

Department: IT | Date: 28th February, 2020

Guest Lecture on "Time Management"

Ms. A. Heena, Entrepreneur, Universal Home Products, Kurnool, delivered a guest lecture on **"Time Management"** held on 28.02.2020.

Target group: II B. Tech students.



Ms. Heena explaining the advantages of Time Management

She explained the advantages of Time Management in one's career, like how to set goals exactly, prioritizing and organizing, planning, eliminating non-essential practices and also setting a time frame for the desirable tasks.