

# **SREE VIDYANIKETHAN ENGINEERING COLLEGE (AUTONOMOUS)**

Sree Sainath Nagar, Tirupati – 517 102, A.P.

## **6<sup>th</sup> Meeting of the Governing Body held on 15<sup>th</sup> June 2013** **(as Autonomous College with effect from 2010-2011)**

### **MINUTES**

#### **Members Present:**

1.	<b>Padma Shri Dr. M. Mohan Babu,</b> Chairman, Sree Vidyanikethan Educational Trust	Chairman
2.	<b>Sri M. Vishnu Vardhan Babu,</b> Chief Executive Officer, Sree Vidyanikethan Educational Trust	Member
3.	<b>Sri M. Venkatadri Naidu,</b> Treasurer, Sree Vidyanikethan Educational Trust	Member
4.	<b>Sri M. Krishna,</b> Member, Sree Vidyanikethan Educational Trust	Member
5.	<b>Sri P. Janardhan Reddy,</b> Member, Sree Vidyanikethan Educational Trust	Member
6.	<b>Padma Bhushan Dr.K.I.Vara Prasad Reddy,</b> Managing Director, Shantha Biotechnics (P) Ltd., Hyderabad	Member
7.	<b>Sh. Narain Singh,</b> Former Joint Secretary, University Grants Commission, New Delhi	Member
8.	<b>Dr. P. R. Bhanu Murthy,</b> Director of Evaluation, JNTUA, Anantapur	Member
9.	<b>Dr. V.V. Rama Prasad,</b> Professor and Head, Dept. of Information Technology, Sree Vidyanikethan Engineering College	Member
10.	<b>Dr. P. Ramana Reddy</b> Professor of EEE and Dean (PG Courses ), Sree Vidyanikethan Engineering College	Member
11.	<b>Dr.P.C. Krishnamachary,</b> Principal, Sree Vidyanikethan Engineering College	Member Secretary

Sri Nimmagadda Prasad and Nominee of Government of A.P. could not attend the meeting.

## **1.0 Action Taken Report on Minutes of 5<sup>th</sup> Governing Body Meeting held on 21<sup>st</sup> March 2013**

Principal apprised the members that the 5<sup>th</sup> meeting of the Governing Body was held on 21-3-2013. In accordance with the resolutions made,

- ✓ Academic Council
- ✓ Boards of Studies
- ✓ Finance Committee, and
- ✓ Other Committees

meetings were held for effective functioning of the Institute.

Members resolved that the Action Taken Report be recorded.

## **2.0 Report of the Principal for the academic year 2012- 2013**

Members congratulated the Management and the Principal on achieving good number of admissions for all the sanctioned intake in B.Tech, M.Tech, MCA & Diploma courses for the academic year 2012- 2013.

Members appreciated the efforts of the Management and the Principal in getting Extension of approval for the existing programmes and increase in intake (UG, PG & Diploma) for the year 2013-2014 from AICTE, New Delhi. Members have noted that JNTUA, Anantapur has accorded Permanent Affiliation to the college for the period of 2012-'15.

Members congratulated the students (2012 outgoing batches of B. Tech., M. Tech. and MCA) for their exemplary performance in the examinations and also for securing three University Ranks among all the affiliated colleges of JNTUA, Anantapur.

Members appreciated the institution of Gold Medals by philanthropists which are presented to the class toppers of out-going batch each year on College Annual Day.

Members congratulated Ms. T. Venkata Lakshmi Renuka, a student of Electronics and Communication Engineering (2012-13) for receiving "TCS - Best Student Award for Academic Excellence".

Members approved the continuation of the existing arrangements for conducting/ organizing various student activities:

- Co-Curricular Activities through Technical Associations
- Co-Curricular Activities through Professional Chapters
- Techno-Cultural Fest - MOHANA MANTRA



- Arranging Seminars, Expert Lectures, Guest Lectures and Add-on courses
- Conducting Extra-Curricular Activities
  - NSS
  - Sports
  - Games
- Organizing Special Events
 

<ul style="list-style-type: none"> <li>○ Graduation Day</li> <li>○ Teachers' Day</li> <li>○ Engineers' Day</li> <li>○ Freshers' Day</li> <li>○ Sports Day</li> </ul>	<ul style="list-style-type: none"> <li>○ Women's Day</li> <li>○ Alumni Meet</li> <li>○ Annual Day</li> <li>○ Parents' Meet</li> </ul>
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### **Student Support**

Members have taken note of the existing support to the students through the various support systems and hoped that they shall be continued.

