

SREE VIDYANIKETHAN ENGINEERING COLLEGE

(AUTONOMOUS)

Sree Sainath Nagar, Tirupati – 517 102, A.P.

3rd Meeting of the Governing Body held on 23rd June 2012 **(as Autonomous College with effect from 2010-2011)**

MINUTES

Members Present:

1	Padma Shri Dr. M. Mohan Babu, Chairman, Sree Vidyanikethan Educational Trust	Chairman
2	Sri M. Vishnu Vardhan Babu, Chief Executive Officer, Sree Vidyanikethan Educational Trust	Member
3	Sri M. Venkatadri Naidu, Treasurer, Sree Vidyanikethan Educational Trust	Member
4	Sri M. Krishna, Member, Sree Vidyanikethan Educational Trust	Member
5	Sri P. Janardhan Reddy, Member, Sree Vidyanikethan Educational Trust	Member
6	Padma Bhushan Dr.K.I.Vara Prasad Reddy, Managing Director, Shantha Biotechnics (P) Ltd., Hyderabad	Member
7	Sh. Narain Singh, Former Joint Secretary, University Grants Commission, New Delhi	Member
8	Dr. M. Vijaya Kumar, Professor of EEE, JNTU College of Engineering, Anantapur	Member
9	Dr. V.V. Rama Prasad, Vice- Principal, Sree Vidyanikethan Engineering College	Member
10	Dr. P. Ramana Reddy Dean (PG Courses & Research)	Member
11	Dr.P.C. Krishnamachary, Principal, Sree Vidyanikethan Engineering College	Member Secretary

1.0 Action Taken Report on Minutes of Governing Body Meeting held on 1st October 2011

Principal apprised the members that the 2nd meeting of the Governing Body was held on 01-10-2011. In accordance with the resolutions made,

- ✓ Academic Council
- ✓ Boards of Studies
- ✓ Finance Committee, and
- ✓ Other Committees

were reconstituted and meetings convened.

Members resolved that the Action Taken Report be recorded.

2.0 Report of the Principal for the academic year 2011- 2012

Members congratulated the Management and the Principal on achieving almost full admissions for all the sanctioned intake in B.Tech, M.Tech, MCA & Diploma courses for the academic year 2011- 2012.

Members appreciated the efforts of the Management and the Principal in getting Extension of approval for the existing programmes, increase in intake (UG & PG) and additional Diploma courses for the year 2012-2013 from AICTE, New Delhi.

Members congratulated the students (2007-2011 batch) for securing five (5) University Ranks among all the affiliated colleges of JNTUA Anantapur.

Members appreciated the institution of Gold Medals by philanthropists which are presented to the class toppers of out-going batch each year on College Annual Day.

Members congratulated Ms. M. Sai Lakshmi, a student of Computer Science and Systems Engineering (2011-12) on getting "TCS-100 Best : Student Award for Academic Excellence".

Members approved the continuation of the existing arrangements for conducting/ organizing various student activities:

- Co-Curricular Activities through Technical Associations
- Co-Curricular Activities through Professional Chapters
- Technical Symposium, ELOQUENCE
- Arranging Seminars, Expert Lectures, Guest Lectures and Add-on courses
- Conducting Extra-Curricular Activities
 - NSS
 - Sports
 - Games
- Organizing Special Events
 - Teachers' Day
 - Engineers' Day
 - Freshers' Day
 - Women's Day
 - Alumni Meet
 - Annual Day
 - Parents' Meet
- Sports Day

Student Support

Members have taken note of the existing support to the students through the following support systems and hoped that they shall be continued.

- Tuition Fee reimbursement from Welfare Departments
- GATE Fellowships
- Poor Students Welfare Fund
- Fee Concessions and Financial Support by the Trust

Placement and Training

Members congratulated the College Management and the Principal for the student support training programmes (such as IBM Centre of Excellence, Infosys-Campus Connect Program and Campus Placement Related Skills) and EDC Activities and for bringing Multinational Companies to the campus for providing placement to **461** students of 2012 passed out batch.

Members expressed their happiness over the Accreditation of the College by Tata Consultancy Services Limited (TCS) with **level 'B'**, which will enhance the employability of the students.

Faculty Support

While appreciating the efforts of the Management and the Principal in organizing Staff Development Programs in coordination with National Institute of Technical Teachers Training and Research (NITTTR), Chennai and WIPRO Technologies, Hyderabad, the members desired that such programs be organized regularly.

Members resolved that the existing encouragement/support to the faculty members shall be continued for:

- Publishing Technical Books
- Publishing Research Papers in Journals
- Results achieved in the subject(s) taught
- Improving Academic Qualifications
- Attending Faculty Development Programs/ Seminars/ Workshops/ Refresher Courses

Promotions are given to deserving faculty members taking into account qualifications, publications, results achieved, student feedback, commitment and involvement.

Members resolved that the above incentives be continued.

Members appreciated establishment of Research Mentoring Cell to enhance research activities.

The members of the Governing Body approved the recommendations of the Finance Committee for providing financial support to faculty members for international travel under faculty exchange and research is approved for implementation.

