SREE VIDYANIKETHAN ENGINEERING COLLEGE
(AUTONOMOUS)
Sree Sainath Nagar, Tirupati – 517 102, A.P.

13th Meeting of the Governing Body held on 16th June 2015
(as Autonomous College with effect from 2010-2011)

MINUTES

Members Present:

1.	**Dr. M. Mohan Babu,** Chairman, Sree Vidyanikethan Educational Trust	Chairman
2.	**Sri M. Vishnu Vardhan Babu,** Chief Executive Officer, Sree Vidyanikethan Educational Trust	Member
3.	**Sri M. Venkatadri Naidu,** Treasurer, Sree Vidyanikethan Educational Trust	Member
4.	**Sri M. Krishna,** Member, Sree Vidyanikethan Educational Trust	Member
5.	**Sri P. Janardhan Reddy,** Member, Sree Vidyanikethan Educational Trust	Member
6.	**Dr. K.I. Vara Prasad Reddy,** Founder & Chairman, Shantha Biotechnics Ltd., Hyderabad	Member
7.	**Dr. V.V. Rama Prasad,** Professor of CSE, Sree Vidyanikethan Engineering College	Member
8.	**Dr. P. Ramana Reddy** Professor of EEE, Sree Vidyanikethan Engineering College	Member
9.	**Prof. P. Sangameswara Raju** Professor of EEE, SVU College of Engineering, SV University, Tirupati	Member
10.	**Prof. K.S.R. Anjaneyulu** Officer on Special Duty to Vice-Chancellor, JNTUA, Ananthapuramu	Member
11.	**Dr. P.C. Krishnamachary,** Principal, Sree Vidyanikethan Engineering College	Member Secretary

Sh. Narain Singh, Former Joint Secretary, University Grants Commission, New Delhi could not attend the meeting.

1.0 **Action Taken Report on Minutes of 12th Governing Body Meeting held on 18th March, 2015.**

Principal apprised the members that the 12th meeting of the Governing Body was held on 18-03-2015. In accordance with the resolutions made, meetings of the following bodies were held :

- ✓ Academic Council
- ✓ Boards of Studies
- ✓ Finance Committee, and
- ✓ Other Committees

Members resolved that the Action Taken Report be recorded.

Good Governance initiative :

The Governing Body also emphasized the significance of Good Governance in all its academic and administrative practices and processes. It is resolved to continuously monitor the progress of the Institution through Good Governance Guidelines formulated to take the Institution to the next level.

2.0 **Report of the Principal for the academic year 2014-2015**

2.1 to 2.5

Members congratulated the Management and the Principal for admitting students against for almost all the sanctioned intake in Diploma, B.Tech, M.Tech and MCA courses for the academic year 2014-2015.

The members also congratulated the Management and the Principal for achieving excellent results.

Members appreciated the arrangements made for conducting/organizing various student activities - curricular, co-curricular and extra-curricular activities - and suggested that the same efforts may be continued.

2.6 **Student Support**

Members expressed their satisfaction on the financial support and assistance extended to the students through:

- Tuition Fee reimbursement from Welfare Departments
- Financial Support by Sree Vidyanikethan Educational Trust
- Poor Students Welfare Fund
- GATE Fellowships
- TEQIP-II Teaching Assistantships

Members appreciated the efforts of the College Management and the Principal in implementing student training programmes. The efforts made by the Management for bringing Industry and Corporate to the campus and providing placements 402 students of 2015 passed out batch were noted. The members advised that the same approach may be adopted for improving students' placements.

2.7   Faculty Support

Resolved that the existing encouragement / support / incentives to the faculty members may be continued for:

- Publishing Research Papers in Journals
- Receiving Research funding
- Results achieved in the subject(s) taught
- Improving Academic Qualifications
- Attending Faculty Development Programs/Seminars/Workshops/ Refresher Courses

3.0   NBA

The members congratulated the Management, the Principal and members of faculty concerned for getting Outcome Based Education (OBE) NBA Accreditation for B.Tech Programs in EEE and CSSE for 2 years.

The members also noted the proposals submitted by the College to NBA for Accreditation of 5 PG Programs.