### **Placement and Training**

Members congratulated the Management and the Principal for the student support training programmes (such as IBM Centre of Excellence, Infosys-Campus Connect Program and Campus Placement Related Skills) and EDC Activities and for bringing Multinational Companies to the campus for providing placement to 285 students of 2013 passed out batch despite economic recession.

### **Faculty Support**

While appreciating the efforts of the Management and the Principal in organizing Faculty/ Staff Development Programs, the members desired that such programs be continued for enriching the quality.

Members resolved that the existing encouragement/support to the faculty members shall be continued for:

- Publishing Technical Books
- Publishing Research Papers in Journals
- Results achieved in the subject(s) taught
- Improving Academic Qualifications

- Attending Faculty Development Programs/ Seminars/ Workshops/ Refresher Courses

### **3.0 Research**

The members expressed satisfaction over the activities carried out in the following Research Laboratories:

- National MEMS Design Centre (NMDC)
- Atmospheric Research Laboratory

The members appreciated the efforts of the Management and the Principal for getting DST-FIST Programme for development of research infrastructure and research grants from UGC and DST.

The members have taken note of the number of research and grant-in-aid proposals submitted to the funding agencies such as AICTE, DST, CPRI, DRDO and DBT.

The members congratulated the faculty members of EEE and ECE Departments, for accord of recognition by JNTUA, Anantapur as Research Centres offering Ph.D. programmes from the academic year 2013-'14.

The members have noted research talks organized by various Research Advisory Committees, formation of Research Clusters for focusing research activities in frontier areas and MoUs signed with reputed organizations for Research/ Consultancy/ Training and Placement activities.

Resolved that such efforts shall be continued.

### **4.0 Faculty Ratifications by JNTUA, Anantapur**

Members have noted that good number of members of faculties are ratified by JNTUA, Anantapur in February 2013.

### **5.0 Library**

The members have appreciated the development of Library. Resolved that such efforts shall be continued.

### **6.0 TEQIP-II**

The members have expressed satisfaction over the activities of TEQIP-II Project and noted that utilization of funds are in line with the Institutional Development Proposal (IDP) for the year 2012-'13.

### **7.0 NAAC**

Members appreciated Accreditation of the College by NAAC with 'A' grade for five years starting from March 2013.



## 8.0 Ratifications

The members have resolved to approve the following recommendations of the Academic Council in the meeting held on 8<sup>th</sup> June, 2013:

- Evaluation of Audit Courses for B. Tech. and MCA programmes
- Inter-Autonomous Transfer case
- Academic Calendars for B. Tech., M. Tech. and MCA Programmes
- Nomination of Experts on Board of Studies of B. Tech. in Mechanical Engineering for a period of two year with effect from 2014-'15
- Revision of Syllabi and Regulations of UG and PG programmes with effect from 2014-'15.

The Members have ratified the following approvals of the Finance Committee:

- Revised rates of remuneration and Traveling Allowances payable to the resource persons for conducting FDPs, Seminars, Workshops training programmes and others.
- Registration Fee, TA, DA, Lodging charges and Incidental charges Permissibility for Deputing Faculty for Faculty Development Program.
- Guidelines for sanction of TA & DA to Seminars/Workshops/Conferences/FDP etc.
- Revision of rates of remuneration for evaluation.

Also taken note of :

- Budget estimates for Autonomous Grant by the UGC, New Delhi.
- Budget proposals for the College for the Academic Year 2013-2014.

