

Internal Quality Assurance Cell (IQAC)

Eighth Meeting on 12-06-2015

AGENDA

1. Action Taken Report of Previous meeting held on 27-03-2015
2. SVEC-14 regulations – Board of Studies Meetings
3. Academic activity Plan & Theme: 2015-16
4. Academic Audit
5. E-Governance Initiative
6. Approvals
 - a. Preparation & Submission of AQAR 2014-15 for approval from BoG
7. Any other item

Minutes of the Meeting

Item 1 : IQAC Coordinator appraised on the activities envisaged under IQAC since its seventh meeting on 27-03-2015 and Chairperson requested the members to approve minutes of its previous meeting. The following are the actions taken correspondingly.

- Department level BoS meetings were conducted during April, 2015 for the approval of courses framed by all the departments.
- Monitoring the attainments of program outcomes and course outcomes of courses in all departments during academic audits.
- To impart discipline and punctuality among B.Tech graduates, a session on Time Management and its importance for Professional Success was delivered on 09-04-2015 to IV B.Tech students.
- Coordinator, TEQIP-II delivered a talk on Bench-marking in Technical Education institutions: Certain Parameters and Sub-parameters to members of faculty of SVEC on 15-05-2015.

Item 2 : Dean Academics presented on the comments from different Board of studies on SVEC-14 Regulations. Members advised that preparation of Question papers is to be in accordance with Blooms Taxonomy. It was also decided that newly recruited faculty be appropriately trained in this regard.

Item 3 : Coordinator appraised on Academic activity Plan and Training Needs Analysis for the Academic year 2015-16 to the Chairman. Members suggested to encourage faculty members to attend Faculty Development Programs at reputed organizations like IITs, NITs.

The theme for the year 2015-16 was decided to be “Effective Teaching, Learning and Evaluation through Outcome Based Education”.



- Item 4 : Academic audits of individual department shall be conducted in the month of July 2015.
- Item 5 : As part of E-Governance initiative, following tool was tested and deployed for usage from the next academic year 2016-17 in the following areas:

Governance Activity	Required E-Governance initiative
Library (Using KOHA software)	Access Registration Date wise
	Books due list
	Check in data
	Check out data
	Issue books List data
	Members log record
	Books Received in time
	Invigilation duties
	Student Attendance
	Answer Scripts encoding
	External marks
	Results processing reports
	Results Reports

- Item 6 : IQAC Coordinator presented the draft AQAR for the year 2014-15 to its members and suggestions by its members were incorporated. It was decided to submit the draft to Governing body for approval.

- Item 7 : IQAC Chairperson informed about creation of research advisory committees in the following disciplines:

- Electrical Sciences
- Computer Sciences
- Civil Engineering
- Mechanical Engineering

It was planned to conduct Technical/Research Talks as initial activity and later they can form clusters based on their interests.

IQAC members decided to appoint research mentors to encourage research as part of Quality initiative.

Members suggested identifying means of starting incubation centers on campus.

Placement officer was requested to impart training for students in the next academic year for improved placement potential among students.

B. Narendra

(Mr. B. NARENDRA KUMAR RAO)
Coordinator, IQAC

P. C. Krishnamachary

(Dr. P. C. KRISHNAMACHARY)
Principal & Chairman, IQAC

PRINCIPAL
SREE VIDYANIKETHAN ENGINEERING COLLEGE
(AUTONOMOUS)
Sree Sainath Nagar, A. RANGAMPET
Chittoor (Dist.) - 517 102, A.P., INDIA.

