

SREE VIDYANIKETHAN ENGINEERING COLLEGE

(AUTONOMOUS)

Sree Sainath Nagar, Tirupati - 517 102, A.P.

No. SVEC/Circular/2021

Dt: 26-04-2021

Guidance / FAQs - Students appearing for Exams

Exams (Internal/Semester-end) are planned and being conducted to complete the academic activities on-time so as to enable the students to go ahead with their planned career without any break. In the prevailing COVID pandemic situation, SVEC has made all necessary arrangements for conducting exams ensuring the safety of all concerned following SOPs.

Responsibilities of Students:

- 1. Students are allowed to enter the Campus only with Mask and must wear Mask throughout and as long as they are inside the campus.
- 2. Sanitizers are provided in front of Exam Halls and at all prime locations. However, students are advised to carry their own pocket sanitizer and sanitize their hands frequently.
- 3. Drinking Water is provided in front of Exam Halls. However, Students are advised to carry their own water bottles for their safety.
- 4. Students should not form groups before and after the examinations and maintain SOCIAL DISTANCE to restrain the possibility of spread of the virus.
- 5. Students knowing that their friends tested COVID +ve must inform the College authorities for appropriate arrangements.
- 6. Exchange of Pencil, Pen, Eraser, and Calculator is strictly prohibited in the Exam Hall.

Frequently Asked Questions (FAQs):

- I am tested COVID +ve. Will the college conduct re-exam (Internal/Semesterend Exam) for me?
 - Ans.: Yes. Exam will be conducted for COVID +ve student subject to the production of valid COVID +ve certificate issued by the ICMR / Government authorities. Students are required to submit the valid COVID +ve certificate to the Principal through the respective HOD as and when obtained. The Exams for these candidates will be notified at a later date.

- 2. I am tested COVID +ve. I am bed ridden/hospitalized. Will the college conduct re-exam (Internal/Semester-end Exam) for me?
 - Ans.: Yes. Exam will be conducted for COVID +ve student subject to the production of valid COVID +ve certificate issued by the ICMR / Government authorities. Students are required to submit the valid COVID +ve certificate to the Principal through the respective HOD as and when obtained. The Exams for these candidates will be notified at a later date.
- 3. I am currently at my Home town and unable to write the exams. Will the college conduct re-exam (Internal/Semester-end Exam) for me?
 - Ans.: No. College will not conduct re-exam.
- 4. One of my family members / Roommates is tested COVID +ve. Can I come and write the exam along with my classmates?
 - Ans.: Such students are required to inform college authorities well in-advance for making necessary arrangements to write examinations. These Primary contacts shall be allowed to write exams in a separate room with all precautions.
- 5. I lived with the people tested COVID +ve. How can I write exam?
 - **Ans.:** As long as you don't have COVID symptoms, you can write the exams with others following the SOP. In case of any symptoms, students are advised to approach college authorities for necessary arrangements.
- 6. In case of medical emergencies, whom to contact for assistance?
 - **Ans.:** Students staying in College Hostels or Outside Hostels can contact the Medical Department or Transport Department for necessary required assistance.

Contact No.:

Medical Assistance: 9441593444 (Ms. Shyamala) 9014637589 (Ms. Monika)

Transport Assistance (for Ambulance): 9659305437 (Mr. Murali)

Note: Conduct of Spell-2 instructions scheduled from 03.05.2021 as per the Academic Calendar will be reviewed on 30.04.2021, whether to conduct classes Off-line/On-line, taking in to account the guidelines of the Govt. of AP and the affiliating University JNTUA issued by that time.

PRINCIPAL