

**SREE VIDYANIKETHAN ENGINEERING COLLEGE
(AUTONOMOUS)**

Sree Sainath Nagar, Tirupati – 517 102, A.P.

19th Meeting of the Governing Body held on 24th June 2017
(as Autonomous College with effect from 2010-2011)

MINUTES

Members Present:

1.	Dr. M. Mohan Babu, Chairman, Sree Vidyanikethan Educational Trust	Chairman
2.	Sri M. Venkatadri Naidu, Treasurer, Sree Vidyanikethan Educational Trust	Member
3.	Sri P. Janardhan Reddy, Member, Sree Vidyanikethan Educational Trust	Member
4.	Dr. D.V.S. Bhagavanulu Director, SVEC	Member
5.	Dr. C. Subhas Dean (Academics)	Member
6.	Dr. K.I. Vara Prasad Reddy, Founder & Chairman, Shantha Biotechnics Ltd., Hyderabad	Member
7.	Prof. H. Devaraj, Professor (Biochemistry), Dept. of Zoology, University of Madras, Maraimalai Campus, Chennai	Member
8.	Prof. G.V.R. Prasada Raju, Principal, University College of Engg. Kakinada & Registrar (I/c), JNTU Kakinada	Member
9.	Prof. B. Durga Prasad, Professor & Head, Mechanical Engineering Department, JNTUACE, Ananthapuramu	Member
10.	Dr. P.C. Krishnamachary, Principal, Sree Vidyanikethan Engineering College	Member Secretary

Sri. M. Vishnu Vardhan Babu, CEO, SVET and Sri M. Krishna could not attend the meeting.

The Chairman, Governing Body Dr. M. Mohan Babu has extended his heartfelt welcome to the new members : Prof. H.D. Devaraj, UGC Nominee; Prof. G.V. Prasada Raju, State Government Nominee and Prof.B. Durga Prasad, JNTUA Nominee.

1.0 Action Taken Report on Minutes of 18th Governing Body Meeting held on 06th October, 2016.

Principal apprised the members that the 18th meeting of the Governing Body was held on 06-10-2016. In accordance with the resolutions made, meetings of the following bodies were held:

- ✓ Boards of Studies
- ✓ Academic Council
- ✓ Finance Committee, and
- ✓ Other Committees

Members resolved that the Action Taken Report be recorded.

2.0 Report of the Principal for the academic year 2016-2017

2.1 to 2.5

Members congratulated the Management and the Principal for admitting students against for almost all the sanctioned intake in Diploma, B.Tech, M.Tech and MCA courses for the academic year 2016-2017.

The members also congratulated the Management and the Principal for achieving excellent results.

Members appreciated the arrangements made for conducting/organizing various student activities - curricular, co-curricular and extra-curricular activities - and suggested that the same efforts may be continued.

2.6 Student Support

Members expressed their satisfaction on the financial support and assistance extended to the students through:

- Tuition Fee reimbursement from Welfare Departments
- Fee Concessions and Financial Support by SVET
- GATE Fellowships
- TEQIP-II Teaching Assistantships

The members suggested that management should take immediate steps to get the balance of tuition fee reimbursement for the academic year 2016-17.

Members appreciated the efforts of the College Management and the Principal in implementing student training programmes. The efforts made by the Management for bringing Industry and Corporate to the campus and providing placements for 564 students who have completed their course in 2016-2017 were noted. The members advised that the same approach may be adopted for improving students' placements.

2.7 Faculty Support

Resolved that the existing encouragement / support / incentives to the faculty members may be continued for:

- Attending Faculty Development Programs/Seminars/Workshops/ Refresher Courses
- Papers presented by the faculty in the Conferences
- Publishing Research Papers in Journals
- Publishing Technical Books
- Patents obtained and submitted
- Results achieved in the subject(s) taught
- Receiving Research funding
- Improving Academic Qualifications

3.0 Research

The research activities carried out in the Institution availing the research facilities provided by the following research laboratories/Committees in the College are appreciated by the members:

- National MEMS Design Centre (NMDC)
- Atmospheric Research Laboratory
- Research Advisory Committees
- Research Clusters
- Research Centres /Labs sanctioned by SVET

The members expressed their happiness over the efforts of the Management and the Principal in getting Research funding and for submitting proposals which are under active consideration. The members also noted that the numbers of Research Supervisors identified by JNTUA, Ananthapuramu has increased considerably.

