G. Jagadeesh Kumar - Appointment as Assistant Professor - Orders issued.

ORDER:

The Management of Sree Vidyanikethan Engineering College is pleased to appoint **Mr. G. Jagadeesh Kumar** as **Assistant Professor** in the Department of Master of Computer Applications on a basic pay of **Rs. 8000/-** per month in the Pay Scale of Rs. 8000-275-13500. In addition, he shall be paid 25% of the basic as D A and HRA.

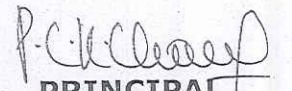
He will be governed by the rules and regulations that are in force in the college and that may be amended from time to time.

He should submit all the Original certificates of his educational qualifications and experience at the time of reporting for duty for verification and retention in the office.

He is required to report for duty to the undersigned on or before 09th August 2010.

To:
Mr. G. Jagadeesh Kumar
No. 3-62
Kutamvari Palli Village
P. Kothakota Post
Puthalapattu Mandal
CHITTOOR – Dt. 517 112

Copy to: The Special Officer, SVET
The Head, Dept. of MCA
Personal File


PRINCIPAL
2/8/10





SREE VIDYANIKETHAN ENGINEERING COLLEGE

No.006/SVEC/AP/Appt-MCA/2009/01 ✓

28th July 2009

PROCEEDINGS

Sub:- SVEC-Teaching Establishment-Dept. of MCA - Mr. K. Muni Sankar - Appointment as Assistant Professor - Orders issued.

ORDER:

The Management of Sree Vidyanikethan Engineering College is pleased to appoint **Mr. K. Muni Sankar** as **Assistant Professor** in the Department of Master of Computer Applications on a consolidated salary of Rs.9500/- per month.

He will be governed by the rules and regulations that are in force in the college and that may be amended from time to time.

He should submit all the original certificates of his educational qualifications and experience at the time of reporting for duty for verification and retention in the office.

He is required to report for duty to the undersigned within one week.

P.C. K. Sankar
PRINCIPAL

To: Mr. K. Muni Sankar
No. 60, Twin Quarters
Prakash Nagar, Near NCC Nagar
TIRUPATI - 517502

Copy to: The Special Officer, SVET
The Head, Dept. of MCA
Personal File

Sree Sainath Nagar, Tirupati - 517 102, Andhra Pradesh, INDIA
Ph : + (91) 877 - 2236611 - 4 (4 Lines), 2236600, Fax : 0877 - 2276964
www.vidyanikethan.edu svec_principal2005@yahoo.com

No.006/SVEC/Appt-AP/MCA/2015/67

01st July 2015

PROCEEDINGS

Sub:- S V E C - Teaching Establishment – Dept. of MCA – Mr. T. Naresh -
Appointment as Assistant Professor – Orders issued.

ORDER:

The Management of Sree Vidyanikethan Engineering College is pleased to appoint **Mr. T. Naresh** as **Assistant Professor** in the Department of Master of Computer Applications. His Basic Pay is fixed at **Rs.15,600/-** per month in the Pay Scale of Rs.15600 – 39100 plus AGP of Rs.3000. In addition, he is eligible for 51% D. A.; 10% HRA and such other allowances that may be extended by the Management from time to time.

He will be governed by the rules and regulations that are in force in the College and that may be amended from time to time.

He should submit all the Original certificates of his educational qualifications and experience at the time of reporting for duty for verification and retention in the Office.

He is required to report for duty to the undersigned within One week.


PRINCIPAL

To:
Mr. T. Naresh
Main Road
Chapara Village
Meliaputti Mandal
SRIKAKULAM – Dt. 532216

Copy to:
The Special Officer, SVET
The Head, Dept. of MCA
Personal File

Sree Sainath Nagar, Tirupathi - 517 102, A.P., India
Phone: (+91) 877 2236711, Fax: (+91) 877 2236717
Email: svecp@vidyanikethan.edu

SVEC MCA71

Date:01-06-2019

Appointment Reference Number: **SVEC - APPT. LETTER - Jun / 2019 - SVEC - 9959974091**

OFFER OF APPOINTMENT

Dear Mr. Harsha Vardhan V,

We are pleased to appoint you in **Sree Vidyanikethan Engineering College ("SVEC")** as **Assistant Professor** You are requested to report for duty on or before **01-06-2019.**

