

No. SVEC/BS&H/Minutes/July/2020

Dt: 15-07-2020

Minutes of the meeting of the Board of studies members in Basic Sciences and Humanities held on 15th July, 2020 at 10.00 AM on ZOOM platform.

MINUTES

**MEMBERS
PRESENT:**

1	Dr. G. Rambabu	Chairman
ENGLISH		
1	Dr. P. Hari Padma Rani	External Member
2	Dr. R.L.N.Raju	External Member
3	Dr. M. Ravichand	Internal Member
4	Dr. S. Pushpalatha	Internal Member
5	Dr. B. Anitha	Internal Member
6	Dr. C. Raghavendra Reddy	Internal Member
COMMERCE AND ACCOUNTANCY		
1	Dr. T.Narayana Reddy	External Member
2	Dr. M. Venkateswarlu	External Member
3	Dr. N.R.V. Ramana Reddy	External Member
4	Dr. K. Saradhi	Internal Member
5	Sri. G. Subramanayam	Internal Member
6	Dr. N. Venkata Rathnam	Internal Member

I. Action Taken Report on Minutes of 4th BOS Meeting held on 10th June 2019

The members were apprised of the action taken report on the minutes of the Fourth BOS meeting held on 10th June 2019. The members noted and approved the same.

Report on implementation of autonomy with respect to syllabi & academic regulations for I B.Tech. under SVEC-19 regulations.

The members were apprised of the Report on implementation of autonomy with respect to syllabi & academic regulations for I B.Tech. under SVEC-19 regulations. The members noted and appreciated the same.

The Academic Regulations of M.C.A (SVEC-20) presented to the members. The members were given the following suggestions.

- i. In the Academic Regulations, under S.No. 9, the time duration of the examination for the course Open Elective (MOOC) has not specified. It is required to specify the duration of the examination. It may also require and rethink on the number of questions for the semester-end examination and assign of marks for each question.
- ii. In the Academic Regulations, under S.No. 11.5, the order of "Challenging Evaluation/Personal Verification/Revaluation/Recounting" can be re-arranged as "Recounting/ Revaluation/ Personal Verification/ Challenging Evaluation".
- iii. In the Academic Regulations, under S. No. 12.3, better to specify clearly the academic requirements to be fulfilled for improvement the internal marks by re-register the courses (i.e the student has to attend the classes regularly, write the Two Mid-term examinations and fulfill the attendance requirements to appear for the Semester-end examination).

Academic Calendars for the B.Tech. and M.C.A Programme:

The Chairman, Academic Council is empowered to prepare the Academic calendar pertaining to I,II,III and IV B.Tech/M.Tech (I,II,III and IV-Sem) and M.C.A program for the academic year 2020-21, in accordance with the A. P. State Government/APSCH/JNTUA, Ananthapuramu directives. The Members noted and approved the same.

Course Objectives, Outcomes and Syllabi handled by the Department:

Dr.* K. Saradhi presented the Course Objectives, Course Outcomes and Syllabi of the course "**Financial and Management Accounting**" offering in II Semester by the M.C.A program. The Members were suggested small corrections in the syllabus and **approved** the course Objectives, Outcomes and Syllabi of said course.

Dr. B. Anitha presented the Course Objectives, Course Outcomes and Syllabi of the courses "**Life Skills**" offering as an Open Elective in II-II/III-I Semester by B.Tech. Program, "**Communicative English Lab**" offering in I Semester and "**Soft Skills Lab**" offering in III Semester by M.C.A program. The Members were suggested a small correction in the syllabus and **approved** the Course Objectives, Outcomes and Syllabi of said courses.

Lesson plan, Model question papers and Panel of Question paper setters for the courses handled by the department.

The lesson plans, model question papers and panel of examiners for setting question papers for semester-end examinations for the courses "**Life Skills**" (Open Elective) of B.Tech. program under SVCE-19 Regulations and "**Financial and Management Accounting**" of M.C.A program under SVCE-20 Regulations presented to the members. The members discussed and **approved** the above.

Teaching, Learning and Evaluation practices

Members have been apprised the Teaching, Learning and Evaluation practices at S.V.E.C., specifically in the department of Basic Sciences and Humanities. Members appreciated the same.

Research Activities

The ongoing Research Activities of the Department (Research projects, Research Proposals, Research Publications) are apprised to the members. Members appreciated the same.

Faculty and Staff development activities

Members of B.O.S have been apprised the Faculty Development programs and staff Development programmes conducted in the Department. Members noted and appreciated the same.

Student development activities:

The members have been apprised the student development activities like campus placement related skills and communication skills classes to the students from first year onwards. Members appreciated the same.

Student support system:

Members of B.O.S have been apprised the student support systems (Counseling, Extra-curricular activities, Games and Sports, Grievances etc.) functioning at the college and department level. Members noted and appreciated the same.

Extension activities:

Members of B.O.S have been apprised the extension activities (NSS/Outreach) being organised at the college and department level. Members noted and appreciated the same.


Dr. G. Rambabu

Chairman, BOS (BS & H)