Alumni Start-up : The members felt delighted to welcome the second alumni start-up Dataism Technologies Pvt. Ltd. on campus and asked the Principal to provide necessary support and facilities for ease of operation.

4.0 Library

The members congratulated the Management on enhancing the Library with the state-of-the-art facilities benefitting the students, teaching fraternity and research scholars. They also noted the extended hours of the library to facilitate maximum utilization of the library resources

5.0 TEQIP

Members noted with satisfaction the progress of the TEQIP-II project implementation and project activities in the Institution. They appreciated the efforts of the Principal, TEQIP-II Institutional team members, Dean, HoDs, Faculty, Staff and Students of the Institution in implementation of the project activities.

5.1

Members also noted that:

- A fund of **Rs. 609.23 lakhs (Rupees Six hundred nine lakh twenty three thousands only)** was utilized as on 20th May, 2017 for organizing various activities as envisaged under TEQIP-II.

5.2. Members also noted the allocation as per 'TEQIP-PIP' Indicative Category-Wise Funding and Expenditure.

5.3 Activities:

Members noted the following activities:

- E-mail, dated 7th October, 2016, regarding submission of action plan from 1st October 2016 to 31st March, 2017.
- E-mail, dated 24th October, 2016, regarding web based MIS and completion of data entry by 31st January, 2017.
- E-mail, dated 27th October, 2016, regarding Extension of TEQIP-II project till 31st March, 2017.
- E-mail dated 28th October, 2016, regarding observations in audit reports for the FY 2014-15.
- E-mail, dated 28th October, 2016, regarding Key issues relating to internal control weaknesses.
- E-mail, dated 3rd November, 2016 regarding extension of procurement completion date to 31st January, 2017 in view of project extension till 31st March, 2017.
- E-mail, dated 22nd November, 2016 regarding study being conducted by CII to assess the impact of TEQIP-II.
- E-mail, dated 7th December, 2017 regarding amelioration and re-submission of Good Governance Guidelines as per the expert comments.

- E-mail, dated 16th December, 2016 regarding the mandatory activity of Student, Faculty and Staff Satisfaction survey – 2nd Round.
- E-mail, dated 12th January, 2017, regarding web based TEQIP-MIS and completion of data entry for AY 2015-16 by 31st January, 2017.
- E-mail, dated 16th February, 2017, regarding the Key Financial Management Procedures applicable to project closure.
- E-mail, dated 16th February, 2017, regarding Enhancement of Procurement limit by 10 %.
- Institution's Participation in an 'Online satisfaction survey for students, Faculty & Staff' conducted by NPIU.

5.4 Members noted the status of Category-wise expenditure status as on 20-05-2017.

5.5 Members noted the Status of TEQIP-II Funds received as Institution, State and MHRD share.

5.6 Approvals:

The members accorded approval to the following;

1. Good Governance Best Practices of the College submitted to NPIU and SPFU, AP on 9th September, 2016.
2. Information regarding incubation, patents, publication etc., submitted to SPFU, AP sent on 27th September, 2016.
3. Good Governance Guidelines (Revised) of the College submitted to NPIU and SPFU, AP on 23rd December, 2016.
4. Performance Assessment Indicators of the College submitted to NPIU and SPFU, AP on 10th January, 2017.
5. Report on 'Impact Evaluation of Technical Education Quality Improvement Program Phase-II by the College to NPIU and SPFU, AP on 9th February, 2017.
6. Request made to Central Project Advisor (CPA) by the Principal, SVEC regarding Statutory audit observations and disallowances.
7. Power Point presentation of the College in view of Review meeting conducted by SPFU, AP.
8. Academic Achievements TEQIP-II (2016-17) of the College submitted to NPIU and SPFU, AP on 1st March, 2017.
9. Revised Procurement Plan submitted by Procurement Committee of SVEC through letter SVEC/ECE/59/2016-17, dated 09-01-2017.