3.0 Research

The members welcomed the establishment of the following Research Laboratories and the activities carried out there on :

- National MEMS Design Centre (NMDC)
- Atmospheric Research Laboratory
- Chemistry Research Laboratory

The members also appreciated the constitution of : (i) College Research Mentoring Committee (CRMC) with eminent academicians from IITs, IISc and reputed Institutions and (ii) Research Advisory Committees for various departments.

The members congratulated the Management and the Principal on getting Research Grants and AICTE grants-in-aid, and on their efforts for getting research projects. Also the members appreciated the faculty who received seed funding from the institute to pursue research.

Resolved that such efforts shall be continued.

4.0 Ratifications

The members ratified the teaching positions sanctioned and recruited thereafter for the academic year 2012-13.

Resolved to ratify the appointment of the Deans/Heads of Department.

Members noted the appointments of Faculty Members, and Non-teaching staff; and promotions given to Faculty Members and ratified the same.

5.0 Recommendations of Academic Council in the meeting held on 2nd June, 2012

Members resolved to approve the recommendations of the Academic Council.

6.0 Recommendations of Finance Committee

Members approved the recommendations of the Finance Committee.

7.0 TEQIP- II

The members noted that 10 in-house Faculty Development Programmes were organized and several Faculty/Staff members attended FDPs/Training Programmes/Workshops/Seminars/National/International Conferences at reputed institutions under TEQIP activities.

The members resolved to ratify/approve the following :

- i) Equipment to be procured for Two New PG Programs started under TEQIP – II
- ii) Institution Procurement Plan for Rs. 1,90,35,944/- (Rupees one crore ninety lakhs thirty five thousand and nine hundred and forty four only)
- iii) Constitution of Academic Committee, Procurement Committee and delegation of responsibilities to Finance Committee
- iv) Authorization of Sri. B. Ravisekhar, Finance Officer to issue Finance Committee proceedings on the recommendations of The Academic Committee duly endorsed by the Principal
- v) Revised Affidavit submitted to State Project Advisor (SPA), State Project Facilitation Unit (SPFU), AP., by The Chairman, BOG, SVEC (Autonomous) on Key Obligations to be performed
- vi) Guidelines for deputing faculty for Faculty and Staff Development Programs
- vii) Guidelines for the award of teaching assistantships/stipends under TEQIP – II to increase enrollment in existing and New PG Programs
- viii) Establishment of Four Funds (Corpus Fund, Faculty Development Fund, Equipment Replacement Fund and Maintenance Fund) with an amount of Rs. 6 Lakhs each (equivalent to 0.5 per cent of annual recurring expenditure, based on the recurring expenditure for the year 2010-2011 for Four Accounts)
- ix) Revised Departmental Training Needs Analysis (TNA) for various Faculty/Staff development programmes and consolidated institution TNA as per the guidelines given in Project Implementation Plan (PIP)

- x) Authorization of the Principal to carryout day-to-day TEQIP Project Implementation activities and constitution of various committees on need basis on behalf of BoG till the next meeting of the BoG, and
- xi) The Governing body shall meet at least Four times in a year and the minutes of such meetings should be placed in the Institutional website as per the guidelines of State Project Advisor (SPA), State Project Facilitation Unit (SPFU), AP and National Project Implementation Unit (NPIU), New Delhi.

8.0 Proposals for Accreditation by NBA

Members noted the steps taken by Management and Principal in submitting the proposals to NBA for Re-Accreditation for four programmes and Accreditation for one Programme;

9.0 Proposals for Accreditation by NAAC

Members observed that the proposal submitted to the NAAC for Assessment and Accreditation of the College is in line with the Vision of the Management.

10.0 Proposals to AICTE for the academic year 2013-2014.

Resolved to authorize the Principal to send proposals to AICTE, New Delhi for the academic year 2013- 2014 seeking

- Extension of Approval for the Existing (including Diploma) programmes
- Introduction of Additional Courses
- Increase in intake of some Courses

11.0 Approval of Research and Consultancy Policies:

The members have emphasized on the need for the research and consultancy policies and they have approved the proposed two policies for implementation.

12.0 Statutory Bodies / Committees for 2012- 2014

Members approved the following reconstituted Statutory Bodies/Committees

- i) Academic Council
- ii) Boards of Studies, and
- iii) Finance Committee

Members resolved to authorize the Principal to receive nominations as required to include members in the above Committees from the JNTUA Anantapur.

13.0 Suggestions from Hon'ble members

The Hon'ble members of the Governing Body made the following suggestions:

- To conduct all student Fests in the month of November/December .
- To invite well placed alumni to address students on placement related activities.
- To take steps to improve admissions into B.Tech Biotechnology course by giving wide publicity.
- To request the HODs to identify the core companies and invite them for placements.
- To invite **Padmabhushan Dr. K.I. Vara Prasad Reddy**, Managing Director, Shantha Biotechnics (P) Ltd., Hyderabad to deliver lectures on entrepreneurship.
- To frame guidelines for providing leave facilities to the members of faculty who are pursuing research activity leading to Ph. D.
- To constitute Academic Audit Committee (AAC) for effective implementation of academic activities in the College regularly.

The performance assessment of the Head of the Institution for the academic year 2011-12 is assessed and is apprised to all the members of Governing Body.

The above suggestions are well taken for further action.

The 3rd Meeting of the Governing Body concluded with thanks to the Members.


(Dr. P.C. KRISHNAMACHARY)
Member Secretary