4.0   Research

The research activities carried out in the Institution availing the research facilities provided by the following research laboratories/Committees in the College are appreciated by the members:

- National MEMS Design Centre (NMDC)
- Atmospheric Research Laboratory
- Research Advisory Committees

The members expressed their happiness over the efforts of the Management and the Principal in getting Research funding and for submitting proposals which are under active consideration.

5.0 Grants sanctioned

While congratulating the College authorities, the members noted with satisfaction the grants sanctioned by AICTE/DST-SERB during 2014-15 for implementing various academic/research programs in the College.

6.0 Library

The members complimented the Management for equipping the Central Library with text books, software packages and e-resources as per AICTE norms.

7.0 TEQIP- II

Members noted with satisfaction the progress of the TEQIP-II project implementation and project activities in the Institution. They appreciated the efforts of the Principal, TEQIP-II Institutional team members, Deans, HoDs and Faculty, Staff and Students of the Institution in implementation of the project activities.

7.1 to 7.4

Members noted the following:

➢ Letter indicating release of 4th Installment of project fund received from SPFU, AP

➢ BoS meetings in 09 Departments held during month April, 2015 and Academic Council meeting held during 27th May, 2015

➢ NPIU informed all TEQIP-II participating Institutions about Internal Financial Audit by M/s Ramamoorthy (N) & Co, Vishakhapatnam, who was appointed by SPFU, AP. The audit for the period 01-01-2015 to 31-03-2015 was carried out during 8th - 9th April, 2015.

➢ The tentative schedule of 5th JRM from June 29th, 2015 onwards

➢ A 'put on hold' on Performance Auditing till further notification by NPIU and SPFU, AP

7.5 Approvals

Members accorded approvals for the following items:

➢ Status of EOI implementation as requested by NPIU and SPFU, AP on 6th May, 2015

➢ Status of 'Additional indicators' set by NPIU to be met by 30th April, 2015 in view of 5th JRM was submitted on 27th April, 2015

➤ Power Point Presentation of the Principal on 'TEQIP-II Project Implementation at SVEC' presented during the 'Review Meeting organized by SPFU, AP on 19th May, 2015

➤ Justifications/Clarifications submitted by the Coordinator, TEQIP-II on for Internal Audit Observations.

➤ As per the instruction of NPIU, 'Status of Institutional spending on Procurement' was submitted to NPIU and SPFU, AP on 2nd June, 2015

➤ International Travel: The proposal submitted by Dr. K. Delhi Babu, Professor, Dept., of CSSE to attend 'ACM International Conference on Computer Frontiers 2015' to be held in Ischia, Italy during 18th -21st May, 2015 was dropped due to visa problems.

8.0   Ratifications:

8.1   TEQIP :

Members ratified the following items:

1. Quarterly FMR for the period 01-01-2015 to 31-03-2015 submitted to SPFU, AP on 11-04-2015.

2. Activity-wise expenditure details; Monthly Financial Management Reports (FMRs); and Bank Reconciliation Statements (BRS) for the month of March, April and May, 2015 are being submitted to SPFU, AP. on or before 3rd of every successive month.

3. Internal Audit report for the period 01-04-2014 to 31-12-2014 & for the period 01-01-2015 to 31-03-2015 was received from M/s Ramamoorthy (N) & Co., the authorized auditors.

4. Details of the Expenditure and re-appropriation of funds from one head to another regarding TEQIP-II fund for project activities exceeding the permissible limits prescribed by SPFU, AP and NPIU.

5. Actual expenses of TA and Accommodation charges shall be paid to the members of Institutional TEQIP-II team comprising Nodal Officers, Coordinator and the Principal for attending TEQIP-II related meetings (review meetings, JRMs and other project related meetings) organized by NPIU, SPFU, AP and any other Institution endorsed by NPIU and SPFU, AP.

6. Financial Management Indicators (FMI) submitted to NPIU and SPFU, AP

7. e-FMR for the period 1st October, 2014 to 31st March, 2015 submitted to NPIU and SPFU, AP through 'TEQIP-MIS' portal

Recommendations of the Academic Council

The Governing Body ratified the following recommendations of the Academic Council meeting held on 27th May, 2015 :

8.2 to 8.5

- Course Structure and Syllabi for II Year, III Year and IV year of all B.Tech programs.
- Panels of Examiners for II year of all B.Tech programs.
- Academic calendars for II, III & IV year B.Tech and II & III year MCA for the year 2015-2016.

