SREE VIDYANIKETHAN ENGINEERING COLLEGE (AUTONOMOUS)

Sree Sainath Nagar, Tirupati – 517 102, A.P.

9th Meeting of the Governing Body held on 07th June, 2014
(as Autonomous College with effect from 2010-2011)

<u>MINUTES</u>

Members Present:

1.	**Dr. M. Mohan Babu,** Chairman, Sree Vidyanikethan Educational Trust	Chairman
2.	**Sri M. Vishnu Vardhan Babu,** Chief Executive Officer, Sree Vidyanikethan Educational Trust	Member
3.	**Sri M. Venkatadri Naidu,** Treasurer, Sree Vidyanikethan Educational Trust	Member
4.	**Sri M. Krishna,** Member, Sree Vidyanikethan Educational Trust	Member
5.	**Sri P. Janardhan Reddy,** Member, Sree Vidyanikethan Educational Trust	Member
6.	**Dr. K.I.Vara Prasad Reddy,** Founder & Chairman, Shantha Biotechnics Ltd., Hyderabad	Member
7.	**Sh. Narain Singh,** Former Joint Secretary, University Grants Commission, New Delhi	Member
8.	**Dr. P. R. Bhanu Murthy,** Director of Evaluation, JNTUA, Anantapur	Member
9.	**Dr. V.V. Rama Prasad,** Professor and Head, Dept. of Computer Science & Engineering, Sree Vidyanikethan Engineering College	Member
10.	**Dr. P. Ramana Reddy** Professor of EEE, Sree Vidyanikethan Engineering College	Member
11.	**Dr. P.C. Krishnamachary,** Principal, Sree Vidyanikethan Engineering College	Member Secretary

Nominee of Government of A.P. could not attend the meeting.

1.0 Action Taken Report on Minutes of 8th Governing Body Meeting held on 30th January 2014

Principal apprised the members that the 8th meeting of the Governing Body was held on 30-01-2014. In accordance with the resolutions made, meetings of the following bodies were held :

- ✓ Academic Council
- ✓ Boards of Studies
- ✓ Finance Committee, and
- ✓ Other Committees

Members resolved that the Action Taken Report be recorded.

2.0 Report of the Principal for the academic year 2013- 2014

Members congratulated the Management and the Principal for admissions made for almost all the sanctioned intake in Diploma, B.Tech, M. Tech and MCA courses for the academic year 2013-2014.

Members appreciated the arrangements made for conducting / organizing various student activities – curricular, co-curricular and extra-curricular activities - and suggested that the same efforts may be continued.

➢ Student Support

Members have taken note of the existing financial support and assistance to the students through:

- Tuition Fee reimbursement from Welfare Departments
- Fee Concessions and Financial Support by the Trust
- GATE Fellowships
- TEQIP-II Teaching Assistantships

Members congratulated the College Management and the Principal on their approach in implementing student training programmes. They also appreciated the efforts made for bringing Industry and Corporate to the campus and providing placements to the students of 2014 passed out batch. The members advised that the same spirit may be continued for improving students' placements.

➢ Faculty Support

Resolved that the existing encouragement / support / incentives to the faculty members may be continued for:

- Publishing Technical Books
- Publishing Research Papers in Journals
- Receiving Research funding

- Results achieved in the subject(s) taught
- Improving Academic Qualifications
- Attending Faculty Development Programs/Seminars/Workshops/ Refresher Courses

3.0 NBA

The members congratulated the Management for grant of NBA accreditation for 2 years (w.e.f. 18-09-2013) for the Departments of ECE, EIE, CSE, IT & Biotech.

Further, members expressed their happiness over submitting proposals for NBA Re-accreditation of B.Tech – EEE program; and fresh accreditation of the programs : B.Tech-CSSE; M.Tech – CS, EPS, SE, DECS & VLSI.

4.0 Research

The members expressed satisfaction over the activities carried out in the following Research Laboratories:

- National MEMS Design Centre (NMDC)
- Atmospheric Research Laboratory

The members appreciated the efforts of the Management and the Principal for the implementation of DST-FIST Programme for development of research infrastructure and research grants from UGC and DST.

The members have taken note of the number of research and grant-in-aid proposals submitted to the funding agencies such as AICTE, DST, CPRI, DRDO and DBT.