6.0 Ratifications:

The members ratified the following;

6.1 TEQIP :

1. List of post review contract awarded during the period 1st July, 2015 to 30th June, 2016 submitted to NPIU and SPFU, AP on 12th September, 2016.
2. Status review of Expenditure for the period 1st September - 20th September, 2016 of the College sent to SPFU, AP on 22nd September, 2016.
3. The Status of expenditure for the month of September, 2016 of the College sent to SPFU, AP on 4th October, 2016.
4. Action plan of Expenditure from 1st October, 2016 to 31st March, 2017 of the College submitted to NPIU and SPFU, AP on 14th October, 2016.
5. Activity-wise expenditure details for the months of October, November, December, 2016 & January, February, March, April 2017 were submitted to SPFU, AP on or before 3rd of the successive months.
6. Monthly Financial Management Reports (FMRs) for the months of October, November, December, 2016 & January, February, March, April 2017 were submitted to SPFU, AP on or before 3rd of the successive months.
7. Bank Reconciliation Statements (BRS) for the months of October, November, December, 2016 & January, February, March, April 2017 were submitted to SPFU, AP on or before 3rd of the successive months.
8. Quarterly FMRs for the period 01-07-2016 to 30-09-2016, 01-10-2016 to 31-12-2016, 01-01-2017 to 31-03-2016 of the College was sent to SPFU, AP and NPIU on or before 15th of the successive months.
9. Financial Management Indicators of the College sent to SPFU, AP.
10. In response to the e-mail received from SPFU, AP regarding Expected expenditure for the months of January, February and March, 2017, the same was submitted to SPFU, AP on 17th January, 2017.
11. In view of project closure, Staff maintenance in TEQIP-II cell for the period 1st April to 31st July, 2017 as required by NPIU and SPFU, AP sent on 1st March, 2016.
12. Half-Yearly FMR for the period October, 2016 to March, 2017 of the College submitted to NPIU and SPFU, AP on 26th April 2017.
13. Details of Procurement interest accrued of the College submitted to NPIU and SPFU, AP on 19th December, 2016.
14. Statement showing expenditure on procurement as on 31-10-2016 of the College submitted to NPIU and SPFU, AP on 19th November, 2016.
15. Expected expenditure from 1st April to 31st July, 2017 of the College sent to NPIU and SPFU, AP on

16. Appointment of Ms. T. Jyothsna as Accountant in TEQIP-II office in place of Bhaskar, Sr. Accountant vide proceedings No. 007/SVEC/Appt.NT/2016/34.
17. Date Pertaining to Procurement under TEQIP-II of the College sent to NPIU and SPFU, AP on 1st December, 2016.
18. Status of Four Funds of the College submitted to SPFU, AP on 15th October, 2016.
19. Action Plan for Utilization of Four Funds of the College.
20. TEQIP-II Fund allocations as per revised Project Implementation Plan (PIP) indicative category-wise expenditure and expenditure
21. Revised Monthly FMR's for the months August, September, October, November & December 2016 and January, February, March, April, May 2017. Also revised Quarterly and Half-yearly FMR's for the above said periods.

6.2 Recommendations of the Academic Council

The Governing Body ratified the following recommendations of the Academic Council meeting held on 13th May, 2017:

- Syllabi for eight of the Open Elective Courses for all B. Tech. Programs (SVEC16)
- Course Structure of II, III and IV Year B. Tech. of all Programs (SVEC-16) & Syllabi
- Course Structure of new M.Tech. Program in Power Electronics & Drives and Syllabi
- Course Structure of II and III Year MCA Program (SVEC-16) and Syllabi
- Academic calendars for 2017- 2018 for II, III & IV Year B.Tech, II Year M. Tech. and II & III year MCA.
- Implement the Academic Calendars for I Year M.Tech, I Year MCA and I Year B.Tech as and when dates for admissions for these courses are notified.

6.3 Recommendations of the Finance Committee

- (i) Budget estimates for the College for the Academic Year 2017-2018.
- (ii) Fee details for the Academic Year 2017-18.
- (iii) Revised rates of examination fee and remuneration for conduct of examinations

The above recommendations were approved.

6.4 Internal Quality Assurance Cell (IQAC)

The members have approved the AQAR for 2016-17 and advised the Principal for submission as per the procedure.

The IQAC Annual Report including Reports of e-Governance for the Academic Year for 2016-17 is approved.

The members have approved the appointment of new members into IQAC.

6.5 Appointments

The members ratified the teaching positions sanctioned and recruited thereafter for the academic year 2017-18.

Members ratified the appointments of the Director, Deans and Heads of Department.

Members have also taken note of the appointments of faculty members and non-teaching staff.

Student participation in Governance

The members have highly appreciated the initiative taken by the College in inducting students in the Governing Body of the Institution. The members suggested that they should be allowed to participate in all Student Development and Progression related aspects of the meeting.