  They also authorized the Chairman, Academic Council to implement the academic calendars for M.Tech, I year MCA and I year B.Tech as and when they are finalized after completion of the admission process for these courses by the State Government.

- **Extension of Academic Period to a M. Tech. Student under SVEC10 regulations :**

  Ms. P. Usha Sree bearing roll number 11121D0314 joined M. Tech. in Biotechnology in the academic year 2011-'12 under SVEC10 regulations. As per the regulations, she should have completed the degree in maximum of four years (by 2014-'15). However, due to ill health she could not complete the degree as the project work is incomplete. Hence she forfeits her seat and admission stands cancelled as per the regulations.

  However, on her request, it is proposed to extend the period for completion of the degree by one year as a special case.

- Resolved to preserve attendance registers and answer scripts of both internal and external examinations of all years for one more year after passing out of specific batch of B.Tech, M.Tech and MCA programs, after which they will be sent for recycling.

  The proposal was approved by the Governing Body.

8.6   Recommendations of the Finance Committee

(i)   Budget estimates for the College for the Academic Year 2015-2016.

(ii)   Utilization of TEQIP-II funds and proposal for additional funding.

(iii)   Fee details for the Academic Year 2015-16

(iv)   Extending the benefit of EPF Scheme to the eligible employees

(v)   Dispense with the submission of budget estimates for sanction of Autonomy Grant to the UGC, New Delhi.

The above recommendations were approved.

8.7   Appointments

Members ratified the appointments of the Director, Deans and Heads of Department.

Members have also taken note of the appointments of faculty members and non-teaching staff.

9.0   New Programs

The members expressed their happiness over the implementation of the new programs during 2014-15 by the Institution for the benefit of the students/faculty members :

- ➢ Start-up Bootcamp Programme
- ➢ Technology Entrepreneurship Program (TEP)
- ➢ Knowledge Incubation for Technical Education (KITE)
- ➢ Skill Development Center (SDC)

10.0   AICTE

The members noted the approval given by AICTE for *Extension of Approval for the Existing Programmes* for the academic year 2015-16 and for admitting 15% supernumerary seats for Foreign Nationals/PIO/Children of Indian Workers in Gulf Countries from 2015-16 in B.Tech Programs.

11.0   Statutory Bodies / Committees

Members have taken note of the constitution of the bodies : Academic Council, Boards of Studies and Finance Committee - to ensure effective management of academic, financial and   administrative affairs of the College.

12.0   Suggestions from Hon'ble members

The Hon'ble Members of the Governing Body made the following suggestions:

- ➢ To improve the publications of number of technical papers by teachers.

- ➢ In addition to the incentives offered for academic achievements of teachers, some teachers who have proved their worth in research may be sent abroad for more exposure to research.

- ➢ To recruit right kind of people who have commitment and devotion in academic pursuits.

- ➢ To organize blood donation camps three or four times in a year so that the blood collected may be put to proper use without any wastage.

- To reinforce the activities of the ED Cell by inviting eminent people from academia and industry as resource persons.

- To introduce a paper on professional ethics for all UG and PG programs.

- To augment existing hardware in all the labs with latest and relevant equipment to support research activities.

- National Cadet Corps (NCC) and other extension activities may be introduced without prejudice to academic schedule.

- To nominate a few more industry experts onto Governing Body and appoint new teacher nominees by rotation.

Review of the Implementation of the strategic plan for the 2014-15 is satisfactory. Committees need to be formed for effective implementation.

The members of the Governing Body have taken note on the performance of the Head of the Institution for the academic year 2014-15.

The members appreciated the progress made by the Institution and placed on record the proactive measures implemented by the Management for the welfare of the employees and students.

The Hon'ble members resolved to authorize the Chairman, Academic Council and Principal, Sree Vidyanikethan Engineering College to effect necessary changes/modifications in the Academic Regulations / Syllabi / Evaluation procedures and Results wherever deemed necessary and report the same to the Governing Body at its immediate next meeting for ratification.

The 13th Meeting of the Governing Body concluded with thanks to the Members.

(Dr. P. C. KRISHNAMACHARY)
Principal & Member Secretary