1. Attached are the details of your salary package (refer **Annexure A**) which shall be subject to appropriate deductions under the Income Tax Act, 1961.
2. With regards to this new job you are required to submit the following and join on or before **01-06-2019.**
 - a. Two passport size photographs.
 - b. An original copy of your educational qualification(s) and other certificates.
 - c. Your service certificates and relieving letter from last organization.
3. You will be on probation for a period of **12** months from your date of employment. Or such extended period as may be decided by Sree Vidyanikethan Engineering College based on your performance during the probation period.
4. On Satisfactory Completion of your probation period, including that of extended period if any, you will be confirmed in the services of Sree Vidyanikethan Engineering College in writing.
5. The period of notice or salary in lieu of notice in event of resignation or termination of this employment agreement by either party shall be:
 - a. One (1) month during the period of probation; and
 - b. Three (3) months after confirmation of employment.
6. On confirmation of your services, you will be entitled to benefits as applicable to permanent employees.
7. Any absence from work without permission will be deemed to be unauthorized absenteeism and will be dealt with seriously.
8. You shall retire from the services of Sree Vidyanikethan Engineering College on the attainment of 58 years of age.
9. The annual increment in your salary will be based on your performance, during the previous year of service in terms of efficiency, regularity, punctuality and discipline. If your performance is found unsatisfactory, the increments may, at the sole discretion of the management, be withheld.

10. The Sree Vidyanikethan Engineering College shall not, and the employee agrees and acknowledges that the Sree Vidyanikethan Engineering College shall not be liable for any claim for past wages, dues, benefits, etc., made by the employee against its past employer(s), arising on or before the date of this agreement, nor shall the employee be entitled to any continuity in the benefits given by its past employer (s) on or before the date of this Agreement.

11. Notwithstanding anything contained in this agreement, the Sree Vidyanikethan Engineering College may terminate this employment summarily and without notice at any time if the employee:
 - a. Is found guilty of any grave misconduct or willful neglect in the discharge of his/her duties hereunder;
 - b. Materially misleads the Board or the Sree Vidyanikethan Engineering College senior management about the progress being made on projects or assignments to which the employee has been assigned;
 - c. Fails to immediately account to the Sree Vidyanikethan Engineering College for any remuneration, monies or other benefits received as an employee of the Trust; or
 - d. Becomes of unsound mind.
 - e. Any breach of the conditions mentioned in this letter of appointment.
 - f. Any incorrect information furnished by you like:
 - (i) Mismatch in your previous employment data.
 - (ii) Mismatch in your previous Pay-Slip.
 - (iii) Fake qualification certificate
 - g. Suppression of any material information by you.

12. During the term of employment, you shall be governed by the following provisions:
 - a. **Confidentiality :**

The employee shall not disclose any Confidential Information in whole or in part to any other person or enterprise for any reason or purpose whatsoever, during the later of (a) the period of his/her employment; and (b) as long as such information continues to be confidential. For the purpose of this Clause "**Confidential Information**" shall include any and all information including, without limitation, any and all information that is exchanged between the Trust and the employee, any analysis, business or strategic plans, compilations, studies, data, reports, interpretations, projections, forecasts, records, notes, copies, excerpts, memoranda documents, or other material (in whatever form maintained, whether documentary, computerized or otherwise), that contain or otherwise reflect information concerning the Sree Vidyanikethan Engineering College and/or its business disclosed to the employee by Sree Vidyanikethan Engineering College, its directors, officers, employees, agents or advisers (including, without limitation, any attorney,

accountant, consultant, banker, financial adviser, professional, or any representatives of such advisers collectively "**Representatives**" of the Sree Vidyanikethan Engineering College, as the context requires that contain or otherwise reflect such information or any conversations between the Representatives of the Sree Vidyanikethan Engineering College describing or relating thereto.

i. Grant of access and limitation on use

The employee agrees and undertakes to hold the disclosed Confidential Information in confidence and not to copy, reproduce, sell, assign, license, market, transfer or otherwise dispose of, give or disclose such information to any third party or to use such information for any purpose whatsoever. The employee further agrees that (a) the Confidential Information is the proprietary information of the Sree Vidyanikethan Engineering College;(b) the disclosed Confidential Information provided by the Sree Vidyanikethan Engineering College will only be used for internal business purposes; and (c) the employee shall not in any manner or at any time disclose, disseminate, publish or otherwise provide, either orally or in writing, to any employee, agent, contractor, firm, corporation, organization, third party or entity and disclosed Confidential Information.

ii. Ownership of Confidential Information

All disclosed Confidential Information remains the property of the Sree Vidyanikethan Engineering College.

iii. Breach

Any disclosure by you in contravention to Clause 11 shall be regarded as a material breach of this contract and/or a grave misconduct on the employee's part.