7.0 Proposals

The members expressed their happiness over the proposals submitted by the Institution:

- The members noted that approvals were accorded by AICTE, New Delhi, for the academic year 2017-18 for Extension of Approval for the Existing Programmes and introducing New Course in M.Tech. – Power Electronics and Drives.
- The members congratulated the Management, the Principal and members of faculty concerned for getting Outcome Based Accreditation (OBA) by NBA for 4 M.Tech Programmes.
- The members noted the proposals submitted by the College to NBA for Re-accreditation of 3 UG Programmes; Fresh Accreditation for 1 UG Programme.
- The members appreciated the members of the faculty for submitting a good number of proposals under AICTE Quality Improvement Schemes (AQIS) to AICTE, New Delhi.
- The members also noted that the Dept. of CSSE for planning to organize an International Conference on Cognitive Science and Artificial Intelligence (ICCSAI-2017)

8.0 Achievements

- The members congratulated the College on achieving further Extension of Autonomous status for a period of 6 years from the academic year 2016-17 to 2021-22.
- The members applauded the College on getting accorded "UGC-Colleges with Potential for Excellence" status under CPE Scheme by UGC, New Delhi.
- The members appreciated the College on participating in National Institutional Rank Framework (NIRF), 2017 and having placed within the Rank-band: 151-200.
- The members congratulated the College on bagging 22 Prathibha Awards for the meritorious students in B.Tech, M.Tech, and Diploma bestowed by the Government of Andhra Pradesh.
- The members praised the College on attaining Gold Status in Engineering disciplines participating in the AICTE-CII (Confederation of Indian Industry) Survey.
- The members noted that the College has been shortlisted to train unemployed youth from neighboring villages through AICTE – Pradhan Mantri Kaushal Vikas Yojana for Technical Institutions (PMKVY) and considerable amount of youth have been admitted by Department of EEE and ME respectively.
- The members also congratulated the students on bagging a Cash Prize of 25,000/- in Smart India Hackathon 2017, a unique initiative proposed by Ministry of HRD and AICTE as a part of Digital Indian Campaign. They also encouraged the College to support the team of students to submit a project proposal for converting the idea into a prototype.
- The members praised the College on being identified as one of the Technical Skill Development Institutes by the Govt. of AP through APSSDC, in collaboration with SIEMENS and also for soft-launching 6 State-of-the-art t-SDI laboratories.
- The members felt happy to know that students and faculty members for actively participating in events conducted by National Womens' Parliament (NWP-2017) at Pavithra Sangamam in the capital city of Amaravati.

9.0 Statutory Bodies / Committees

Members have taken note of the functioning of Academic Council, Boards of Studies and Finance Committee to ensure effective management of academic, financial and administrative affairs of the College.

10.0 Suggestions from Hon'ble members

The Hon'ble Members of the Governing Body made the following suggestions:

- Recruit faculty carefully and selectively to have high retention and to foster a sense of belongingness
- To explore possibilities of applying to UGC under 'De-novo' category for Institutions deemed to be Universities
- To promote and encourage students to visit Centre of Excellence established / affiliated to Sri Venkateswara University, Tirupati or JNTUA, Anantapuramu.
- To introduce modern M. Tech. Programs to explore new avenues in the field of emerging areas.
- IIIC needs to be strengthened for student placement and joint development activities.
- E-learning to promote the culture of self-learning
- Observing and analyzing the correlation between the internal and external marks to monitor transparency of students' performance in the examinations.
- Invite more number of Core Companies for Campus Placements.
- Through Connect India Program, Foreign Students need to be familiarized about the Institution for foreign students Admissions
- Research Clusters (Inter-disciplinary) must be strengthened to have better focus on research.
- Advised the core management team to visit SASTRA University, Thanjavur and follow the best practices for the holistic development of the Institute.

The members appreciated the progress made by the Institution and placed on record the proactive measures implemented by the Management for the welfare of the employees and students.

The Hon'ble members resolved to authorize the Chairman, Academic Council and Principal, Sree Vidyanikethan Engineering College to effect necessary changes/modifications in the Academic Regulations / Syllabi / Evaluation procedures and Results wherever deemed necessary and report the same to the Governing Body at its immediate next meeting for ratification.

The 19th Meeting of the Governing Body concluded with thanks to the Members.


(Dr. P. C. KRISHNAMACHARY)
Principal & Member Secretary