The members ratified the following proposals for TEQIP-II project:

- Constitution of 'BoG Sub-Committee' to review & recommend the proposals received from the faculty for availing International Travel Grant under TEQIP-II funding to attend Faculty Development Programs, Seminars, Workshops etc. at International venues.
- Constitution of 'TEQIP Cell' to review and oversee the implementation of TEQIP-II Project at the Institution level.
- Expenditure on Academic Activities in the pro-forma submitted to SPFU, AP mentioning future targets and proposed budget.
- Key Performance Indicators (KPI) of TEQIP-II Project submitted to NPIU through SPFU, AP on 6<sup>th</sup> May 2013.
- Academia – Industry Collaboration – Self Assessment by Institutes submitted to SPFU, AP on 15<sup>th</sup> May 2013.

- Balance Sheet, Income & Expenditure Statement, Receipts & Payment Account Statement, Source and Application of Fund statement and Trial Balance for the financial year 1<sup>st</sup> April 2012 – 31<sup>st</sup> March 2013 submitted to SPFU, AP to facilitate the initiation of Audit.
- Revised Remuneration and Travelling allowances payable to the Resource persons for conducting in-house FDPs, Seminars, Workshops, Training Programmes etc.,
- Revised Guidelines on Eligibility criterion and TA, DA, Lodging Charges & Incidental charges for deputing faculty and staff for Faculty and Staff Development Programs.
- Revised Guidelines for the award of PG Teaching Assistantships under TEQIP-II.
- Monthly Financial Management Report (FMR) for the Months of March, April and May 2013 describing category-wise monthly expenditure on various project Activities submitted to SPFU, AP
- Quarterly FMR for the period 1<sup>st</sup> January 2013 to 31<sup>st</sup> March 2013 submitted to SPFU, AP.

Also taken note of :

- Bank Reconciliation Statement for the Months of March, April and May 2013 of the TEQIP-II Project account.
- e - FMR for the period 1<sup>st</sup> October 2012 to 31<sup>st</sup> March 2013 submitted to SPFU, AP.
- Activity-wise Expenditure Details for the Months March, April and May 2013 of TEQIP-II Project Activities.
- Monthly Estimated budget expenditure for the financial Year 2013-14 submitted to SPFU, AP on 08<sup>th</sup> April, 2013.

Based on the recommendations of 'BoG Sub-Committee', the members have "No Objection" for international travel proposal of Dr. V.R. Anitha, Department of ECE, Sree Vidyanikethan Engineering College (SVEC) to avail International Travel Grant under TEQIP-II.

Resolved to permit the Principal and Management of SVEC to submit the following proposals to AICTE for the academic year 2014-'15:

- Extension of approvals for the existing programmes
- Introduction of additional courses, and
- Increase in intake of some courses



### **Approval of formation of Internal Quality Assurance Cell (IQAC).**

The members have approved the constitution of IQAC and suggested to continuously monitor and develop the quality of the Institution through audits and development programs respectively.

The members have resolved to permit Principal and Management of SVEC for sending the proposals to NBA for accreditation of B. Tech. programmes in Computer Science & Systems Engineering; Electronics & Control Engineering; and reaccreditation of B.Tech. programme in Electrical and Electronics Engineering.

Resolved to institute endowment gold medals for the class toppers of M.Tech. programmes in Computer Networks & Information Security; Communication Systems; and B.Tech. programme in Civil Engineering.

The members ratified the teaching positions sanctioned and recruited thereafter for the academic year 2013-14.

Resolved to ratify the appointments of the Director, Deans and Heads of Department.

Members have also taken note of the appointments of Faculty Members and Non-teaching staff.

### **9.0 Statutory Bodies / Committees**

Members have taken note of the functioning of Academic Council, Boards of Studies and Finance Committee to ensure effective management of Academic, Financial and Administrative affairs of the College.


### **10.0 Suggestions from Hon'ble members**

The Hon'ble members of the Governing Body made the following suggestions:

- To concentrate on Ph.D. programmes so that it will be helpful for attaining university status.
- To further strengthen the library in terms of learning resources.
- To start research centres in all the remaining eligible departments.
- To increase enrollment of full time Ph.D scholars in the Departments of ECE & EEE.
- To follow-up the process of NBA Accreditation of eligible UG and PG programs

The members of the Governing Body have taken note on the performance of the Head of the Institution for the academic year 2012-13.

The 6<sup>th</sup> Meeting of the Governing Body concluded with thanks to the Members.

  
(Dr. P. C. KRISHNAMACHARY)  
Member Secretary