The members congratulated the faculty members of EEE and ECE Departments, on getting recognition as Research Centres by JNTUA, Anantapur offering Ph.D. programmes from the academic year 2013-14.

The members appreciated the conduct of technical and research talks organized by various Research Advisory Committees for focusing research activities in frontier areas and MoUs signed with reputed organizations for Research/ Consultancy/ Training and Placement activities.

5.0 AICTE Grants

The members expressed their happiness for receiving AICTE grants and for submitting fresh proposals to AICTE for funding.

6.0 Library

The members complimented the Management for equipping the Central Library with text books, software packages and e-resources as per AICTE norms.

7.0 TEQIP-II

Members appreciated the efforts of the Principal and TEQIP-II team of the Institution for implementing TEQIP-II project activities effectively.

Members noted the following :

- The details of the project implementation during 1st April 2013 to 31st March 2014.

- In addition to the actual expenditure, Rs. 30.15 Lakhs was utilized for academic activities such as procurement of Course Specific Software, Books and Journals/e-Journals.

- A fund of Rs. 257.73 lakh was utilized as on 28th May, 2014 for organizing various Faculty, Staff and Student Developmental Activities under TEQIP-II.

- Category-wise expenditure as on 28th May 2014.

- Status of the funds received as Institution, State and MHRD share

- FDPs/SDPs and Student development programs organized under TEQIP-II.

- Internal Finance Audit report for the period 1st April 2013 to 31st December 2013 received from M/S Ramamurthy N& Co, appointed by SPFU, AP

- ASCI Evaluation Study was held on 13th – 14th Feb. 2014.

- 3rd Mentoring Exercise was held on 6th – 7th March, 2014.

- Internal Finance audit for the period 1st January – 31st March 2014 was conducted on 5th – 6th May, 2014

- Release of 3rd installment communicated by SPFU, AP and NPIU on 06th March, 2014

Approvals:

The Governing Body approved the following items :

- Renewals of PG Teaching Assistantships (PGTA) under TEQIP-II vide Resolution No. SVEC/TEQIP-II/2013, Dated; 28-02-2014.

- Monthly Financial Management Reports (FMRs) for the Months of January, February, March and April, 2014 furnishing category-wise monthly expenditure on various project activities submitted to SPFU, AP.

- Quarterly FMR for the period 1st January 2014 to 31st March 2014 was submitted to SPFU, AP also e-FMR for the period 01-10-2013 to 31-03-2014 and FMI for the period 01-10-2013 to 31-03-2014 submitted.

- Bank Reconciliation Statements for the months of January, February, March and April, 2014 of the TEQIP-II Project account submitted to SPFU, AP.

- Activity-wise Expenditure Details of TEQIP-II Project Activities submitted to SPFU, AP for the months January, February, March and April, 2014.

- Finance Audit Observations during Internal Audit, made by Internal Auditing Team appointed by SPFU, AP for the Period 1st April 2013 to 31st March 2014. In this connection, the members suggested that while submitting the expenditure pertaining to Academic Council (AC) and Board of Governor (BoG) meetings, insisting on boarding passes as evidence of travel by air by the members may be dropped since the attendance of the members at the meeting is itself a documentary evidence of their travel.

- Status of procurement of books, journals and software including equipment for QEEE under TEQIP-II.

8.0   Ratifications

8.1   TEQIP

The members ratified the following :

- Information Regarding 'Faculty Qualification Up gradation' under RTI submitted on 24th March 2014 to SPFU, AP and NPIU

- Action Taken Report on Mentoring exercise submitted to SPFU, AP

- 'Implementation Performance Update as on 31st March 2014' submitted to NPIU through SPFU, AP

- 'Action Plan for the period from April 2014 - December 2014' submitted to SPFU, AP and NPIU.

- Information on EAP submitted to SPFU, AP on 28th April, 2014.

- Good Governance Self-Review, Implementation Performance update(Interim) (Review Mission Indicators) and Action plans submitted by the Departments for the period 1st April – 30th June 2014.

8.2 Recommendations of the Academic Council

The Governing Body ratified the following recommendations/approvals of the Academic Council in the meeting held on 24th May, 2014 :

- The revised Vision, Mission of the Departments, Program Educational Objectives (PEOs) and Program Specific Outcomes (PSOs) of the Programs, proposed and discussed in the respective BoS.