iv. Time Period

*The employee shall not use or disclose in contravention to Clause 11 for a period of **Fifteen years** from the date of execution of the agreement.*

b. Exclusivity :

You shall be an exclusive and full time employee of the Sree Vidyanikethan Engineering College and shall not take up any employment or render any services (as a consultant, advisor etc) with or to any other person. You shall use all your efforts, time, skills and expertise to perform your services and all duties and responsibilities connected therewith for the benefit of the Sree Vidyanikethan Engineering College.

c. Proprietary Information of the Sree Vidyanikethan Engineering College:

It is understood that the Sree Vidyanikethan Engineering College solely holds the copyright, trademark or any other proprietary right to all the work created by you, either alone or in conjunction with any other person during your employment ("**Intellectual Property**"). You shall promptly disclose all Intellectual Property to the Sree Vidyanikethan Engineering College and shall, at the Sree Vidyanikethan Engineering College's cost, do

all things that may be necessary and appropriate to vest, perfect or establish the Sree Vidyanikethan Engineering College's ownership of such Intellectual Property.

d. *Transfer :*



Your services are liable to be transferred from one place, department, division, branch, or establishment to another place, department, division, branch, or establishment of the Trust or its group of Institutions, which are in existence today or which may come into existence in future anywhere in India or abroad. Your services shall also be liable to be transferred to any of the Institution of the Trust or to any of its venture partner anywhere in India or abroad.

13. The employee shall work with all due care and diligence, to the best of his ability and shall abide by and conform to the Employee Policy of the Sree Vidyanikethan Engineering College and all the rules and regulations and conditions governing the work place and shall ensure that harmony and team effort exists at such work site. The employee hereby acknowledges having read the Employee Policy of the Sree Vidyanikethan Engineering College and agrees to abide by its terms and conditions. The Employee Policy of the Trust, as amended from time to time shall be deemed to be a part of this agreement.
14. You will not pledge the credit of the Sree Vidyanikethan Engineering College for any purpose, whatsoever.
15. You will not remove from the Sree Vidyanikethan Engineering College's premises, any property, document, letters, technical information, files, books, Confidential Information etc., belonging to the Sree Vidyanikethan Engineering College, unless specifically permitted by the Management.
16. The employee shall not share any information, interact or discuss any matter with the press including print media, electronic media and radio unless they have been granted prior written permission by the Management of the Trust.
17. The Employee shall keep us informed of any change in his residential address.
18. The employee before ceasing to be in the employment of the Sree Vidyanikethan Engineering College shall return to the Sree Vidyanikethan Engineering College all documents, materials, equipment, machines and all properties of the Sree Vidyanikethan Engineering College, which were handed over to the employee during the course of this employment with the Sree Vidyanikethan Engineering College.
19. In the event of any dispute or disagreement or interpretation of any of the terms herein or any claim of liability, the same shall be referred to a person to be nominated by the Sree Vidyanikethan Engineering College as an arbitrator whose decision shall be final and binding upon the parties hereto. Such reference shall be deemed to be a submission to arbitration under the Indian Arbitration and Conciliation Act, 1996 or of any modifications or re-enactment thereof. The venue of arbitration shall be at Hyderabad.

Please return to us the duplicate copy of this letter, duly signed, as a token of your acceptance of the terms and conditions of your appointment.

We are confident you will find your association with Sree Vidyanikethan Engineering College, an enriching experience.

Sree Vidyanikethan Engineering College


(Dr. P.C. Krishnamachary)
Principal


Name : **Mr. Harsha Vardhan V.**

Designation : **Assistant Professor**

I have read and accept the Terms and Conditions:

Date of Joining : 01-06-2019

Signature : 

To

Mr. Harsha Vardhan V
1-51, Tuda Plots, Royal Nagar, R.C. Road, Tirupati-517501


ANNEXURE - A

Name : **Mr. Harsha Vardhan V**

Designation : **Assistant Professor**

Salary Package :

Details	Per Month	Per Annum
Basic Salary	₹22500	₹270000.00
Grade Pay	₹ 0	₹ 0.00
Dearness Allowance @ 0.000 %	₹ 0	₹ 0.00
House Rent Allowance @ 0 %	₹ 0	₹ 0.00
Other Allowances	₹ 0	₹ 0.00
Gross Salary	₹ 22500	₹270000.00
Less: Deductions		
Professional Tax	₹200	₹2400.00
Applicable TDS will be deducted as per IT Act 1961		


(Dr. P.C. Krishnamachary)
Principal



Date of Joining: 01-06-2019

Accepted : Yes

Name : V. Harsha vardhan

Signature : 