- Assessment tools and processes - Direct and Indirect Methods, rubrics; effective compliance; formats-collection analysis; and decision making which have been used for measuring/evaluation of course outcomes.

- Assessment tools and processes - Direct and Indirect Methods, rubrics; effective compliance; formats-collection analysis; decision making have been used for attainment of each of the Program Outcomes (POs) and Program Specific Outcomes (PSOs).

- Academic Regulations for B.Tech, M.Tech and MCA which come into effect from the academic year 2014-15.

- Courses Structures and Syllabi for I B.Tech common courses; Course structure for II year, III year and IV year of all B.Tech programs; and Course structure and syllabi of M.Tech and MCA programs.

- Panels of Examiners
- Experts on Boards of Studies
- Academic Calendars

8.3 Recommendations of the Finance Committee

The Governing Body ratified the recommendations of the Finance Committee relating to Budget estimates for 2014-15; Budget estimates for autonomous grant by the UGC, New Delhi; Revised rates of remuneration payable to the examiners and other staff involved in the conduct of examinations (Internal & External); and Evaluation and Registration fee.

The members emphasized that the sanction of Autonomy grant by UGC, New Delhi which may be pursued through UGC nominee Sh. Narain Singh for release at the earliest.

8.4 Internal Quality Assurance Cell (IQAC)

The members have approved the AQAR for 2013-14 and advised the Principal for submission as per the procedure.

The IQAC Annual Report including Reports of e-Governance for the Academic Year for 2013-14 is approved.

8.5 AICTE Approvals

The AICTE has approved the proposals submitted by the College for extension of approval for the existing programmes, increase in intake in UG, PG & Diploma courses for the year 2014-2015.

The Members complimented the Management and the Principal on grant of AICTE approvals for the year 2014-15.

8.6 NBA Proposals

The members ratified the proposals submitted for NBA Re-accreditation/Accreditation.

8.7 Appointments

The members ratified the teaching positions sanctioned and recruited thereafter for the academic year 2014-15.

Members ratified the appointments of the Director, Deans and Heads of Department.

Members have also taken note of the appointments of faculty members and non-teaching staff.

9.0 Statutory Bodies / Committees

Members have taken note of the functioning of Academic Council, Boards of Studies and Finance Committee to ensure effective management of academic, financial and   administrative affairs of the College.

The Governing Body approved the proposal to extend the tenure of office of the members of Academic Council, Boards of Studies and Finance Committee for a period of two years with effect from the academic year 2014-15.

Further, the Governing Body authorized the Principal to nominate two members for the Academic Council in the place of Sri M. Raghuveer, Executive Chairman, Bambino Agro Industries Ltd., Hyderabad and Dr. D. Janaki Ram, Professor of CSE, IIT Madras.

Also the Member Secretary, Governing Body and Principal, Sree Vidyanikethan Engineering College is authorized to approach JNTUA, Anantapur for nominating Experts as nominees to the Academic Council and Boards of Studies.

10.0   Suggestions from Hon'ble members

The Hon'ble Members of the Governing Body made the following suggestions:

- To start a course on 'People Management and Leadership'.

- To include personality development and value-based education through add-on courses to mould the students into good and responsible human beings.

- To start courses in Journalism and Food Processing Technology which are demand driven and industry oriented.

- To explore the possibilities of starting B.Tech programs in Petro Chemical Engineering and Nano-technology to meet the growing needs of the industries.

The performance assessment of the Head of the Institution for the academic year 2013-14 is assessed and is apprised to all the members of Governing Body.

The members appreciated the progress made by the Institution and placed on record the proactive measures implemented by the Management for the welfare of the employees and students.

The Hon'ble members resolved to authorize the Chairman, Academic Council and Principal, Sree Vidyanikethan Engineering College to effect necessary changes/modifications in the Academic Regulations / Syllabi / Evaluation procedures and Results wherever deemed necessary and report the same to the Governing Body at its immediate next meeting for ratification.

The 9th Meeting of the Governing Body concluded with thanks to the Members.

P.C.K-Chary 07/06/2014

(Dr. P. C. KRISHNAMACHARY)
Principal & Member Secretary